

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**August 8, 2022**

The Dell Rapids School District Board of Education met Monday, August 8, 2022, at 6:30 p.m. in the high school media center with the following members present: Lee Bollock, Paula Harvey, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Drew Bunkers, High School Principal; Darwin Daugaard.

President Traill called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

**23-020** Motion by Weiland, seconded by Harvey, to approve the **minutes** of the July 11, 2022, school board meeting. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Public Comment: Darwin Daugaard informed the board that he had been in the Dell Rapids School District for 41 years, either as a student or teacher. He has now elected early retirement with the South Dakota Retirement System. Board members stated Mr. Daugaard had touched many students during his career and thanked him for his years of service.

**23-021** Motion by Weiland, seconded by Harvey, to approve the **agenda** with the addition of C.2. – District Surplus. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

**23-022** Motion by Bollock, seconded by Randall, to approve the **consent agenda**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

A. Payment of August **Claims**.

General Fund: Access Systems, copies – 1573.52; Asset Genie Parts, supplies – 274.75; Amazon.com, supplies – 3140.83; Area II Superintendents, dues – 175.00; Arrowwood Resort, conference lodging – 352.35; Barnes and Noble, supplies – 473.73; Blick Art Materials, supplies – 3.40; BMO Mastercard (Grammarly, subscription – 144.00; Smore, educator account – 79.00); Brandon Valley School, dues – 1343.75; Capital One Trade Credit/Mac's, supplies – 101.76; City of Dell Rapids, water/sewer fees – 402.76; County Fair, supplies – 64.18; Cubby's, gas – 324.71; DCI, background check – 43.25; Dakota Auto Parts, supplies – 92.19; Dakota Floor Restoration, purchased services – 3375.00; DR Ace Hardware, supplies – 1435.78; Dells Electric, purchased services – 245.00; Dells Plumbing, purchased services – 1503.72; EMC, insurance – 49392.00; ECRI, supplies – 399.97; Garbage N More, garbage removal – 1145.00; Golden West, telephone service – 905.79; Gopher Sport, supplies – 40.32; Karla Gruis, mileage – 19.32; Scott Headrick, mileage/credit reimbursement – 57.76; Heartland Natural Gas, utilities – 1195.98; Hillyard, supplies – 1980.50; HUDL, fees – 8700.00; Jaymar Business Forms, supplies – 375.67; Johnson Controls, purchased services – 45054.42; Sherry Koopman, mileage – 19.32; Lakeshore Learning, materials – 275.93; Matheson Tri-Gas, supplies – 135.78; MidAmerican Energy, utilities – 328.40; Midwest Alarm, monitoring – 61.00; NAPA, supplies – 714.66; New Century Press, publications – 392.00; Northern Tool & Equipment, supplies – 240.62; Olson's Pest Technicians, purchased services – 170.00; Oriental Trading, supplies – 130.31; Pfeifer Implement, purchased services – 85.61; Popplers Music,

purchased services/supplies – 226.22; Prostrullo Auto Mall, purchased services – 374.94; Really Good Stuff, supplies – 2223.07; Really Great Reading Company, materials – 3857.70; Jeffrey Reed, purchased services – 1085.00; Restaurant Equipment Repair, purchased services – 722.41; Riverside Technologies, repairs – 811.00; SASD, conference registration – 200.00; School Datebooks, supplies – 414.48; School Nurse Supply, supplies – 338.71; School Specialty, supplies – 11250.04; SDUSA, dues – 450.00; SE Area Principals, dues – 250.00; Staples, supplies – 206.90; Time for Kids, subscriptions – 396.00; TASC, purchased services – 1430.49; Tractor Supply, supplies – 29.99; Tri-Valley School, entry fees – 105.98; Verizon, purchased services – 38.01; Voyager Fleet, gas – 386.44; Wheelco, repair parts – 74.92; Xcel Energy, utilities – 17525.50. TOTAL GENERAL FUND CLAIMS – \$169,366.84.

Capital Outlay Fund: Amazon.com, equipment – 2584.77; Apple, equipment – 49.95; Arbiter Sports, software – 6426.50; BMO Mastercard, HP equipment – 1498.00; CDW, software – 2500.00; Connecting Point, software – 2352.00; Dakota Playground, equipment – 3220.00; DR Ace Hardware, equipment – 700.00; Field Turf USA, field turf installation – 427189.28; High Plains Technology, software/equipment – 7728.50; Houghton Mifflin, textbooks – 35526.72; I29 Sports, uniforms – 2324.00; Johnson Controls, equipment – 108803.80; K&D Busing, purchased services – 820.05; Kenney Acoustical Tile, purchased services – 2665.00; Liminex, software licenses – 11760.00; Northern Tool & Equipment, equipment – 604.19; Renaissance Learning, software subscriptions – 10582.90; Riverside Technologies, equipment – 96330.00; Savvas Learning, textbooks – 42902.64; School Specialty, equipment – 178.46; SHI, software – 7054.32; Sphero, equipment – 638.83; Staples, equipment – 267.99; Synk Graphics, furnishings – 5545.00; Thornton Carpet, furnishings – 3526.50; Voyager Sopris Learning, software – 280.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$784,059.40.

Special Education Fund: Amazon.com, supplies – 1073.23; BHSSC, purchased services – 1500.00; Children's Home Society, purchased services – 2871.56; Crisis Prevention Institute, training – 1399.00; Curriculum Associates, materials – 5610.00; Goodcare, purchased services – 2049.27; K&D Busing, purchased services – 4646.95; Literacy Resources, materials – 1736.88; Professional Hearing Services, purchased services – 385.00; SASD, dues – 641.50; School Specialty, supplies – 908.69; SWWC, purchased services – 4500.00; Voyager Sopris Learning, materials – 6843.20. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$34,165.28.

Food Service Fund: Melissa Fletcher, refund – 7.25; Heartland Payment Systems, software – 1569.00. TOTAL FOOD SERVICE FUND CLAIMS - \$1,576.25.

Enterprise Fund: Amazon.com, Haven supplies/equipment – 838.98; BMO MasterCard (Casey's, Haven supplies – 180.48; Pizza Ranch, Haven supplies – 127.28; Dells Theatre, Haven field trip – 776.00; Yogi Bear, Haven field trip – 248.04; Skate City, Haven field trip – 378.00; Washington Pavilion, Haven field trip – 681.03; Hillcrest Aquatic Center, Haven field trip – 234.00; Pipestone Aquatic Center, Haven field trip – 186.00; Sioux Falls Park & Rec, Haven field trip – 219.00; Canaries, Haven field trip – 509.60; Walmart, Haven supplies – 215.21; Sam's Club, Haven supplies – 389.80); CF Promo, camp t-shirts – 1197.08; Cole Papers, Haven supplies – 201.32; County Fair, Haven supplies – 269.66; Cubby's, drivers education gas – 878.24; Dauby's, camp t-shirts – 612.38; Discount School Supply, Haven supplies – 893.98; EMC, Haven insurance – 1500.00; Brittany

Goodale, Haven training – 25.00; Jordan Huska, camp supplies – 171.01; K&D Busing, Haven transportation – 1270.65; River Community Church, Haven rent – 1680.00; Kristi Roemen, Haven refund – 220.00; Rachel Scholten, Haven mileage – 27.80; SD State Treasurer, camp use tax – 1872.18; Verizon Wireless, Haven phones – 71.42. TOTAL ENTERPRISE FUND CLAIMS - \$15,874.14.

Payroll: Elementary – 110152.23; Middle School – 82732.94; High School – 84566.71; ELL – 4053.56; Title I – 7483.62; Social Work – 2968.14; Guidance – 13218.38; Health – 4839.77; Improvement of Instruction – 45.20; Technology – 17557.39; General Administration – 14463.37; School Administration – 37998.19; Business Office – 10561.73; Maintenance – 35655.40; Cocurricular Activities – 18707.86; Special Education – 62798.48; Before/After School Enterprise Fund – 28431.48; Camp Enterprise Fund – 26935.15; Drivers Education Enterprise Fund – 3864.09. TOTAL PAYROLL EXPENSE– \$567,033.69.

## B. July 2022 Financial Report.

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 7/1/22	\$1,959,740.38	\$3,081,032.24	\$433,128.58	\$3,860,884.26	\$319,933.33	\$254,801.25	\$146,634.71
Prior Year Expense Adj.	\$380.73	-\$380.73					
Adjusted 7/1/22 Cash Balance	\$1,960,121.11	\$3,080,651.51					
Receipts:							
Taxes	\$75,728.11	\$7,159.53	\$4,124.62	\$2,388.75			
Tuition & Fees	2,950.22						
Interest	12.16	24.21	3.01	6.09	\$2.36	\$1.95	\$1.19
Food Service Sales					3,374.75		
Pupil Activities	1,165.32						2,487.98
OST Programs						39,866.00	
Donations/Contributions	429.00					678.00	
Rentals							
Charges for Services	1,969.93		374.90			8,965.00	
Other Local Sources	2,898.84	93,493.79					
County Sources	3,252.18						
State Grants	325,624.00		15,651.00			1,774.45	
Federal Grants	27,556.00	108,411.62	2,516.00			19,353.44	
Total Receipts	\$441,585.76	\$209,089.15	\$22,669.53	\$2,394.84	\$3,377.11	\$70,638.84	\$2,489.17
Total Disbursements	-\$532,671.99	-\$87,525.92	-\$88,206.56	-\$0.00	-\$212.52	-\$49,070.03	-\$11,045.00
Cash Balance, 7/31/22	\$1,869,034.88	\$3,202,214.74	\$367,591.55	\$3,863,279.10	\$323,097.92	\$276,370.06	\$138,078.88

## C. Authorizations and Ratifications.

### 1. Personnel Report

- Resignations:** Kari Hettinger, middle school teacher; Darwin Daugaard, high school teacher; John Welch, custodian, effective 8/22/22.
- Lane Change:** Allie LaFave – additional \$2,200.00 for advancement to master's degree.
- Employment:** Chloe Solberg – high school assistant volleyball coach - \$3,420.00; Grace Lickteig – middle school volleyball coach - \$2,793.00.

- d. **Contract Amendments:** David Miller – add middle school football coach - \$2,280.00; Jenna Reiff – delete high school assistant volleyball coach - \$3,420.00; Christine Feist – delete middle school volleyball coach (one year) - \$2,394.00; Ryan Kooima – delete middle school football coach - \$2,508.00.
- e. **Haven Hourly Wage Adjustments:** Julie Barber - \$14.75; Haileigh Barnhart - \$12.00; Sherry Brandner - \$13.50; Aubrey Hansen - \$11.25; Landon Hohn - \$12.75; Grace Hubbard - \$12.50; Chloe Jorgensen - \$12.00; Ethan Kringen - \$11.25; Madison Ljunggren - \$12.00; Lisa McKenny - \$13.50; Rachel Meyer - \$13.00; Simon Mohr - \$12.50; Angela Montgomery - \$13.50; Brady Parsley - \$11.00; Alexandra Rusanowski - \$11.00; Sara Schoeberl - \$18.25; Emma Taubert - \$11.50; Peyton Vanzee - \$12.00; Shayla Welbig - \$11.00; Claire Wynja - \$11.00.
- f. **Haven Salary Adjustment:** Rachel Scholten – 3% increase (11 months) - \$43,214.14.

## 2. District Surplus

- a. Appraised less than \$500, for sale: Two 2x4 student desks; Eighteen small student chairs; One 4' round table; Five 5x5 square tables.
- b. No value, for disposal: One 7' computer table.

It was reported that FY2023 adult meal prices will be \$4.85 for lunch and \$2.30 for breakfast to comply with federal regulations.

**23-023** Motion by Weiland, seconded by Traill, to approve the elementary, middle school, and high school **building handbooks**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**23-024** Motion by Weiland, seconded by Bollock, to offer free **activity admission** for district events to all senior citizens (age 62+). Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**23-025** Motion by Randall, seconded by Harvey, to engage KMWF & Associates to conduct the FY2022 **audit** for \$12,800.00. Voting aye: Harvey, Randall, Traill, and Weiland. Abstaining: Bollock. Motion carried.

**23-026** Motion by Bollock, seconded by Harvey, to approve updates to the **Return to Safe Learning Plan**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

The board held a first reading of revisions to policies JHCDE and JHCDE-E1 – Medical Cannabis Administration.

The superintendent's report was given:

- Student report – approval of open enrollment application #'s 2305, 2307, 2309, and 2310; denial of open enrollment applications 2306 and 2308; approval of petition of residency exception 2301
- SDHSAA foundation board

- Football scheduling by SDHSAA
- Emily's Hope curriculum
- Crow's nest update

Drew Bunkers reported on estimated high school enrollment, high school staffing, and high school registration.

Dr. Schultz reported on middle school staffing.

Board comments were heard.

The next regular meeting is Monday, September 12, 2022, at 6:30 p.m.

A special board meeting will be held on Monday, October 24, 2022, at 6:30 p.m. for board in-service.

**23-027** Motion by Weiland, seconded by Harvey, to adjourn the meeting at 7:52 p.m. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

---

Jeff Traill, President

---

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)