

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**December 12, 2022**

The Dell Rapids School District Board of Education met Monday, December 12, 2022, at 6:30 p.m. in the high school media center with the following members present: Lee Bollock, Paula Harvey, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Dr. Summer Schultz, Superintendent; Barbara Littel, Business Manager.

President Traill called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

**23-051** Motion by Weiland, seconded by Harvey, to approve the **minutes** of the November 4, November 14, and November 29, 2022, school board meetings. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Public Comment: None.

**23-052** Motion by Randall, seconded by Bollock, to approve the **agenda** with removal of 11. – Executive Session and 13. – FY2024 Staffing. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

**23-053** Motion by Weiland, seconded by Bollock, to approve the **consent agenda**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

A. Payment of December **Claims**.

General Fund: Academic Hallmarks, materials - \$75.00; Access Systems, copiers/supplies – 2338.98; Accucut, supplies – 120.00; Ace Hardware, supplies – 1397.35; Amazon.com, supplies – 286.10; Anderson’s Pest Control, purchased services – 26.00; BMO Mastercard (US Post Office, stamps – 12.00; Field & Faculty, soil test bags – 49.72; Terry Rose, plant – 46.85; USD, tickets – 180.00); Brightarrow Technologies, purchased services – 1368.00; Drew Bunkers, mileage – 59.16; Capital One/Mac’s, supplies – 82.85; Carroll Institute, purchased services – 4140.00; City of Dell Rapids, water/sewer fees – 1108.36; Cole Papers, supplies – 3229.92; Convergint Technologies, purchased services – 889.26; County Fair, supplies – 153.93; Cubby’s, gas – 814.13; Dakota Alignment, purchased services – 137.80; Dakota Recognition/Josten’s, supplies – 308.40; DCI, background check – 43.25; Dells Electric, purchased services – 664.52; Dells Farm & Tire, tires – 900.00; Dells Plumbing, purchased services – 519.02; Demco, supplies – 56.04; DR Custodial Funds, reimburse background check/field trip/entry fee – 178.25; Dan Duenwald, purchased services – 400.00; Jill Dvorak, mileage – 11.73; Eseind, purchased services – 1250.26; Erica Fersdahl, VB reimbursement – 75.00; Flyer Engraving/Chester School, supplies – 489.50; Garbage N More, garbage removal – 1445.00; Golden West, telephone service – 997.58; Graphic Edge, supplies – 190.00; Green Eggs & Ram, supplies – 324.95; Heartland Natural Gas, utilities – 5066.95; High Plains Technology, purchased services – 480.00; Hillyard, supplies – 2081.64; K&D Busing, purchased services – 42909.77; Master Blaster, repair parts – 28.02; Matheson Tri-Gas, supplies – 136.35; Theresa

McMahon, credit reimbursement – 70.00; Mid States Audio, purchased services – 1088.86; MidAmerican Energy, utilities – 981.72; Midwest Alarm, monitoring – 61.00; Mitchell High School, registration – 250.00; Music Theater International, license/resources – 1885.00; NAPA, supplies – 490.23; New Century Press, publications – 129.92; Melissa Nygard, SO reimbursement – 63.16; Olson's Pest Technicians, purchased services – 170.00; Pfeifer Implement, repairs – 176.98; Popplers Music, supplies/repairs – 257.65; Riverside Technologies, supplies – 1065.00; Jennifer Ruesink, supply reimbursement – 107.43; School Life, supplies – 59.95; Sign & Design Labeling, supplies – 240.00; Staples, supplies – 225.03; Sara Tauber, supply reimbursement – 25.43; Teachers Pay Teachers, materials – 12.53; Verizon, purchased services – 38.01; Virg's Services, repair part – 17.65; Voyager Fleet, gas – 286.80; Washington High School, entry fee – 250.00; Wenger Corporation, repair parts – 88.50; Xcel Energy, utilities – 13625.39. TOTAL GENERAL FUND CLAIMS – \$96,737.88.

Capital Outlay Fund: Access Systems, copier lease – 3539.56; Ace Hardware, equipment – 329.99; Amazon.com, equipment/books – 368.23; BMO Mastercard, Blooket subscription – 35.88; Brainpop, software – 405.00; Hauff Mid-America Sports, uniforms – 3202.50; High Plains Technology, equipment – 1852.00; IXL Learning, software – 236.00; K&D Busing, purchased services – 10907.50; Pitney Bowes, postage meter lease – 380.73; Powerschool Group, software – 1125.00; School Specialty, equipment – 98.95; US Bank, certificate interest – 71745.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$94,226.34.

Special Education Fund: County Fair, supplies – 6.39; Katie Diez, mileage – 22.44; Edmentum, license – 142.50; Goodcare, purchased services – 12925.59; K&D Busing, purchased services – 18899.36; Lifescape, purchased services – 7262.25; Prairie Lakes Educational Cooperative, purchased services – 5884.22; School Specialty, supplies – 35.79; Speech Partners, purchased services – 3860.99. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$49,039.53.

Debt Service Fund: U.S. Bank, bond principal/interest/fees – 608097.50. TOTAL DEBT SERVICE FUND CLAIMS - \$608,097.50.

Food Service Fund: Lunchtime Solutions, purchased services – 70718.56. TOTAL FOOD SERVICE FUND CLAIMS - \$70,718.56.

Enterprise Fund: Amazon.com, Haven supplies – 303.42; BMO MasterCard (Walmart, Haven supplies – 77.89; Sam's Club, Haven supplies – 393.56; Dells Theatre, Haven supplies – 115.00; Oriental Trading, Haven supplies – 38.31; Unclaimed Freight Furniture, Haven equipment – 1049.00; Pizza Ranch, Haven supplies – 64.46); ChemDry, Haven purchased services – 3481.00; County Fair, Haven supplies – 163.66; CPR Solutions, Haven purchased services – 300.00; Discount School Supplies, Haven equipment – 1434.40; River Community Church, Haven rent – 1680.00; Rachel Scholten, Haven mileage – 53.40; Verizon Wireless, Haven phones – 37.39; Claire Wynja, Haven training reimbursement – 5.00. TOTAL ENTERPRISE FUND CLAIMS - \$9,196.49.

Payroll: Elementary – 131453.91; Middle School – 100831.87; High School – 104204.42; ELL – 11217.00; Title I – 6775.54; Guidance – 16965.21; Health – 5113.41; Library – 9163.32; Technology – 18587.81; General Administration – 15423.77; School Administration – 40164.49; Business Office – 11402.58; Maintenance – 32753.27; Cocurricular Activities – 32656.57; Special

Education – 113949.36; Food Service – 2236.56; Before/After School Enterprise Fund – 12544.50.  
TOTAL PAYROLL EXPENSE– \$665,443.59.

**B. November 2022 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Custodial Funds
Cash Balance, 11/1/22	\$1,236,136.33	\$3,058,852.65	\$68,071.83	\$3,878,273.25	\$360,909.56	\$239,929.51	\$163,616.81
Receipts:							
Taxes	\$792,353.39	\$763,062.95	\$437,812.51	\$253,062.60			
Tuition & Fees	511.84						
Interest	674.75	3,720.57	51.86	555.87	\$162.81	\$113.31	\$16.35
Food Service Sales					45,104.83		
Pupil Activities	3,599.32						28,482.91
OST Programs						21,347.25	
Donations/Contributions	1,661.00	2,500.00				20,736.55	
Rentals							
Bus Sale Installment		9,493.93					
Charges for Services			2,316.87				
Other Local Sources	185.00	900.00					
County Sources	2,320.57						
State Grants	341,793.00		15,651.00			1,128.43	
Federal Grants	65,318.00	85,213.00	86,553.00		21,093.79		
Total Receipts	\$1,208,416.87	\$864,890.45	\$542,385.24	\$253,618.47	\$66,361.43	\$43,325.54	\$28,499.26
Total Disbursements	-\$622,646.09	-\$211,809.39	-\$174,428.50	-\$0.00	-\$74,701.75	-\$25,587.07	-\$22,072.99
Cash Balance, 11/30/22	\$1,821,907.11	\$3,711,933.71	\$436,028.57	\$4,131,891.72	\$352,569.24	\$257,667.98	\$170,043.08

There were no changes to the Safe Return to In-Person Instruction and Continuity of Services Plan.

The board discussed four options for replacement of the outdoor athletic complex press box.

**23-054** Motion by Weiland, seconded by Harvey, to table action on the **outdoor athletic complex press box** until the January 2023 school board meeting. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**23-055** Motion by Weiland, seconded by Harvey, to appoint Lee Bollock as **ASBSD Legislative Action Network (LAN) representative**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**23-056** Motion by Harvey, seconded by Randall, to set the 2023 **school board election** for April 11, 2023, in combination with the City election. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

The board held a first reading of deletion of current policy JFG – Interrogation and Searches, replacement policy JFG – Student Searches, and new policy JFGA – Law Enforcement and Department of Social Services Student Interviews.

**23-057** Motion by Bollock, seconded by Weiland, to approve the **Personnel Report**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**Resignation:** Katlyn Hillman, teacher, effective at the end of the FY2023 school year.

**Employment:** Sam Muston, paraprofessional, starting 1/3/2023, \$16.15/hour.

**Employment:** Jenna Gillogly, teacher, \$18,393.00 (1/17/2023 through end of school year).

The superintendent's report was given.

- Student report – approval of open enrollment request 2401
- Superintendent survey
- 2023 legislative session
- Goals update

The board commended the district's music departments on their Christmas concerts.

The next regular meeting is Monday, January 9, 2023, at 6:30 p.m.

**23-058** Motion by Weiland, seconded by Bollock, to adjourn the meeting at 8:00 p.m.

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Jeff Traill, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)