

**School Board Proceedings  
Dell Rapids School District 49-3  
May 13, 2019**

The Dell Rapids School District Board of Education met Monday, May 13, 2019 at 6:00 p.m. in the middle school/high school library with the following members present: Jacque LeBrun, Troy Randall, Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: none.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Kari Hettinger; Mindy Lafontaine; Julie Wynja; Gavin Benson.

President Weiland called the meeting to order at 6:00 p.m.

**19-110** Motion by Traill, seconded by Schumaker, to go into executive session at 6:00 p.m. in accordance with SDCL 1-25-2 (1). Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 7:00 p.m.

The Pledge of Allegiance was recited.

**19-111** Motion by Traill, seconded by LeBrun, to approve the **minutes** of the April 8, 2019 school board meeting. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no audience comments.

**19-112** Motion by Randall, seconded by Schumaker, to approve the **agenda** as published. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no conflict of interest disclosures.

**19-113** Motion by Traill, seconded by Randall, to approve the **consent agenda**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

**A. Payment of May Claims.**

General Fund: Ace Hardware, supplies – 808.20; AED Superstore, supplies – 357.00; Allied 100, supplies – 177.00; Amazon.com, supplies – 322.00; Argus Leader, publications – 294.19; Automatic Building Controls, purchased services – 348.98; Blue Tarp Financial/Northern Tool, supplies – 39.99; BMO Mastercard (Teachers Pay Teachers, supplies – 36.48); Breakout Edu, supplies – 50.00; Drew Bunkers, supply reimbursement – 37.19; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer fee – 1174.82; Comfort Suites Hotel, conference lodging – 319.44; Connecting Point, purchased services – 145.00; County Fair, supplies – 388.76; Crescent Electric, supplies – 127.31; Crisis Go, purchased services – 1315.00; Cubby's, fuel – 4625.89; Cummins Central Power, bus maintenance parts/diagnostics – 1346.26; Dauby's, supplies – 1396.40; DR Lumber, supplies – 840.36; Dells Electric, purchased services – 315.00; Dells Farm & Tire, tires – 760.00; Dells Nursing & Rehab, election meals – 30.00; Dells Plumbing, repairs – 105.59; DR Agency Fund, reimburse for background check – 43.25; Jill Dvorak, mileage – 17.22; Dynamic Measurement Group,

testing – 86.00; Eduporium, supplies – 79.99; Elite Business Systems, copiers – 833.33; Flinn Scientific, supplies – 102.70; Garbage N More, garbage removal – 1140.00; Golden West, telephone service – 873.36; Hauff Mid-America Sports, supplies – 2553.50; Scott Headrick, meal reimbursement – 64.00; Hermitage Art, supplies – 36.02; High Plains Technology, purchased services – 400.00; Hillyard, supplies – 120.76; Innovative Office Solutions, supplies – 29.37; The Instrumentalist, supplies – 405.00; Interstate All Battery Center, repair parts – 161.95; IState Truck Center, repair parts – 300.85; J&P Roofing, repairs – 1209.21; JD's House of Trophies, supplies – 54.00; John Jewett, meal reimbursement – 64.00; Johnson Controls, purchased services – 2029.35; JW Pepper, supplies – 769.58; Jeff Krumm, meal reimbursement – 64.00; Lacey rentals, purchased services – 130.00; Brian LeMaster, purchased services – 200.00; MAS Production Resources, supplies – 595.95; Matheson Tri-Gas, supplies – 85.10; MidAmerican Energy, utilities – 3189.84; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 811.39; Network Services/Heartland Paper, supplies – 1344.16; North Central Bus Sales, repair parts – 347.55; Olson's Pest Technicians, purchased services – 160.00; Penning Repair, purchased services – 855.82; Pfeifer Implement, repair parts – 733.33; Popplers Music, repairs – 63.50; PLEC, purchased services – 73.61; Ramkota - Pierre, conference lodging – 204.00; Ramkota – Watertown, conference lodging – 95.00; Jeff Reed, purchased services – 2695.00; Riverside Technologies, supplies – 425.00; Roemen's Automotive, purchased services – 89.24; Rowloff Productions, supplies – 43.00; Jennifer Ruesink, supply reimbursement – 27.98; School Specialty, supplies – 33.40; SDHSAA, supplies/fees – 151.00; St. Mary School, registration – 75.00; Stan Houston, supplies – 1366.83; Swier Law Firm, purchased services – 382.50; T&A Service, purchased services – 537.86; Sara Taubert, supply reimbursement – 55.91; Teaching Treasures, supplies – 18.38; TIE, registrations – 280.00; TASC, purchased services – 1252.08; UPS, supplies – 44.30; Verizon, purchased services – 70.95; Voyager Fleet, fuel – 1573.44; Jeff Welbig, purchased services – 916.67; Xcel Energy, utilities – 13009.14. TOTAL GENERAL FUND CLAIMS – \$59,307.85.

Capital Outlay Fund: Amazon.com, equipment – 849.99; Apple, Inc., equipment – 2940.00; Brodart, books – 1487.22; Elite Business Systems, copiers – 863.60; First National Bank, capital outlay certificate interest – 154881.95; Mackin, books – 1296.42; Mid State Audio, equipment – 5126.00; Software Unlimited, software – 5350.00; Unesco, guaranteed energy savings contract – 100000.00; Vantek Communications, equipment – 464.95. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$273,260.13.

Special Education Fund: County Fair, supplies – 102.77; Cubby's, fuel – 1234.90; Dells Farm & Tire, tires/windshield – 904.00; Dynamic Measurement Group, testing – 13.00; East Dakota Educational Cooperative/Teachwell – purchased services – 8000.00; Goodcare, purchased services – 9187.02; Interstate All Battery Center, repair parts – 674.85; Lifescape, purchased services – 12740.50; Mac's, supplies – 150.66; NAPA, bus maintenance supplies – 563.15; PLEC, purchased services – 4175.05; SD Dept. of Human Services, Lifescape services – 7096.17; Nikki Stukel, mileage – 70.56; T&A Service, purchased services – 804.40; Julie Wynja, supply reimbursement – 21.57. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$45,738.60.

**Food Service Fund:** Lunchtime Solutions, purchased services – 57932.79. TOTAL FOOD SERVICE FUND CLAIMS - \$57,932.79.

**Enterprise Fund:** Amazon.com, Haven supplies – 286.51; BMO Mastercard (Sam's Club, Haven supplies – 170.65; Walmart, Haven supplies – 266.44; CVLI, Haven movie license – 251.65; Education.com, Haven subscription – 59.94; USPS, Haven postage – 12.60); County Fair, Haven supplies – 38.03; River Community Church, Haven rent/door replacement – 1966.88; Verizon, Haven cell phones – 73.41. TOTAL ENTERPRISE FUND CLAIMS - \$3,126.11.

**Payroll:** Elementary – 112443.77; Middle School – 88971.79; High School – 88251.00; LEP – 1168.74; Title I – 9490.19; Guidance – 15067.46; Health – 4552.25; Professional Development – 47.38; Library – 5645.45; Technology – 17061.74; Election – 680.00; General Administration – 14232.76; School Administration – 33748.30; Business Office – 9480.49; Maintenance – 27462.60; Transportation – 14350.50; Cocurricular Activities – 19820.94; Special Education – 95788.74; Before/After School Enterprise Fund – 9213.97. TOTAL PAYROLL EXPENSE– \$567,478.07.

## B. April 2019 Financial Report.

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 4/1/19	\$1,001,727.00	\$2,860,803.91	\$7,112.52	\$47,059.31	\$2,792,919.36	\$198,128.53	\$108,903.07	\$131,418.48
Receipts:								
Taxes	\$104,470.20	\$92,431.41	\$51,280.78	\$22.80	\$36,080.52			
Tuition & Fees	6,292.01							
Interest	41.31	402.92	.01	3.86	230.04	\$19.42	\$10.66	\$10.86
Food Service Sales						39,401.09		
Pupil Activities	3,293.42							7,782.20
OST Programs							17,042.00	
Donations/Contributions	350.00							
Rentals	1,160.00							
Charges for Services			1,871.19				150.00	
Other Local Sources	15.00	15.00						
County Sources	2,725.53							
State Grants	274,728.00		10,012.00				743.41	
Federal Grants	13,238.00		24,346.00			13,178.72		
Total Receipts	\$406,313.47	\$92,849.33	\$87,509.98	\$26.66	\$36,310.56	\$52,599.23	\$17,946.07	\$7,793.06
Total Disbursements	-\$525,949.79	-\$5,666.10	-\$126,844.12	-\$0.00	-\$0.00	-\$54,796.03	-\$19,342.06	-\$8,172.09
Sub-Total, 4/30/19	\$882,090.68	\$2,947,987.14	-\$32,221.62	\$47,085.97	\$2,829,229.92	\$195,931.73	\$107,507.08	\$131,039.45
Inter-Fund Loan	-\$32,282.87		\$32,282.87					
Total, 4/30/19	\$849,807.81	\$2,947,987.14	61.25	\$47,085.97	\$2,829,229.92	\$195,931.73	\$107,507.08	\$131,039.45

## C. Supplemental Budgets

### General Fund

Donation Revenue - \$1,853.21

Elementary PE Supply Expense - \$539.21

High School Ag Supply Expense - \$315.00

Athletic Supply Expense - \$999.00

### Capital Outlay Fund

Donation Revenue - \$2,130.00

Library Equipment Expense - \$130.00  
Health Service Equipment Expense - \$2,000.00

**D. Authorizations and Ratifications.**

1. **Student Report** – approve open enrollment applications #20-09 through #20-11.
2. **Personnel Report:**
  - a. **Resignations** – Julie Stofferahn, para; Adriana Tristan, para; and Jeff Welbig, high school teacher – effective at the end of the FY2019 school year.
  - b. **Volunteer** – Kathy Schrad, marching band flag squad – summer 2019 and FY2020.
  - c. **FY2020 Employment** – Sara Holmberg, MS guidance counselor; Kieran O'Malley, MS teacher and MSGBB coach; Jacob Habeger, MS teacher; Abby Kayser, Speech-Language Pathologist; Shannon Tokheim, MS teacher and assistant oral interp advisor; and Erica Fersdahl, HS teacher.

**19-114** Motion by Weiland, seconded by Schumaker, to approve the 2019-2020 **Johnson Controls Planned Service Renewal** at an annual cost of \$35,590.00, plus excise tax. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

**19-115** Motion by Randall, seconded by LeBrun, to approve the **2019-2020 negotiated agreement**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

**19-116** Motion by Traill, seconded by Schumaker, to direct the business manager to issue **2019-2020 teacher contracts** in accordance with the negotiated agreement. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

The board canvassed the April 9, 2019 **election returns**. It was noted that there was no city election, and voter turnout was 5.13% with 192 persons voting out of 3,843 active registered voters.

**19-117** Motion by LeBrun, seconded by Randall, to declare the results of the **April 9, 2019 election**: Matthew Weiland – 127 votes; Denise Cavigielli – 78 votes; Lee Bollock – 117 votes. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Matthew Weiland and Lee Bollock will be seated on the school board at the July 2019 annual meeting.

**19-118** Motion by Weiland, seconded by Traill to authorize a **senior band trip** to Orlando, Florida from May 27 – May 31, 2019, chaperoned by Karla Pulscher. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

**19-119** Motion by Schumaker, seconded by Traill, to authorize the **transfer of \$294,446.00 to the QSCB Debt Service Sinking Fund** from the Capital Outlay Fund. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

**19-120** Motion by Weiland, seconded by Schumaker, to keep **meal prices** for student reimbursable breakfasts and student reimbursable lunches the same for school year 2019-2020, and to set adult meal prices at \$1.85 for breakfast and \$3.65 for lunch. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

**19-121** Motion by Schumaker, seconded by Randall, to authorize **free meals** for reimbursable student breakfasts and reimbursable student lunches served May 22-24, 2019 to promote the school food service program. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

**19-122** Motion by Weiland, seconded by Traill, to cast ballots for Jordan Bauer, Barry Mann, and Randy Hartmann on the **SDHSAA election ballot** for representatives, and to vote yes on the SDHSAA amendment ballot. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

**19-123** Motion by Traill, seconded by Schumaker, to authorize membership in the **South Dakota High School Activities Association** for FY2020. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

The board reviewed the 2019-2020 preliminary budget and five-year Capital Outlay plan.

**19-124** Motion by Schumaker, seconded by Traill, to authorize the hiring of an additional **elementary teacher** for FY2020. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

**19-125** Motion by Traill, seconded by LeBrun, to approve the second reading and adoption of **policy DJFA – Food Service Code of Conduct**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

The board held a first reading of revisions to **policy DID – Fiscal Management**.

Gavin Benson, UNESCO, provided an overview of preliminary facility project recommendations.

Jacque LeBrun reported on the leadership committee meeting.

**19-126** Motion by Traill, seconded by Weiland, to go into **executive session** at 8:35 p.m. in accordance with SDCL 1-25-2(3) and SDCL 1-25-2(4). Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 9:15 p.m.

**19-127** Motion by Weiland, seconded by LeBrun, to authorize issuance of administrative **contracts**, other non-teaching staff contracts, and classified staff **wage adjustments** for FY2020, with an increase of \$.50 per hour for classified staff and an increase of 2.2% for administrative and professional staff. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

The next regular board meeting is June 10, 2019 at 7:00 p.m.

**19-128** Motion by Traill, seconded by Schumaker, to adjourn the meeting at 9:20 p.m. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

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Matt Weiland, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)