

**School Board Proceedings
Dell Rapids School District 49-3
May 8, 2023**

The Dell Rapids School District Board of Education met Monday, May 8, 2023, at 6:30 p.m. in the high school media center with the following members present: Lee Bollock, Paula Harvey, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Dr. Summer Schultz, Superintendent; Barbara Littel, Business Manager.

President Traill called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

23-104 Motion by Harvey, seconded by Bollock, to approve the **minutes** of the April 10, 2023, regular school board meeting. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Public Comment: None.

23-105 Motion by Randall, seconded by Weiland, to approve the **agenda** as published. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

23-106 Motion by Weiland, seconded by Harvey, to approve the **consent agenda**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

A. Payment of May **Claims**.

General Fund: Access Systems, purchased services – 900.00; Ace Hardware, supplies – 765.26; AED Superstore, supplies – 76.95; Amazon, supplies – 1595.88; ASBSD, registration – 25.00; Audioquip, rental – 670.00; Augustana, rental – 650.00; Beresford School, rental – 287.50; BMO Mastercard (Walmart/Hobby Lobby/Savers, supplies – 545.28; Holiday Inn, conference lodging – 182.00; Howard Wood, track entry fees – 500.00); Capital One Trade Credit/Mac's, supplies – 101.88; Carroll Institute, purchased services – 4140.00; Cengage Learning, materials – 397.44; City of Dell Rapids, water/sewer fees – 1171.36; Cole Papers, supplies – 1464.32; County Fair, supplies – 245.29; Cubby's, gas – 670.15; Dakota Auto Parts, supplies – 42.42; Dakota Education Consulting, purchased services – 4250.00; Dauby's, supplies – 620.20; Decker Equipment, supplies – 1338.64; DR Lumber, supplies – 190.14; Dells Electric, purchased services – 6493.12; DR Custodial Funds, reimburse for umpires/entry fees – 967.07; Jill Dvorak, mileage/supply reimbursement – 75.15; Garbage N More, garbage removal – 1445.00; Golden West, telephone service – 966.86; Connie Hansen, supply reimbursement – 121.21; Hauff Mid-America Sports, supplies – 142.00; Scott Headrick, travel reimbursement – 80.00; Heartland Natural Gas, utilities – 2619.33; Hermitage Art, supplies – 32.51; High Plains Technology, purchased services – 480.00; Hillyard, supplies – 633.54; JD's House of Trophies, supplies – 40.00; John Jewett, travel reimbursement – 80.00; Johnson Controls, purchased services – 1147.50; JW Pepper, supplies – 133.49; K&D Busing, purchased services – 45828.34;

Elizabeth Klamm, supply reimbursement – 11.54; KSB School Law, purchased services – 1182.50; Lacey Rentals, rental – 350.00; Literacy Resources, supplies – 192.24; Barb Littel, travel reimbursement – 165.60; Lynn, Jackson, Schultz & Lebrun, purchased services – 80.00; Matheson Tri-Gas, supplies – 147.15; Robert Michalscheck, travel reimbursement – 120.00; MidAmerican Energy, utilities – 1007.88; Midwest Alarm, monitoring – 61.00; NAPA, supplies – 40.52; New Century Press, publications – 203.44; Lindsey Peters, reimbursement of dues/fees – 165.00; Pizza Ranch, supplies – 379.48; Popplers Music, supplies – 142.90; Prostrullo Auto Mall, supplies – 30.38; Ramkota, conference lodging – 230.00; Jeffrey Reed, purchased services – 3985.00; Jennifer Ruesink, registration reimbursement – 50.00; School Fix, supplies – 768.25; Southeast Area Cooperative, registrations – 400.00; Stan Houston Equipment, supplies – 135.48; Staples, supplies – 237.79; Kelly Steckler, fee reimbursement – 500.00; TIE, purchased services – 385.00; TASC, purchased services – 1041.90; US Post Office, postage – 125.20; Verizon, purchased services – 38.01; Voyager Fleet, gas – 279.73; West Music Company, supplies – 29.95; Xcel Energy, utilities – 14247.48. TOTAL GENERAL FUND CLAIMS – \$108,848.25.

Capital Outlay Fund: Access Systems, lease – 1769.78; Amazon, equipment/books – 1768.28; Barnes and Noble, books – 598.89; Edmentum, software – 70.72; Hauff Mid-America Sports, equipment – 799.98; Johnson Controls, equipment – 5016.90; K&D Busing, purchased services – 12438.56; Mackin Book Company, books – 430.97; Software Unlimited, software – 5950.00; US Bank, certificate principal/interest/fees – 16946.25. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$45,790.33.

Special Education Fund: ABAeCARE, purchased services – 1090.01; BMO Mastercard, NSU SPED conference registration – 100.00; Children's Home Society, purchased services – 5973.34; Goodcare, purchased services – 11678.10; K&D Busing, purchased services – 24656.87; Lifescape, purchased services – 8987.25; Prairie Lakes Educational Cooperative, purchased services – 5748.04; Teachers Pay Teachers, materials – 107.72; Teachwell Solutions, purchased services – 105.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$58,446.33.

Food Service Fund: Lunchtime Solutions, purchased services – 67920.29; Kathy Zachman, refund – 36.00. TOTAL FOOD SERVICE FUND CLAIMS - \$67,956.29.

Enterprise Fund: Amazon, Haven supplies – 31.98; BMO MasterCard (Sam's Club, Haven supplies – 304.93; Ace, Haven supplies – 29.80); County Fair, Haven supplies – 142.86; River Community Church, Haven rent – 1680.00; Verizon Wireless, Haven phones – 51.24; Jill Xavier, driver's education refund – 238.10. TOTAL ENTERPRISE FUND CLAIMS - \$2,478.91.

Payroll: Elementary – 130983.17; Middle School – 98275.82; High School – 102883.56; ELL – 6132.46; Title I – 6878.61; Guidance – 16638.12; Health – 5113.41; Library – 7452.90; Technology – 18586.70; General Administration – 15416.80; School Administration – 39249.81; Business Office – 11395.64; Maintenance – 32581.62; Cocurricular Activities – 21433.33; Special Education – 108248.92; Food Service – 2264.09; Before/After School Enterprise Fund – 14843.65. TOTAL PAYROLL EXPENSE– \$638,378.61.

B. April 2023 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Custodial Funds
Cash Balance, 4/1/2023	\$1,157,853.82	\$3,864,428.83	\$220,118.00	\$3,592,784.26	\$381,139.59	\$275,765.58	\$145,942.27
Receipts:							
Taxes	\$153,162.51	\$148,327.37	\$85,763.01	\$50,679.32			
Tuition & Fees	80.00					\$13,997.97	
Interest	361.36	3,658.69	37.95	28,216.33	\$157.38	117.56	
Food Service Sales					44,258.51		
Pupil Activities	1,509.00						\$41,039.58
OST Programs						17,657.50	
Donations/Contributions	78.00						
Rentals							
Bus Sale Installment		9,615.79					
Charges for Services			3,548.57				
Other Local Sources	67.93						
County Sources	2,522.21						
State Grants	323,416.46		11,201.00			1,458.19	
Federal Grants	59,020.74		2,108.00		22,246.01		
Total Receipts	\$540,218.21	\$161,601.85	\$102,658.53	\$78,895.65	\$66,661.90	\$33,231.22	\$41,039.58
Total Disbursements	-\$634,621.88	-\$296,436.70	-\$170,099.59	-\$0.00	-\$78,636.02	-\$23,043.11	-\$31,026.26
Total Transfers		-\$294,446.00		\$294,446.00			
Cash Balance, 4/30/2023	\$1,063,450.15	\$3,435,147.98	\$152,676.94	\$3,966,125.91	\$369,165.47	\$285,953.69	\$155,955.59

C. Surplus Property

1. Of no value, for disposal: 2 HP Chromebook 11G7, 1 HP Chromebook 11G8, 5 Lenovo Chromebook 300E, 1 Lenovo Chromebook N22, 2 HP Desktop 7800 SFF, 4 HP Desktop 7900 SFF, 1 Promethean PRM 20, 38 Apple iPad Mini, 1 HP Color Laser Jet Printer, 1 HP Monitor LP2275W
2. With a value <\$500, for sale: 21 HP Laptop Probook 450 G1, 21 HP Laptop Probook 450 G2, 2 Lenovo Laptop x1 Carbon Gen 3

D. Personnel Report.

1. **Employment, FY2023-2024:** Kelly Steckler, teacher – \$47,640.00; Faith Miller, teacher - \$42,540.00.
2. **Haven Employment, 5/30/2023,** \$11.50/hour: Kaylie Lebahn, Braden Gruis, Addison Libis
3. **Haven Employment, 5/30/23,** \$12.50/hour: Brayden Pankonen
4. **Haven Employment, 6/26/23,** \$12.50/hour: Jessica Trygstad

There were no changes to the Safe Return to In-Person Instruction and Continuity of Services Plan.

23-107 Motion by Randall, seconded by Bollock, to approve renewal of the Lunchtime Solutions, Inc., **Food Service Management** contract for 2023-2024. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

The **preliminary FY2024 budget and Five-Year Capital Outlay Plan** were presented to the board.

23-108 Motion by Weiland, seconded by Randall, to approve the 2023-2024 teachers' **negotiated agreement**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

23-109 Motion by Randall, seconded by Weiland, to direct the business manager to issue **contracts and wage amendments** for 2023-2024. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

The board held a first reading of **policies KEC, KEC-E, and KEC-R** – Request for Reconsideration of Materials.

23-110 Motion by Weiland, seconded by Bollock, to go into executive session at 7:12 p.m. pursuant to SDCL 1-25-2(4) – negotiations discussion. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

President Traill declared the board out of executive session at 7:51 p.m.

The superintendent's report was given.

Committee reports and board comments were heard.

The next regular meeting is Monday, June 12, 2023, at 6:30 p.m.

23-111 Motion by Weiland, seconded by Harvey, to adjourn the meeting at 8:30 p.m. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Jeff Traill, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)