

**School Board Proceedings
Dell Rapids School District 49-3
April 10, 2023**

The Dell Rapids School District Board of Education met Monday, April 10, 2023, at 6:30 p.m. in the high school media center with the following members present: Lee Bollock, Paula Harvey, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Dr. Summer Schultz, Superintendent; Barbara Littel, Business Manager; Amanda Roth; Tom Pischke.

President Traill called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

23-084 Motion by Weiland, seconded by Harvey, to approve the **minutes** of the March 13, 2023, regular school board meeting. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Public Comment: None.

23-085 Motion by Randall, seconded by Bollock, to approve the **agenda** as published. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

23-086 Motion by Weiland, seconded by Randall, to approve the **consent agenda**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

A. Payment of April Claims.

General Fund: Access Systems, purchased services/supplies – 1054.68; Ace Hardware, supplies – 825.76; Amazon, supplies – 1082.18; Barnes & Noble, replacement check – 359.50; BMO Mastercard (Hilton, conference lodging – 787.68; Walmart, supplies – 186.18; Hampton, training lodging – 1111.75; GimKit, subscription – 59.88; Alamo, rental – 522.71; Walmart, etc., drama supplies – 828.05; Stage Lighting, lighting – 172.50; Game Changer, softball app – 423.88; Pond 5, licensing – 144.99); BX, purchased services – 1667.50; Carroll Institute, purchased services – 4780.00; Celebration of Music, registration – 90.00; City of Dell Rapids, water/sewer fees – 866.06; Comfort Suites, conference lodging – 75.00; County Fair, supplies – 71.29; Certified Phone Repair, purchased services – 215.00; Cubby's, gas – 619.25; DR Lumber, supplies – 1466.20; Dells Electric, purchased services – 3722.74; Dells Plumbing, purchased services – 735.98; Jill Dvorak, mileage – 10.20; East Central Honor Band, entry fees – 72.00; Lora Egan, purchased services – 230.00; Eseind, purchased services – 1744.37; Garbage N More, garbage removal – 1445.00; Golden West, telephone service – 967.59; Graves IT Solutions, purchased services – 100.00; Hauff Mid-America Sports, supplies – 1185.65; Scott Headrick, travel reimbursement – 66.00; Heartland Natural Gas, utilities – 13783.51; High Plains Technology, purchased services – 553.00; Hillyard, supplies – 1016.10; Johnson Controls, purchased services – 918.00; Craig Jorgensen, travel reimbursement – 297.39; JW Pepper, supplies – 204.00; K&D Busing, purchased services – 41562.94; Jeff Krumm, travel

reimbursement – 66.00; KSB School Law, purchased services – 258.00; LaDelle & Fourth, supplies – 56.75; Matheson Tri-Gas, supplies – 1371.88; MidAmerican Energy, utilities – 1383.86; Midwest Alarm, monitoring – 61.00; Mitographers, supplies – 121.00; Richard Mott, supply reimbursement – 95.32; NAPA, supplies – 128.44; New Century Press, publications – 137.17; Olson's Pest Technicians, purchased services – 170.00; Performance Press, supplies – 501.98; John Pollmann, purchased services – 200.00; Ramkota, conference lodging – 252.00; Region II Music, entry fees – 150.00; Restaurant Equipment Repair, purchased services – 354.00; Riverside Technologies, supplies – 350.00; Roto-Rooter, purchased services – 605.00; SD Counseling Association, dues/registration – 155.00; SD Dept. of Labor, unemployment – 2609.00; Staples, supplies – 340.02; Switch Vehicles, training – 2806.00; TIE, purchased services – 350.00; US Post Office, permit – 290.00; Verizon, purchased services – 38.01; Voyager Fleet, gas – 298.37; Tom Wolff, registration reimbursement – 65.00; Xcel Energy, utilities – 10212.60. TOTAL GENERAL FUND CLAIMS – \$109,470.91.

Capital Outlay Fund: Access Systems, lease – 1769.78; Amazon, library books – 77.24; Barnes and Noble, books – 717.69; BMO Mastercard (Pond 5, license – 168.99; Ebay, equipment – 822.18); DR Lumber, furnishings – 64.56; GimKit, license – 650.00; Hauff Mid-America Sports, uniforms – 1524.99; Johnson Controls, equipment – 23099.30; K&D Busing, purchased services – 12136.21; Mackin Book Company, books – 1233.88; Sun Mountain Sports, equipment – 72.00; Switch Vehicles, equipment – 129402.00; US Bank, certificate interest – 124697.88. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$296,436.70.

Special Education Fund: Amazon, supplies – 137.82; County Fair, supplies – 11.73; Curriculum Associates, materials – 379.68; Katie Diez, mileage – 19.38; Edmentum, materials – 106.22; Goodcare, purchased services – 15061.18; K&D Busing, purchased services – 27208.91; Lifescape, purchased services – 6937.50; Lutheran Social Services, purchased services – 220.00; Prairie Lakes Educational Cooperative, purchased services – 5427.54. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$55,509.96.

Food Service Fund: Lunchtime Solutions, purchased services – 74065.82; Eric Munz, refund – 194.80. TOTAL FOOD SERVICE FUND CLAIMS - \$74,260.62.

Enterprise Fund: BMO MasterCard (Sam's Club, Haven supplies – 387.18; Walmart, Haven supplies – 29.08; CVLI, Haven video licensing – 301.76); County Fair, Haven supplies – 66.21; Joshua Geppert, Haven mileage – 26.47; River Community Church, Haven rent – 1680.00; School Specialty, Haven furnishings – 1586.08; Verizon Wireless, Haven phones – 51.24. TOTAL ENTERPRISE FUND CLAIMS - \$4,128.02.

Payroll: Elementary – 134186.54; Middle School – 98497.80; High School – 101334.06; ELL – 7430.46; Title I – 6878.61; Guidance – 16740.17; Health – 5113.41; Improvement of Instruction – 386.41; Library – 8582.53; Technology – 18586.70; BOE – 3068.02; General Administration – 15546.31; School Administration – 40423.23; Business Office – 11525.14; Maintenance – 33962.43; Cocurricular Activities – 21313.95; Special Education – 114589.63; Food Service – 2685.74; Before/After School Enterprise Fund – 16760.33; ACT Prep Enterprise Fund – 1704.74. TOTAL PAYROLL EXPENSE– \$659,316.21.

B. March 2023 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Custodial Funds
Cash Balance, 3/1/2023	\$1,336,001.17	\$3,785,449.55	\$276,756.27	\$3,565,264.47	\$341,729.45	\$257,889.12	\$186,747.46
Receipts:							
Taxes	\$89,243.37	\$79,854.37	\$46,165.40	\$27,278.36			
Tuition & Fees	160.00					\$2,075.00	
Interest	510.16	5,023.33	89.03	241.43	\$167.05	122.96	\$488.69
Food Service Sales					45,762.24		
Pupil Activities	499.83						38,158.80
OST Programs						19,355.50	
Donations/Contributions	1,447.00					10,000.00	
Rentals							
Bus Sale Installment		19,241.07					
Charges for Services	1,260.53		4,129.81				
Other Local Sources	3,555.97	150.00					
County Sources	1,892.61						
State Grants	316,260.00		11,201.00			1,075.80	
Federal Grants	25,311.00	36,672.00	24,373.00		49,973.95		
Total Receipts	\$440,140.47	\$140,940.77	\$85,958.24	\$27,519.79	\$95,903.24	\$32,629.26	\$38,647.49
Total Disbursements	-\$618,287.82	-\$61,961.49	-\$142,596.51	-\$0.00	-\$56,493.10	-\$14,752.80	-\$79,452.68
Cash Balance, 3/31/2023	\$1,157,853.82	\$3,864,428.83	\$220,118.00	\$3,592,784.26	\$381,139.59	\$275,765.58	\$145,942.27

C. Personnel Report.

- Resignation, effective April 7, 2023** – Laurie Leber, paraprofessional.
- Resignations, effective at the end of FY2023 contract** – Steve Helgeland, SPED Director; Sara Hochstatter, teacher; Madison Dilly, teacher; Jenna Gillogly, teacher.
- Employment, FY2023-2024** – Linda Merkwan, elementary principal; Ashton Swift, teacher.
- Status Changes**
 - Haven wage increase** to \$12.00/hour, effective March 1: Aubrey Hansen, Jesse Mohr, and Alexandra Rusanowski.
 - Haven wage increase** to \$13.25/hour, effective April 1 – Simon Mohr.
 - ELL stipend** of \$33.29/hour (approximately five hours/week) – Erin McInroy.

There were no changes to the Safe Return to In-Person Instruction and Continuity of Services Plan.

23-087 Motion by Traill, seconded by Bollock, to designate **2023-2024 calendar** make-up days as follows: day 1 – forgiven; days 2 and 3 – virtual staff professional development; days 4 and 5 – utilize built in calendar make-up days of March 14 and April 1 (with one week advance notice); day 6 - at end of calendar. Voting aye: Bollock, Harvey, Randall, and Traill. Voting nay: Weiland. Motion carried.

23-088 Motion by Harvey, seconded by Weiland, to not renew the **Adaptive PE** contract of Julie Barber for the 2023-2024 school year due to a reduction in staff. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

23-089 Motion by Weiland, seconded by Harvey, to reduce the number of required **Computer Science credits** from 1.0 to 0.5 and to increase elective credits from 6.5 to 7.0. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

23-090 Motion by Randall, seconded by Harvey, to approve FFA **out-of-state travel** for a Washington D.C. Leadership Conference and a Cheyenne, Wyoming award trip, with expenses to be paid by the FFA club. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

23-091 Motion by Weiland, seconded by Bollock, to approve summer 2023 **camp fees and stipends**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

23-092 Motion by Weiland, seconded by Bollock, to set the fee for **summer drivers' education** at \$250.00 for district students and \$275.00 for out-of-district students, and to pay drivers' education instructors \$35.00 per hour for instructional time up to 35 hours and \$27.50 per hour for driving time. Class size will be limited, and preference will be given to Dell Rapids public school students, followed by other resident students. Voting aye: Bollock, Randall, Traill, and Weiland. Abstaining: Harvey. Motion carried.

23-093 Motion by Bollock, seconded by Randall, to authorize the **transfer of \$294,446.00 to the QSCB Debt Service Sinking Fund** from the Capital Outlay Fund. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

23-094 Motion by Harvey, seconded by Weiland, to approve the 2023-2024 ASBSD Protective Trust **health insurance renewal** and participation agreement. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

23-095 Motion by Randall, seconded by Bollock, to approve the 2023-2024 ASBSD Protective Trust **workers' compensation insurance renewal** and participation agreement. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

23-096 Motion by Weiland, seconded by Bollock, to approve the second reading and adoption of **Policy GEA – Staff and District Social Media Use**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

The superintendent's report was given.

- Student Report – approval of open enrollment applications #24-7 through #24-9
- City/Chamber/School meeting
- City field E discussion
- Haven update
- Social Studies Standards
- Crow's Nest update
- Goals work and strategic planning

Committee reports and board comments were heard.

23-097 Motion by Randall, seconded by Weiland, to go into executive session at 7:15 p.m. pursuant to SDCL 1-25-2(1) – Personnel and SDCL 1-25-2(4) – Negotiations Discussion. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

President Traill declared the board out of executive session at 8:07 p.m.

The next regular meeting is Monday, May 8, at 6:30 p.m.

23-098 Motion by Harvey, seconded by Weiland, to adjourn the meeting at 8:08 p.m. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Jeff Traill, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)