

School Board Proceedings
Dell Rapids School District 49-3
June 10, 2019

The Dell Rapids School District Board of Education met Monday, June 10, 2019 at 7:00 p.m. in the middle school/high school library with the following members present: Jacque LeBrun, Troy Randall, Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: none.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Drew Bunkers, High School Principal; Kari Hettinger; Unesco Representatives.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

19-129 Motion by Traill, seconded by LeBrun, to approve the **minutes** of the May 13, 2019 school board meeting. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no audience comments.

19-130 Motion by Randall, seconded by Schumaker, to approve the **agenda** with the addition of an executive session for two items per SDCL 1-25-2(4). Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no conflict of interest disclosures.

19-131 Motion by Traill, seconded by Schumaker, to approve the **consent agenda**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

A. Payment of June Claims.

General Fund: A-1 Septic, purchased services – 165.00; Ace Hardware, supplies – 1725.42; Alcester-Hudson Schools, entry fee – 125.00; Amazon.com, supplies – 21.88; Argus Leader, publications – 270.89; The Bluffs, golf entry fee – 50.00; BMO Mastercard (Teachers Pay Teachers, supplies – 154.05; UPS Store, supplies – 292.57; Golf Discount USA, supplies – 958.44; US Post Office, mail permit – 235.00; Theater World, rental – 95.00); Canton School, entry fee – 125.00; Carroll Institute, purchased services – 515.00; Chester Area Schools, entry fee – 40.00; City of Dell Rapids, water/sewer fee – 1326.11; County Fair, supplies – 297.80; Cubby's, fuel – 4727.20; Dillon Dahl, mileage – 18.48; DakXII, dues – 134.00; Dakota Auto Parts, supplies – 65.52; Dakota Valley School, entry fee – 60.00; Dauby's, supplies – 673.76; Darwin Daugaard, postage reimbursement – 40.18; DR Coop Grain, supplies – 562.50; DR Lumber, supplies – 482.85; Dells Electric, purchased services – 315.00; DR Agency Fund, reimburse for background checks/postage/entry fees/officials/state meals – 1885.37; Jill Dvorak, mileage – 10.92; Tova Eggerstedt, purchased services – 300.00; Elite Business Systems, copiers – 833.33; Elk Point-Jefferson Schools, entry fee – 60.00; Elkton School, entry fee – 75.00; Jason Fersdahl, BBB reimbursement – 75.00; Garbage N More, garbage removal – 1140.00; Garretson School, entry fee – 50.00; Glenridge Golf Course, entry fee – 100.00; Golden West, telephone service – 868.23; Grandstay Hotel, region golf lodging – 258.00; Graves IT Solutions, purchased services – 85.00; Greatlife, Rocky Run fees – 1200.00; Green Eggs & Ram, supplies – 120.00; Karla Gruis, supply reimbursement – 69.11; Ashton Hanusa, mileage – 36.96; Harrisburg School, entry fees – 114.00; Hauff Mid-America Sports, supplies – 367.50; High Plains Technology, purchased services – 433.90; Hillyard, supplies – 2416.36; Interstate All Battery Center, repair parts – 170.95; JD's House of

Trophies, supplies – 225.00; Krier & Blain, repairs – 540.00; Lennox School, entry fee – 50.00; Matheson Tri-Gas, supplies – 96.09; Robert Michalscheck, supply reimbursement – 105.98; MidAmerican Energy, utilities – 2143.07; Midwest Alarm, monitoring – 57.62; Milbank M Club, entry fee – 41.38; NAPA, supplies – 614.05; Network Services/Heartland Paper, supplies – 1103.18; North Central Bus Sales, repair parts – 4788.53; PLEC, purchased services – 72.27; Ramkota-Aberdeen, state golf lodging – 487.96; Jamie Randall, mileage – 36.96; Jeff Reed, purchased services – 1045.00; Jann Saxon, mileage – 36.96; School Fix, supplies – 1654.63; Sioux Valley School, entry fees – 175.00; Southeast Area Coop, registrations – 555.00; Staples, supplies – 175.34; Swier Law Firm, purchased services – 1575.00; Kate Telkamp, supply reimbursement – 170.06; Tri-Valley School, entry fee – 243.08; Universal Music Publishing, license – 75.00; UPS, supplies – 22.15; US Postal Service, postage – 3000.00; Verizon, purchased services – 38.01; Voyager Fleet, fuel – 114.53; Jeff Welbig, purchased services – 916.67; West Central School, entry fees – 100.00; Wheelco, repair/maintenance supplies – 86.66; Xcel Energy, utilities – 12907.23. TOTAL GENERAL FUND CLAIMS – \$57,398.69.

Capital Outlay Fund: Amazon.com, equipment/textbooks – 1116.15; BMO Mastercard, Pond5 license – 139.95; Brainingcamp, software – 990.00; Elite Business Systems, copiers – 863.60; First National Bank, capital outlay certificate principal/interest/fees – 197257.50; Mackin, books – 630.19; SHI, software – 6376.77; Unesco, guaranteed energy savings contract – 75000.00; . TOTAL CAPITAL OUTLAY FUND CLAIMS – \$282,374.16.

Special Education Fund: Ace Hardware, supplies – 13.98; County Fair, supplies – 159.25; Cubby's, fuel – 1423.21; Dakota Auto Parts, repair parts – 308.47; Dells Farm & Tire, tires – 632.00; ESTR Publications, supplies – 46.00; Goodcare, purchased services – 8586.00; Lifescape, purchased services – 9752.50; Mac's, supplies – 79.30; NAPA, bus maintenance supplies – 59.36; PLEC, purchased services – 4147.29; R&R Mobility, repairs – 90.00; SD Dept. of Human Services, Lifescape services – 7313.63; T&A Service, repairs – 140.00; Julie Wynja, postage reimbursement – 22.78. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$32,773.77.

Debt Service Funds: First National Bank, middle school bond principal/interest/fees – 188652.50; First National Bank, elementary bond interest – 279912.28. TOTAL DEBT SERVICE FUND CLAIMS - \$468,564.78.

Food Service Fund: Stacy Hoffman, refund – 107.25; Lunchtime Solutions, purchased services – 57069.79; St. Mary School, lunch balance transfers – 141.80. TOTAL FOOD SERVICE FUND CLAIMS - \$57,318.84.

Enterprise Fund: Ace Hardware, Haven supplies – 19.98; Amazon.com, Haven supplies – 211.91; BMO Mastercard (Sam's Club, Haven supplies – 783.82; Walmart, Haven supplies – 657.43; Oriental Trading, Haven supplies – 117.77; Discount School Supply, Haven supplies – 116.08; Hobby Lobby, Haven supplies – 85.81; Eileens Cookies, Haven supplies – 58.05; Dollar Tree, Haven supplies – 35.15; American Ink, Haven supplies – 995.96; Teachers Pay Teachers, Haven supplies – 1.07; Two Way Radio Gear, Haven equipment – 288.00; County Fair, Haven supplies – 58.57; Dauby's, VB camp supplies – 383.40; SD Dept. of Revenue, VB camp use tax – 98.87; River Community Church, Haven rent – 1500.00; Thornton Carpets, carpet – 5253.19; Verizon, Haven cell phones – 73.42. TOTAL ENTERPRISE FUND CLAIMS - \$10,738.48.

Payroll: Elementary – 112958.48; Middle School – 90005.71; High School – 88134.18; LEP – 1166.50; Title I – 9490.19; Guidance – 15067.46; Health – 4552.25; Professional Development –

8433.76; Library – 5898.65; Technology – 17061.87; General Administration – 14351.86; School Administration – 34406.98; Business Office – 9599.53; Maintenance – 29912.93; Transportation – 14902.35; Cocurricular Activities – 18306.34; Special Education – 95151.47; Camp Enterprise Fund – 1137.70; Before/After School Enterprise Fund – 15070.42; Drivers Education Enterprise Fund – 4045.96. TOTAL PAYROLL EXPENSE– \$589,654.59.

B. May 2019 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

| | General Fund | Capital Outlay/Capital Projects Funds | Special Education Fund | Pension Fund | Debt Service Funds | Food Service Fund | Other Enterprise Funds | Trust & Agency Funds |
|---------------------------|----------------|---------------------------------------|------------------------|--------------|--------------------|-------------------|------------------------|----------------------|
| Cash Balance, 5/1/19 | \$849,807.81 | \$2,947,987.14 | \$61.25 | \$47,085.97 | \$2,829,229.92 | \$195,931.73 | \$107,507.08 | \$131,039.45 |
| Receipts: | | | | | | | | |
| Taxes | \$736,484.05 | \$674,827.09 | \$375,355.49 | | \$261,303.81 | | | |
| Tuition & Fees | | | | | | | | |
| Interest | 66.23 | 417.98 | 8.58 | \$3.98 | 19,971.53 | \$23.98 | \$13.97 | \$11.44 |
| Food Service Sales | | | | | | 31,891.27 | | |
| Pupil Activities | 2,898.00 | | | | | | | 13,313.80 |
| OST Programs | | | | | | | 18,010.00 | |
| Donations/Contributions | | | | | | | 30.00 | |
| Rentals | 1,000.00 | | | | | | | |
| Charges for Services | 1,303.71 | | 3,384.51 | | | | | |
| Other Local Sources | 805.00 | | | | | | | |
| County Sources | 2,792.47 | | | | | | | |
| State Grants | 275,901.48 | | 26,428.00 | | | | 733.08 | |
| Federal Grants | 20,546.27 | 107,106.62 | 22,835.00 | | | 14,187.52 | | |
| Total Receipts | \$1,041,797.21 | \$782,351.69 | \$428,011.58 | \$3.98 | \$281,275.34 | \$46,102.77 | \$18,787.05 | \$13,325.24 |
| Total Transfers | | -\$294,446.00 | | | \$294,446.00 | | | |
| Total Disbursements | -\$517,835.29 | -\$273,260.13 | -\$141,632.35 | -\$0.00 | -\$0.00 | -\$57,932.79 | -\$11,861.48 | -\$24,533.81 |
| Sub-Total, 5/31/19 | \$1,373,769.73 | \$3,162,632.70 | -\$286,440.48 | \$47,089.95 | \$3,404,951.26 | \$184,101.71 | \$114,432.65 | \$119,830.88 |
| Inter-Fund Loan Repayment | \$32,282.87 | | -\$32,282.87 | | | | | |
| Total, 5/31/19 | \$1,406,052.60 | \$3,162,632.70 | \$254,157.61 | \$47,089.95 | \$3,404,951.26 | \$184,101.71 | \$114,432.65 | \$119,830.88 |

C. **Surplus** – declare one Braille Note Apex as surplus, with an appraised value of \$60, for sale.

D. Authorizations and Ratifications.

1. **Student Report** – approve open enrollment applications #20-12 through #20-14.
2. **Personnel Report:**
 - a. **Resignations** – Michelle Kieffer, Jessica Ahlers, Chrystina Anderson, and Danette Sell – effective at the end of the FY2019 school year.
 - b. **FY2020 Employment** (salaries will be listed in the July minutes) – Steve Helgeland, SPED/student services director; Conner DeBoer, SPED teacher; Haley Fiedler, elementary teacher; Dylan Ljunggren, middle school teacher and middle school football coach; Kennedy Clark, elementary teacher; Sara Schneider, middle school teacher; Brooke Swoboda, elementary teacher.
 - c. **Status Changes** (salaries will be listed in the July minutes) – Steve Hansen, delete assistant track coach and add head track coach; Jann Saxon, lane change to Bachelors+32; Kathy Hansen, change to one-half bus route; Mike Geraets, add one-half bus route; Erica Fersdahl, add head volleyball coach.

- d. **Haven Wages** (wages will be listed in the July minutes) – accept the Haven advisory board’s recommendation for wage increases.

19-132 Motion by Traill, seconded by Schumaker, to authorize the board president to sign **2019-2020 contracts** (salaries to be listed in the July minutes). Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-133 Motion by Weiland, seconded by LeBrun, to approve termination of the **Quest lease agreement**, effective August 31, 2019. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-134 Motion by Traill, seconded by LeBrun, to approve FY2020 **membership** in Associated School Boards of South Dakota. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-135 Motion by Weiland, seconded by LeBrun, to approve the final image that represents the **Portrait of a Dell Rapids Graduate**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-136 Motion by Randall, seconded by Traill, to engage KMWF to perform the **FY2019 audit** for \$10,250.00. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Representatives from Unesco gave a facility improvement project update.

19-137 Motion by Weiland, seconded by Traill, to approve the second reading and adoption of revisions to **policy DID – Fiscal Management**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-138 Motion by Traill, seconded by Schumaker, to adopt the revised **facility use form**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Superintendent Schultz reported on legislation that requires the posting of the national motto “In God We Trust.” L.G. Everist will be donating the display.

19-139 Motion by Traill, seconded by Weiland, to go into **executive session** at 8:12 p.m. in accordance with SDCL SDCL 1-25-2(4). Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 9:12 p.m.

A special board meeting was scheduled for June 24, 2019 at 7:00 p.m.

The next regular board meeting is July 8, 2019 at 7:00 p.m.

19-140 Motion by Traill, seconded by Schumaker, to adjourn the meeting at 9:18 p.m. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)