

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**November 14, 2022**

The Dell Rapids School District Board of Education met Monday, November 14, 2022, at 6:30 p.m. in the high school media center with the following members present: Paula Harvey, Troy Randall, Jeff Traill, and Matt Weiland. Absent: Lee Bollock.

Administration and other persons present: Barbara Littel, Business Manager; Rachel Scholten, Haven Director.

President Traill called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

**23-044** Motion by Harvey, seconded by Weiland, to approve the **minutes** of the October 10, 2022, school board meeting. Voting aye: Harvey, Randall, Traill, and Weiland. Absent: Bollock. Motion carried.

Public Comment: None.

**23-045** Motion by Weiland, seconded by Randall, to approve the **agenda** with 10.A. – Haven Director Report moved to before 7. – Consent Agenda. Voting aye: Harvey, Randall, Traill, and Weiland. Absent: Bollock. Motion carried.

Conflict of Interest Disclosures: None.

Rachel Scholten, Haven Director, reported on advisory board changes, enrollment, and fundraising activities.

**23-046** Motion by Harvey, seconded by Randall, to approve the **consent agenda**. Voting aye: Harvey, Randall, Traill, and Weiland. Absent: Bollock. Motion carried.

A. Payment of November **Claims**.

General Fund: Aberdeen Roncalli, entry fees – 52.03; Access Systems, supplies – 65.89; Ace Hardware, supplies – 570.52; Advanced Telephone Systems, purchased services – 560.00; Amazon.com, supplies – 1349.96; American Time and Signal, supplies – 1038.63; Anderson's, supplies – 162.30; Augustana University, registrations – 115.00; Automatic Door Group, purchased services – 997.27; Blick Art Materials, supplies – 317.36; BMO Mastercard (Guenthers, plant – 54.86; Terry Rose, plant – 42.61; NASSP, NHS membership – 385.00; Music Theater International, deposit – 400.00; Holiday Inn, lodging – 468.68); Brookings School District, entry fee – 42.00; Carroll Institute, purchased services – 4140.00; City Glass & Glazing, purchased services – 765.00; City of Dell Rapids, water/sewer fees – 1179.16; Cole Papers, supplies – 3793.68; Convergent Technologies, supplies – 345.13; County Fair, supplies – 149.29; Cubby's, gas – 1015.78; DAK XII Conference, dues – 700.00; Dakota Data Shred, purchased services – 149.24; Daktronics, purchased services – 1552.50; Dauby's, supplies – 155.50; DR Football Club, field cleanup – 450.00; DR Lumber, supplies – 282.58; Dells Electric, purchased services – 490.00; Dells Farm & Tire, purchased services – 1044.00; Dells Plumbing, purchased services – 1286.08; DR Custodial Funds, reimburse background checks/officials/state event meals – 1826.67; DSU, entry fees – 56.00; DSU Financial Aid, purchased services – 75.00; Riley Duncanson, fee reimbursement – 83.97; Jill Dvorak, mileage – 12.75; ECRI,

supplies – 36.13; Garbage N More, garbage removal – 1445.00; Garretson School, soccer cooperative – 925.97; Golden West, telephone service – 987.45; Groth Music, supplies – 66.70; Heartland Natural Gas, utilities – 2989.47; High Plains Technology, purchased services – 480.00; Hillyard, supplies – 2542.00; Sara Holmberg, registration reimbursement – 60.00; Houghton Mifflin Harcourt, licenses – 2064.00; JW Pepper, materials – 603.69; K&D Busing, purchased services – 47071.11; K-Scale, purchased services – 90.00; Andrew Kallemeyn, purchased services – 225.00; LaDelle & Fourth Coffee House, supplies – 360.00; Lennox School, entry fee – 39.00; Lynn, Jackson, Schultz & Lebrun, purchased services – 96.00; Madison High School, entry fee – 48.00; Matheson Tri-Gas, supplies – 140.73; McCook Central School, entry fee – 160.13; Mid-American Research Chemical, supplies – 195.81; MidAmerican Energy, utilities – 560.49; Midwest Alarm, monitoring – 61.00; NAPA, supplies – 348.22; New Century Press, publications – 163.02; Pfeifer Implement, repair parts – 24.88; Popplers Music, supplies – 638.09; Prostrollo Auto Mall, purchased services – 59.95; Really Great Reading Company, materials – 190.00; SASD, dues – 1269.00; School Nurse Supply, supplies – 50.65; School Specialty, supplies – 335.15; SDSU, registration – 55.00; Stage Partners, materials – 250.00; Staples, supplies – 472.13; TASC, purchased services – 1111.20; Tri-Valley School, training – 351.50; US Post Office, postage – 172.43; USD, registration – 55.00; Verizon, purchased services – 38.01; Voyager Fleet, gas – 868.98; Washington High School Debate, entry fee – 101.00; Xcel Energy, utilities – 16477.67. TOTAL GENERAL FUND CLAIMS – \$110,454.00.

Capital Outlay Fund: Ace Hardware, equipment – 989.97; Amazon.com, equipment/books – 1282.42; Apple, equipment – 795.90; High Plains Technology, equipment – 8192.00; K&D Busing, purchased services – 11250.53; K-Scale, equipment – 450.00; Popplers Music, equipment – 2199.00; Riverside Technologies, equipment – 1259.00; School Outfitters, equipment – 606.82; Teacher Innovations, subscriptions – 640.00; US Bank, certificate principal/interest/fees – 184143.75. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$211,809.39.

Special Education Fund: Amazon.com, supplies – 535.05; Apple, equipment – 1591.80; County Fair, supplies – 58.61; Crisis Prevention Institute, materials – 311.43; Katie Diez, mileage – 12.24; Goodcare, purchased services – 13585.44; Steve Helgeland, travel reimbursement – 66.00; K&D Busing, purchased services – 16681.88; Lifescape, purchased services – 9515.00; Pearson Assessment, supplies – 204.05; Prairie Lakes Educational Cooperative, purchased services – 5627.60; Radisson Hotel, conference lodging – 297.00; Speech Partners, purchased services – 14869.40; USD Center for Disabilities, registration – 160.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$63,515.50.

Food Service Fund: BMO Mastercard, Restaurant Equipment, supplies – 380.39; Bobbi Bond, refund – 74.90; Lunchtime Solutions, purchased services – 69798.23; Barbara Olinger, refund – 140.55. TOTAL FOOD SERVICE FUND CLAIMS - \$70,394.07.

Enterprise Fund: Ace Hardware, Haven supplies – 75.52; Amazon.com, Haven supplies – 64.28; BMO MasterCard (Walmart, Haven supplies – 44.59; Sam's Club, Haven supplies – 403.98; DQ, Haven supplies – 15.00; Dells Theatre, Haven supplies – 30.00); Cole Papers, Haven supplies – 50.68; County Fair, Haven supplies – 98.99; River Community Church, Haven rent – 1680.00; Rachel Scholten, Haven mileage – 26.62; Emma Taubert, Haven training reimbursement – 5.00; Verizon

Wireless, Haven phones – 70.97; Wyhe’s Choice, Haven fundraiser – 10037.75; Claire Wynja, Haven training reimbursement – 5.00. TOTAL ENTERPRISE FUND CLAIMS - \$12,608.38.

Payroll: Elementary – 129557.06; Middle School – 99385.90; High School – 102269.44; ELL – 10611.44; Title I – 6878.61; Guidance – 16965.21; Health – 5113.41; Library – 8364.32; Technology – 18587.81; General Administration – 15267.56; School Administration – 39201.39; Business Office – 11246.37; Maintenance – 31498.67; Cocurricular Activities – 25833.43; Special Education – 110913.00; Food Service – 2541.12; Before/After School Enterprise Fund – 12512.83. TOTAL PAYROLL EXPENSE– \$646,747.57.

## B. October 2022 Financial Report.

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Custodial Funds
Cash Balance, 10/1/22	\$1,544,982.56	\$3,205,836.19	\$200,743.73	\$3,868,790.24	\$371,037.81	\$231,332.02	\$150,320.77
Receipts:							
Taxes	\$25,239.13	\$27,403.58	\$15,722.32	\$9,087.55			
Tuition & Fees	355.92						
Interest	684.40	3,700.58	24.76	395.46	\$168.70	\$108.30	\$16.98
Food Service Sales					46,939.62		
Pupil Activities	3,474.55						27,704.61
OST Programs						22,042.50	
Donations/Contributions	78.00						
Rentals							
Bus Sale Installment		9,501.36					
Charges for Services			2,935.50				
Other Local Sources	1,372.53					50.00	
County Sources	2,818.08						
State Grants	325,624.00		15,651.00			1,704.57	
Federal Grants					22,500.62		
Total Receipts	\$359,646.61	\$40,605.52	\$34,333.58	\$9,483.01	\$69,608.94	\$23,905.37	\$27,721.59
Total Disbursements	-\$668,492.84	-\$187,589.06	-\$167,005.48	-\$0.00	-\$79,737.19	-\$15,307.88	-\$14,425.55
Cash Balance, 10/31/22	\$1,236,136.33	\$3,058,852.65	\$68,071.83	\$3,878,273.25	\$360,909.56	\$239,929.51	\$163,616.81

## C. Authorizations and Ratifications.

### 1. Personnel Report.

**Resignation:** Jenna Gillogly, high school teacher, effective 1/13/2023.

**Employment:** Abigail Klatt, assistant softball coach - \$2,660.00; Nathan Sparks, paraprofessional - \$16.15/hour; Kayla Flatten, paraprofessional - \$16.15/hour; Josh Heinemann, Haven - \$13.00/hour; Briar Hansen, Haven - \$11.00/hour.

**Termination:** Nathan Sparks, paraprofessional, effective 11/9/2022.

**Status Change:** Sydney Widman, add one-act play advisor - \$1,900.00; Sharon Mitchell, delete one-act play advisor - \$2,280.00.

### 2. Surplus Property.

Declared two Dr. Dish as surplus with appraised values of \$500, for sale.

The board discussed three options for replacement of the outdoor athletic complex press box.

There were no changes to the Safe Return to In-Person Instruction and Continuity of Services Plan.

**23-047** Motion by Weiland, seconded by Harvey to approve the second reading and adoption of review/revisions to **policies EFEA and EFEA-R – School Wellness**. Voting aye: Harvey, Randall, Traill, and Weiland. Absent: Bollock. Motion carried.

A special board meeting will be held Tuesday, November 29, 2022, at 6:30 p.m. for board in-service. The next regular meeting is Monday, December 12, 2022, at 6:30 p.m.

**23-048** Motion by Weiland, seconded by Randall, to adjourn the meeting at 7:15 p.m.

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Jeff Traill, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)