

**School Board Proceedings
Dell Rapids School District 49-3
January 10, 2022**

The Dell Rapids School District Board of Education met Monday, January 10, 2022 at 7:00 p.m. in the high school media center with the following members present: Lee Bollock, Paula Harvey, Troy Randall, and Matt Weiland. Absent: Jeff Traill.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jeff Dvorak, Activities Director/Facility Manager; Jill Dvorak; Tom Ludens; Corey Aker.

Vice-President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

22-059 Motion by Harvey, seconded by Randall, to approve the **minutes** of the December 13, 2021 school board meeting. Voting aye: Bollock, Harvey, Randall, and Weiland. Absent: Traill. Motion carried.

Public Comments: None.

22-060 Motion by Randall, seconded by Bollock, to approve the **agenda** as published. Voting aye: Bollock, Harvey, Randall, and Weiland. Absent: Traill. Motion carried.

Conflict of Interest Disclosures: None.

Staff/Student Recognition: None

22-061 Motion by Randall, seconded by Harvey, to approve the **consent agenda**. Voting aye: Bollock, Harvey, Randall, and Weiland. Absent: Traill. Motion carried.

A. Payment of January Claims

General Fund: Access Systems, copier maintenance – 833.33; AED Superstore, supplies – 188.10; Amazon.com, supplies – 1452.73; AssetGenie, supplies – 771.95; Augustana Music Department, entry fee – 200.00; BMO Mastercard (GED, testing – 52.50; Avera, supplies – 29.82; Quality Inn, lodging – 1400.00); Brookings Inn, lodging – 101.00; BX Civil & Construction, purchased services – 2206.25; Carroll Institute, purchased services – 640.00; City of Dell Rapids, water/sewer fees – 969.35; Cole Papers, supplies – 2391.08; Combined Building Specialties, purchased services – 3932.00; Connecting Point, purchased services – 138.75; Convergent Technologies, purchased services – 200.00; County Fair, supplies – 203.65; Cubby's, gas – 628.33; Dakota Auto Parts, supplies – 5.64; Dauby's Sports Center, supplies – 1319.00; Darwin Dugaard, registration reimbursement – 145.00; DR Ace Hardware, supplies – 615.36; DR Coop Grain, supplies – 10.80; DRHS Football Club, field cleanup – 300.00; DR Lumber, supplies – 469.09; Dells Electric, purchased services – 645.72; DR Custodial Funds, reimburse for background checks/officials – 2192.45; Jill Dvorak, mileage – 5.04; Ed's Produce, supplies – 73.50; Garbage N More, garbage removal – 1190.00; Golden West, telephone service – 992.24; Green Eggs & Ram, supplies – 97.50; Heartland Natural Gas, utilities – 6880.45; High Plains Technology, purchased services – 514.50;

Hillyard, supplies – 471.12; Intek, purchased services – 8603.92; Interstate All Battery, supplies – 147.05; Jaymar, supplies – 295.50; Johnson Controls, purchased services – 44170.59; Jostens, supplies – 490.67; JW Pepper, materials – 210.99; K&D Busing, purchased services – 40497.38; Matheson Tri-Gas, supplies – 135.78; MidAmerican Energy, utilities – 1308.83; Midwest Alarm, monitoring – 61.00; Mitchell High School, entry fee – 250.00; NAPA, supplies – 396.27; New Century Press, publications – 178.74; Popplers, purchased services/supplies – 234.67; Prairie Fire Solutions, purchased services – 372.00; Riverside Technologies, supplies – 150.00; Roto-Rooter, purchased services – 870.00; SASD, registrations – 300.00; School Specialty, supplies – 561.68; SDAAE, registration – 50.00; Staples, supplies – 235.59; TIE, purchased services – 700.00; USD Department of Music, entry fee – 140.00; Verizon, purchased services – 38.01; Voyager Fleet, gas – 166.32; Xcel Energy, utilities – 13428.12. TOTAL GENERAL FUND CLAIMS – \$146,259.36.

Capital Outlay Fund: Access Systems, copier lease – 863.60; Amazon.com, equipment – 1055.98; BMO Mastercard, GoFormative software refund – (138.82); Brodart, books – 59.39; CDW, equipment – 3884.64; Colliers Securities, C.O. certificate services – 600.00; Jesse Docken, uniform reimbursement – 55.00; Innovative Office Solutions, equipment – 211.64; K&D Busing, purchased services – 8537.15; Really Great Reading Company, subscriptions – 190.00; Rehabmart, equipment – 895.17; Riverside Technologies, equipment – 4662.00; Screencastify, software – 3200.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$24,075.75.

Special Education Fund: Amazon, supplies – 33.79; BMO Mastercard, USD Center for Disabilities registration – 160.00; County Fair, supplies – 35.56; Katie Diez, mileage – 9.24; Goodcare, purchased services – 10096.12; K&D Busing, purchased services – 7879.76; Prairie Lakes Educational Coop, purchased services – 5389.90. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$23,604.37.

Food Service Fund: Lunchtime Solutions, purchased services – 44991.02. TOTAL FOOD SERVICE FUND CLAIMS - \$44,991.02.

Enterprise Fund: Amazon, Haven supplies – 207.29; American Ink, Haven supplies – 252.90; Melissa Berg, Haven refund – 57.00; BMO Mastercard (Sam's Club, Haven supplies – 390.29; Walmart, Haven supplies – 47.90; Dells Theatre, Haven supplies – 20.25); Tessa Boor, Haven refund – 21.00; Steve Buresh, Haven refund – 26.00; County Fair, Haven supplies – 29.14; Shelli Crosby, Haven refund – 20.50; DR Ace Hardware, Haven supplies – 49.99; Amy Kangas, Haven refund – 27.50; Michelle King, Haven refund – 38.00; River Community Church, Haven rent – 1680.00; Rachel Scholten, Haven mileage – 27.80; Verizon Wireless, Haven phones – 70.91. TOTAL ENTERPRISE FUND CLAIMS - \$2,966.47.

Payroll: Elementary – 119835.60; Middle School – 94777.27; High School – 101571.87; ENL – 8317.80; Title I – 7447.40; Social Work – 2970.21; Guidance – 16137.10; Health – 4839.79; Library – 4464.83; Technology – 16661.06; BOE – 2179.92; General Administration – 14220.52; School Administration – 37253.26; Business Office – 10385.52; Maintenance – 32576.58; Cocurricular Activities – 26208.84; Special Education – 90787.99; Food Service – 1557.48; Before/After School Enterprise Fund – 13949.54. TOTAL PAYROLL EXPENSE– \$606,142.58.

B. December 2021 Financial Report

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Custodial Funds
Cash Balance, 12/1/21	\$1,545,831.86	\$3,526,353.84	\$223,435.07	\$3,801,832.85	\$221,589.48	\$120,633.91	\$173,906.01
Receipts:							
Taxes	\$163,750.27	\$164,606.07	\$99,657.88	\$58,806.70			
Tuition & Fees	80.00						
Interest	8.51	1,159.26	1.30	3.16	\$1.64	\$.85	\$1.49
Food Service Sales					12,963.53		
Pupil Activities	4,694.35						12,491.86
OST Programs						11,977.50	
Donations/Contributions	532.32					3,501.20	
Rentals							
Charges for Services	1,591.70		3,267.01				
Other Local Sources	55.00						
Bus Sale Installment		9,321.01					
County Sources	3,355.13						
State Grants	307,063.01		882.00			501.04	
Federal Grants	38,145.00		132,318.00		75,898.82		
Total Receipts	\$519,275.29	\$175,086.34	\$236,126.19	\$58,809.86	\$88,863.99	\$15,980.59	\$12,493.35
Total Disbursements	-\$621,031.48	-\$73,108.00	-\$136,176.50	-\$587,887.50	-\$73,151.92	-\$16,160.90	-\$26,237.07
Cash Balance, 12/31/21	\$1,444,075.67	\$3,628,332.18	\$323,384.76	\$3,272,755.21	\$237,301.55	\$120,453.60	\$160,162.29

C. Authorizations and Ratifications

1. Personnel Report

- a. **Employment** – Kiri Scott, associate librarian at \$16.50 per hour and paraprofessional at \$15.50 per hour
- b. **Employment** – Holly Killion, paraprofessional at \$15.50 per hour
- c. **Wage increase** to \$9.95 per hour (minimum wage) – Jesse Docken, assistant wrestling coach, and Haven employees: Haileigh Barnhart, Aubrey Hansen, Landon Hohn, Ethan Kringen, Alexyss LaDeaux, Tori Lodmell, Michael Merry, Emma Taubert, Michaela Witte

2. Surplus Property – no value, for disposal

- a. 1 Promethean board
- b. 17 Apple iPads
- c. 8 Apple iPad Minis
- d. 1 HP monitor
- e. 1 HP LaserJet printer
- f. 1 HP Elite desk computer mini
- g. 1 HP computer
- h. 1 Lenovo Chromebook
- i. 1 HP Chromebook
- j. 8 HP laptops
- k. 2 Earthwalk carts
- l. 1 Schwinn Airdyne exercise bike
- m. 1 X-Momentum exercise bike
- n. 1 Samsung 20” box television
- o. 1 Samsung DVD recorder/VCR

22-062 Motion by Weiland, seconded by Bollock, to amend the **Return to Safe Learning Plan** to reflect modified CDC guidance regarding COVID-19 positive individuals and the number of required isolation days. Voting aye: Bollock, Harvey, Randall, and Weiland. Absent: Traill. Motion carried.

The facilities committee recommended that the district install field turf during the summer of 2022. The board reviewed information from the activities director and discussed the turf options, benefits of artificial turf, athlete safety, installation costs, and potential annual maintenance savings. A Q&A meeting will be scheduled to present information to the public, answer questions, and receive public input.

22-063 Motion by Weiland, seconded by Randall, to approve a Memorandum of Agreement with the **SDSU Teacher Education Program**. Voting aye: Bollock, Harvey, Randall, and Weiland. Absent: Traill. Motion carried.

22-064 Motion by Harvey, seconded by Bollock, to approve the second reading and adoption of updates to **policy GBEC** – Use of Alcohol, Drugs, and Controlled Substances by Employees.

The superintendent's report was given:

- SDHSAA softball
- 2022 legislative session
- Instructional coaching exploration
- Student absences
- District goals

Board comments were heard.

The next regular meeting will be February 14, 2022 at 7:00 p.m.

22-064 Motion by Bollock, seconded by Randall, to adjourn the meeting at 8:05 p.m. Voting aye: Bollock, Harvey, Randall, and Weiland. Absent: Traill. Motion carried.

Matthew Weiland, Vice-President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)