

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**March 14, 2022**

The Dell Rapids School District Board of Education met Monday, March 14, 2022 at 7:00 p.m. in the high school media center with the following members present: Lee Bollock, Paula Harvey, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Rachel Scholten, Haven Director; Julie Wynja, Elementary Principal; Natalie Eggers; Amanda Button; Kari Hettinger.

President Traill called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**22-077** Motion by Weiland, seconded by Harvey, to approve the **minutes** of the February 14, 2022 school board meeting. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Public Comments: None.

**22-078** Motion by Randall, seconded by Bollock, to approve the **agenda** with the deletion of 7. – Staff and Student Recognition. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

**22-079** Motion by Weiland, seconded by Randall, to approve the **consent agenda**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**A. Payment of March Claims**

General Fund: Access Systems, copier maintenance – 833.33; AG Parts, supplies – 574.75; Amazon.com, supplies – 1052.98; Blick Art Materials, supplies – 2612.70; BMO Mastercard (Flowers by Anita, supplies – 40.00; GED, testing – 15.00; Theater World, supplies – 1130.14; Country Inn & Suites, lodging – 1357.86; The Watering Can, supplies – 50.06); Brandon Valley Middle School, entry fee – 90.00; Brookings School District, entry fees – 60.00; BX Civil & Construction, purchased services – 1907.50; Capital One/Mac's, supplies – 134.82; Carroll Institute, purchased services – 640.00; Cengage Learning, materials – 350.00; City of Dell Rapids, water/sewer fees – 1199.20; Cole Papers, supplies – 1223.92; County Fair, supplies – 451.91; Crescent Electric, supplies – 119.66; Cubby's, gas – 604.61; Dauby's Sports Center, supplies – 843.00; DR Ace Hardware, supplies – 529.86; DR Lumber, supplies – 200.62; Dells Electric, purchased services – 2218.13; Dells Farm & Tire, purchased services – 20.00; DR Custodial Funds, reimburse for officials/postage/supplies/meals – 3364.76; Jill Dvorak, mileage – 7.56; DWU Athletics, entry fee – 200.00; Garbage N More, garbage removal – 1140.00; Golden West, telephone service – 1009.16; Green Eggs & Ram, supplies – 340.96; Harrisburg High School, entry fees – 128.00; Heartland Natural Gas, utilities – 11260.61; Heiman Fire Equipment, purchased services – 389.00; High Plains Technology, purchased services – 480.00; Hillyard, supplies – 3915.21; Johnson Controls, purchased services – 1253.50; JW Pepper, materials – 682.93; K&D Busing, purchased services – 45429.50; Andrew Kallemeyn, purchased services – 350.00; Matheson Tri-Gas, supplies – 348.83; Matterhackers, supplies – 188.00; McLeod's, supplies – 223.92; MidAmerican Energy, utilities – 1723.83; Midwest Alarm, purchased services – 61.00; Music

is Elementary, supplies – 355.79; NAPA, supplies – 255.18; New Century Press, publications – 172.94; Pitsco, supplies – 1571.03; Popplers, supplies/repairs – 228.68; Restaurant Equipment Repair, purchased services – 283.04; SDCA, dues/fees – 105.00; SDASBO, registration – 75.00; SDSU, entry fee – 90.00; Sky Technologies, purchased services – 714.29; Staples, supplies – 269.72; TIE, purchased services – 700.00; Tremco, purchased services – 1353.75; Verizon, purchased services – 38.01; Voyager Fleet, gas – 386.17; West Central School, entry fees – 48.26; Xcel Energy, utilities – 12049.14. TOTAL GENERAL FUND CLAIMS – \$109,452.82.

Capital Outlay Fund: Access Systems, copier lease – 863.60; Amazon.com, equipment/library books – 3274.59; BMO Mastercard (Network Solutions, domain name – 231.90; Pond 5, license – 173.00; LitCharts, license – 178.20; Flow Reading, license – 258.00; Survey Monkey, license – 396.18); Graves IT Solutions, license – 158.00; Johnson Controls, purchased services – 12224.00; K&D Busing, purchased services – 9538.71; Mackin Book Company, library books – 704.79; Menard's, equipment – 1510.00; Pitney Bowes, equipment – 380.73; Sphero, equipment – 29.70; Swank Movie Licensing, license – 1040.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$30,961.40.

Special Education Fund: BMO Mastercard, Reading Flow subscription – 129.00; County Fair, supplies – 15.99; DR Ace Hardware, supplies – 19.99; Katie Diez, mileage – 8.82; Goodcare, purchased services – 13407.82; K&D Busing, purchased services – 8623.25; Prairie Lakes Educational Coop, purchased services – 5119.33. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$27,324.20.

Food Service Fund: BMO Mastercard, Central Restaurant supplies – 234.15; Tara Boechler, refund – 613.95; Heartland Payment Systems, equipment – 3500.00; Lunchtime Solutions, purchased services – 71668.18. TOTAL FOOD SERVICE FUND CLAIMS - \$76,016.28.

Enterprise Fund: BMO Mastercard (Sam's Club, Haven supplies – 516.92; Walmart, Haven supplies – 58.09; Hobby Lobby, Haven supplies – 37.90; Oriental Trading, Haven supplies – 41.40); County Fair, Haven supplies – 5.58; DR Ace Hardware, Haven supplies – 74.99; River Community Church, Haven rent – 1680.00; Jennifer Ruesink, ACT Prep materials – 702.81; Rachel Scholten, Haven mileage – 27.80; Usborne Books, Haven fundraiser – 2182.19; Verizon Wireless, Haven phones – 70.91. TOTAL ENTERPRISE FUND CLAIMS - \$5,398.59.

Payroll: Elementary – 122574.40; Middle School – 94454.25; High School – 103220.59; ENL – 9256.99; Title I – 7447.40; Social Work – 2970.21; Guidance – 15528.14; Health – 4839.79; Library – 5346.46; Technology – 16661.06; General Administration – 14372.32; School Administration – 38653.39; Business Office – 10537.33; Maintenance – 29267.93; Cocurricular Activities – 26035.39; Special Education – 99186.70; Food Service – 2049.03; Before/After School Enterprise Fund – 13223.02; ACT Prep Enterprise Fund – 340.94. TOTAL PAYROLL EXPENSE– \$615,965.34.

## B. February 2022 Financial Report

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Custodial Funds
Cash Balance, 2/1/22	\$1,343,312.86	\$3,630,010.56	\$270,326.54	\$3,278,142.13	\$259,444.79	\$125,872.13	\$172,715.71
Receipts:							
Taxes	\$15,804.71	\$20,702.19	\$11,840.98	\$6,892.39			
Tuition & Fees						\$2,131.00	
Interest	7.49	27.74	1.43	1.45	\$1.77	.95	\$1.36
Food Service Sales					12,916.18		
Pupil Activities	5,349.00						18,838.90
OST Programs						22,027.00	
Donations/Contributions	4,659.15	35,731.00				4,640.00	
Rentals	10,000.00						
Charges for Services			2,907.87				
Other Local Sources	457.99						
Bus Sale Installment							
County Sources	2,788.48						
State Grants	599,013.98	8,235.72	1,588.00			581.00	
Federal Grants	26,173.00		37,882.00		83,006.22	27,000.00	
Total Receipts	\$664,253.80	\$64,696.65	\$54,220.28	\$6,893.84	\$95,924.17	\$56,379.95	\$18,840.26
Total Disbursements	-\$697,494.69	-\$74,540.60	-\$133,726.99	-\$0.00	-\$82,101.45	-\$18,312.12	-\$20,009.75
Cash Balance, 2/28/22	\$1,310,071.97	\$3,620,166.61	\$190,819.83	\$3,285,035.97	\$273,267.51	\$163,939.96	\$171,546.22

## C. Authorizations and Ratifications - Personnel Report

1. **Resignations:** Josh Heinemann, Haven Activities Director – effective April 1, 2022; Eric Magnuson, teacher – effective at the end of the 2021-2022 school year; Brigett McCallum, teacher – effective at the end of 2022 ESY classes.
2. **Contract Amendments:** Karla Gruis, add middle school track coach - \$2,200.00; Elizabeth Klamm, add assistant high school track coach - \$2,590.00.
3. **Pay Rate:** Interpreter - \$20.00/hour.
4. **Haven Hourly Wage Adjustments,** effective March 1, 2022: Julie Barber - \$13.06, Haileigh Barnhart - \$10.45, Sherry Brandner - \$11.78, Brittany Goodale - \$11.78, Aubrey Hansen - \$10.45, Landon Hohn - \$10.45, Grace Hubbard - \$11.03, Chloe Jorgensen - \$10.50, Kathryn Klein - \$12.10, Ethan Kringen - \$10.45, Alexyss LaDeaux - \$10.45, Tori Lodmell - \$10.45, Lisa McKenny - \$11.78, Michel Merry - \$10.45, Jenna Miles - \$11.03, Simon Mohr - \$11.03, Adam Nagelhout – \$12.10, Olivia Prasek - \$11.03, Sara Schoeberl - \$12.10, Sadie Schmitt - \$11.03, Emma Taubert - \$10.45, Michaela Witte - \$10.45.

Return to Safe Learning Plan: no changes.

**22-080** Motion by Traill, seconded by Harvey, to approve the updated **Haven policies and procedures handbook** and to set **fees for the 2022-2023 program year:** weekly before school full-time – \$30.00; weekly before school part-time – \$24.00; weekly after school full-time – \$35.00; weekly after school part-time – \$30.00; school year material fee – \$45.00; weekly summer program full-time – \$120.00; weekly summer program part-time – \$84.00. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**22-081** Motion by Weiland, seconded by Harvey, to direct the administration to request proposals for **food service management**, approve the RFP, and authorize negotiations. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

President Traill appointed Troy Randall to represent the school board on the City of Dell Rapids **board of equalization**.

**22-082** Motion by Bollock, seconded by Harvey, to approve the purchase of district-wide **family coaching** services from the Cook Center for Human Connection at a cost of \$5,000.00 using ESSER funds. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**22-083** Motion by Traill, seconded by Bollock, to not renew the **Adaptive PE** contract of Julie Barber for the 2022-2023 school year due to a reduction in staff. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**22-084** Motion by Weiland, seconded by Randall, to not renew the **Broadcast Media Sponsor** contract of Debbie Huska for the 2022-2023 school year due to a reduction in staff. Voting aye: Harvey, Randall, Traill, and Weiland. Abstained: Bollock. Motion carried.

**22-085** Motion by Weiland, seconded by Bollock, to authorize **meal reimbursement** without an overnight stay when funds for reimbursement are specifically provided for in a grant (such as the South Dakota Teacher Mentor Program), with such reimbursement processed through payroll as taxable income, per IRS regulations. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Business Manager Littel reported that one petition was filed for the two-year school board vacancy and one petition was filed for the two three-year vacancies. Incumbent Paula Harvey will be sworn in for a two-year term and incumbent Matthew Weiland will be sworn in for a three-year term at the July 2022 annual meeting. Per state law, the school board will make a one-year appointment for the unfilled vacancy and the remaining two years will be up for election in 2023.

**22-086** Motion by Harvey, seconded by Weiland, to appoint incumbent Lee Bollock to the one-year **school board position**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

The board held a first reading of revisions to policy GCBDE-R – FMLA Procedures.

Julie Wynja reported on progress toward district goals for the elementary school.

The superintendent's report was given:

- Prairie Rose grant
- Outdoor athletic complex – final markups
- Student COVID absences
- 2022 legislative session
- Culturally responsive district
- Student report - #22-21 and #23-1 approved

The next regular meeting will be April 11, 2022 at 7:00 p.m.

**22-087** Motion by Weiland, seconded by Bollock, to adjourn the meeting at 8:05 p.m. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

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Jeff Traill, President  
(unofficial until approved by the Board of Education)

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Barbara Littel, Business Manager