

**School Board Proceedings
Dell Rapids School District 49-3
March 13, 2023**

The Dell Rapids School District Board of Education met Monday, March 13, 2023, at 6:30 p.m. in the high school media center with the following members present: Lee Bollock, Paula Harvey, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Dr. Summer Schultz, Superintendent; Barbara Littel, Business Manager; Christy Lee; Amanda Roth.

President Traill called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

23-076 Motion by Weiland, seconded by Harvey, to approve the **minutes** of the February 13, 2023, regular school board meeting and the February 28, 2023, special school board meeting. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Public Comment: None.

23-077 Motion by Harvey, seconded by Randall, to approve the **agenda** as published. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

Christy Lee was recognized for receiving a Modern Woodmen Home Town Hero award. She was thanked for installing a love of learning in Dell Rapids elementary students.

23-078 Motion by Randall, seconded by Bollock, to approve the **consent agenda**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

A. Payment of March **Claims**.

General Fund: Access Systems, purchased services – 1973.61; Ace Hardware, supplies – 504.41; Amazon, supplies – 1640.98; ASBSD, registration – 25.00; Blick Art Materials, supplies – 94.85; BMO Mastercard (Pearson, materials – 109.35; Theatre World, backdrop – 858.61; NETA, conference registration – 378.00; Staybridge Suites, lodging – 2000.00); Builders Supply, supplies – 13.75; Drew Bunkers, mileage/supply reimbursement – 61.30; BX, purchased services – 5525.00; Carroll Institute, purchased services – 3500.00; City of Dell Rapids, water/sewer fees – 1083.16; Cole Papers, supplies – 2461.00; County Fair, supplies – 251.75; Cubby's, gas – 566.73; Dakota Potters Supply, supplies – 109.82; Dauby's, supplies – 2403.50; DCI, background checks – 86.50; Dells Electric, purchased services – 613.45; Jesse Docken, travel reimbursement – 174.00; DR Custodial Funds, reimburse officials/entry fees/state event student meals – 2272.50; Jill Dvorak, mileage – 6.63; G&D Viking Glass, purchased services – 664.01; Garbage N More, garbage removal – 1445.00; Golden West, telephone service – 1014.03; Jacob Habeger, travel reimbursement – 174.00; Hander Plumbing, purchased services – 352.04; Harrisburg School, entry fees – 150.00; Heartland Natural Gas, utilities – 3867.91; Heiman Fire Equipment, purchased services – 410.00; High Plains Technology, purchased services – 480.00; Hillyard, supplies – 1465.75; Johnson Controls, purchased services – 357.74; Craig Jorgensen, travel reimbursement – 174.00; JW Pepper, supplies – 493.72;

K&D Busing, purchased services – 45465.49; Andrew Kallemeyn, purchased services – 500.00; Jamison Kleinsasser, referee – 90.00; KSB School Law, purchased services – 43.00; Lewis Drug, supplies – 29.97; Madison High School, entry fees – 351.19; Matheson Tri-Gas, supplies – 2638.36; MidAmerican Energy, utilities – 1957.37; Midwest Alarm, monitoring – 61.00; NAPA, supplies – 235.66; New Century Press, publications – 227.56; Nick Person, travel reimbursement – 174.00; PINZ, supplies – 113.88; Pizza Ranch, meals – 75.00; Popplers Music, supplies – 58.98; Region II Music, entry fees – 80.00; Riverside Technologies, supplies – 1134.00; SDASBO, registration – 100.00; Joel Shotwell, purchased services – 175.00; Staples, supplies – 63.54; TIE, purchased services – 350.00; Verizon, purchased services – 38.01; Vermillion Music Boosters, registration – 300.00; Voyager Fleet, gas – 253.41; West Central School, entry fees – 44.91; Xcel Energy, utilities – 11640.33. TOTAL GENERAL FUND CLAIMS – \$103,962.76.

Capital Outlay Fund: Access Systems, lease – 1769.78; Amazon, equipment – 3637.24; Barnes and Noble, books – 371.65; BMO Mastercard (Boom Learning – 26.63, Lit Charts – 178.20, Survey Monkey – 396.18); Daktronics, equipment – 23615.00; Graphic Edge, uniforms – 1740.80; Hauff Mid-America Sports, uniforms – 4470.00; Innovative Office Solutions, furnishings – 7196.94; K&D Busing, purchased services – 11319.12; Mackin Book Company, books – 585.32; Menard's, equipment – 499.00; Pitney Bowes, postage meter lease – 380.73; PowerSchool, software – 4305.00; Beverly Rieck, furnishings – 69.67; RSchool Today, software – 356.23; Sun Mountain Sports, equipment – 1044.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$61,961.49.

Special Education Fund: Amazon, supplies – 101.89; BMO Mastercard (FLOW Reading Fluency – 129.00; Pearson, Bader Reading Inventory – 47.91); Children's Home Society, purchased services – 1249.86; Goodcare, purchased services – 9926.80; Greenwood Publishing, supplies – 93.66; K&D Busing, purchased services – 18676.27; Lifescape, purchased services – 8876.25; Literacy Resources, materials – 97.00; Prairie Lakes Educational Cooperative, purchased services – 5435.63. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$44,634.27.

Food Service Fund: Lunchtime Solutions, purchased services – 52895.35. TOTAL FOOD SERVICE FUND CLAIMS - \$52,895.35.

Enterprise Fund: Amazon, Haven supplies/equipment – 252.02; BMO MasterCard (Sam's Club, Haven supplies – 430.53; Walmart, Haven supplies – 73.46; Dollar Tree, Haven supplies – 31.95); Cole Papers, Haven supplies – 172.56; County Fair, Haven supplies – 153.73; River Community Church, Haven rent – 1680.00; Jennifer Ruesink, reimburse ACT Prep supplies – 479.10; Rachel Scholten, Haven mileage – 26.37; Verizon Wireless, Haven phones – 51.27. TOTAL ENTERPRISE FUND CLAIMS - \$3,350.99.

Payroll: Elementary – 131168.25; Middle School – 99286.95; High School – 100294.32; ELL – 13040.31; Title I – 6878.61; Guidance – 16965.21; Health – 5113.41; Library – 6988.97; Technology – 18586.70; General Administration – 15008.42; School Administration – 37534.21; Business Office – 10987.25; Maintenance – 29630.18; Cocurricular Activities – 29174.78; Special Education – 97962.24; Food Service – 1861.68; Before/After School Enterprise Fund – 10958.46. TOTAL PAYROLL EXPENSE– \$631,439.95.

B. February 2023 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Custodial Funds
Cash Balance, 2/1/2023	\$1,436,351.88	\$3,851,977.67	\$367,617.31	\$3,562,721.84	\$346,294.30	\$256,084.31	\$178,469.11
Receipts:							
Taxes	\$4,605.04	\$6,829.60	\$3,945.07	\$2,327.08			
Tuition & Fees							
Interest	641.69	3,060.68	114.07	215.55	\$147.34	\$109.86	
Food Service Sales					38,710.55		
Pupil Activities	3,276.00						\$23,415.45
OST Programs						18,294.50	
Donations/Contributions	2,164.67	23,920.00				1,261.00	
Rentals							
Bus Sale Installment							
Charges for Services			5,925.89				
Other Local Sources	103.22						
County Sources	2,552.26						
State Grants	624,663.31		11,201.00			1,047.56	
Federal Grants	25,300.00		36,027.00		19,464.31		
Total Receipts	\$663,306.19	\$33,810.28	\$57,213.03	\$2,542.63	\$58,322.20	\$20,712.92	\$23,415.45
Total Disbursements	-\$763,656.90	-\$100,338.40	-\$148,074.07	-\$0.00	-\$62,887.05	-\$18,908.11	-\$15,137.10
Cash Balance, 2/28/23	\$1,336,001.17	\$3,785,449.55	\$276,756.27	\$3,565,264.47	\$341,729.45	\$257,889.12	\$186,747.46

C. Personnel Report.

1. **Resignation** – Katlyn Hillman, effective March 1, 2023, with payment of liquidated damages.
2. **Employment** – Paraprofessionals at \$16.15/hour: Victoria Olson and Rebecca Lundgren.
3. **Status Changes** – Haven wage increase to \$11.50/hour: Aubrey Hansen and Jesse Mohr.

D. Surplus Property – of no value for disposal:

1. Canon PowerShot XS130 IS
2. Canon Conversion Lens Adapter
3. Canon EOS Rebel G
4. Canon EOS Rebel T5 Body
5. Canon EEOS Rebel T6
6. Canon PowerShot Elph 110 HS
7. Canon PowerShot SS IS
8. Canon PowerShot SC10 ES
9. Canon PowerShot SX110
10. Canon Rebel T5 Body
11. Canon Rebel XS Body
12. Canon Rebel Xti Body
13. JVC Everio Dock for Camcorder
14. JVC Everio Hard Disk Camcorder
15. JVC Everio Video Camera
16. Kodak EasyShare Z730
17. Panasonic Lumix Lens 12-35MM
18. Sony Handycams (3)
19. Sony Handycam E-Mount
20. Sony Handycam Station
21. Tamron Lens AF Aspherical 28-80MM
22. Case Logic Camera Case
23. LowePro Camera Bags (3)

24. Synergy Digital Camera Case
25. Tamrac Digital Series Camera Bag
26. Xit Camera Bag

There were no changes to the Safe Return to In-Person Instruction and Continuity of Services Plan.

23-079 Motion by Weiland, seconded by Harvey, to appoint Troy Randall to represent the school board on the City of Dell Rapids' **board of equalization**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Business Manager Littel reported that no petitions were filed for the two-year and three-year school board vacancies. Per state law, the school board makes one-year appointments for unfilled vacancies.

23-080 Motion by Randall, seconded by Harvey, to cancel the April 11, 2023, **school board election** and appoint incumbents Jeff Traill and Lee Bollock to continue in their school board positions for the 2023-2024 school year. Voting aye: Harvey, Randall, and Weiland. Abstaining: Traill and Bollock. Motion carried.

The consensus of the board was to table action on Policy GEA - Staff and District Social Media Use.

23-081 Motion by Bollock, seconded by Weiland, to approve the second reading and adoption of the **Dell Rapids Technology Procurement Policy**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

The superintendent's report was given.

- Student Report – approval of open enrollment applications #24-4 through #24-6
- 2022-2023 Calendar
- CTE Expansion – CDA Pathway
- 2023 Legislative Session
- High School Principal's Report

23-082 Motion by Randall, seconded by Traill, to set the **last student day** for 2022-2023 as May 25, 2023, and the last teacher day as May 26, 2023. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Committee reports and board comments were heard.

The next regular meeting is Monday, April 10, 2023, at 6:30 p.m.

23-083 Motion by Weiland, seconded by Harvey, to adjourn the meeting at 7:45 p.m. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Jeff Traill, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)