

**School Board Proceedings  
Dell Rapids School District 49-3  
April 13, 2020**

The Dell Rapids School District Board of Education met Monday, April 13, 2020 at 7:00 p.m. Present in the District Office: Matt Weiland and Troy Randall. Present by teleconference: Lee Bollock, Jacque LeBrun, and Jeff Traill. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Julie Wynja, Elementary Dean of Students; Jeff Krumm, Technology Director; Fran Ruesink, Middle School Principal.

Administration and other persons present by teleconference: Barbara Littel, Business Manager; Drew Bunkers, High School Principal; Doug Fiedler.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**20-112** Motion by Randall, seconded by Weiland, to approve the **minutes** of the March 9, March 13, and March 25, 2020 school board meetings. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-113** Motion by LeBrun, seconded by Bollock, to approve the **agenda** as published. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures – none.

**20-114** Motion by Traill, seconded by Bollock, to approve the **consent agenda**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**A. Payment of April Claims.**

General Fund: A-1 Septic, purchased services – 195.00; Amazon.com, supplies – 1368.67; Dan Anderson, reimburse bus driver physical – 150.00; Argus Leader, publications – 264.63; Asset Genie, supplies – 299.85; Blick Art Materials, supplies – 134.71; BMO Mastercard, GED registrations – 32.50; Bunker Cleaning, purchased services – 1750.00; Butler Machinery, parts – 441.13; BX Civil & Construction, purchased services – 93.75; The Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 951.61; Convergint Technologies, purchased services – 98.91; County Fair, supplies – 583.16; Crisis Go, purchased services – 1315.00; Tyson Crosby, background check reimbursement – 43.25; Cubby's, gas – 219.49; Dakota Alignment, purchased services – 466.24; Dakota Data Shred, purchased services – 85.41; DR Ace Hardware, supplies – 1545.53; Dells Electric, purchased services – 1018.06; Dells Farm & Tire, tires/purchased services – 722.00; DR Coop Lumber, supplies – 637.91; Elite Business Systems, copiers – 833.33; Garbage N More, garbage removal – 1140.00; Golden West, telephone service – 873.37; Graves IT Solutions, purchased services – 90.00; Harlow's, bus maintenance parts – 394.84; Heartland Paper/Network Services, supplies – 1936.28; High Plains Technology, purchased services – 434.50; Hillyard, supplies – 2361.40; Johnson Controls, purchased services – 612.15; Mac's, parts – 11.88; Matheson Tri-Gas, supplies – 158.41; MidAmerican Energy, utilities – 3447.70; Midwest Alarm, monitoring – 57.62; NAPA, supplies –

663.67; NASCO, supplies – 97.11; North Central Bus, repair parts – 4242.52; North Central International, repair parts – 49.40; Pfeifer Implement, purchased services – 1351.47; Popplers Music, repairs – 141.00; PLEC, purchased services – 72.35; Quadiant Leasing, postage meter – 474.18; SDSTE, dues – 90.00; Staples, supplies – 235.21; Swier Law Firm, purchased services – 67.50; T&A Service, purchased services – 436.80; UPS Store, posters – 22.24; Verizon, purchased services – 38.01; Voyager Fleet Systems, gas – 3395.20; Darrell Weinacht, reimburse bus driver physical – 150.00; Wheelco, repair parts – 951.57; Dustin Whitney, background check reimbursement – 43.25; Julie Wynja, subscription reimbursement – 79.00; Xcel Energy, utilities – 10055.93. TOTAL GENERAL FUND CLAIMS – \$47,939.70.

Capital Outlay Fund: BMO, Pond 5 software – 33.99; Ed Puzzle, software – 2052.00; Elite Business Systems, copiers – 863.60; Johnson Controls, software – 15997.75; Mackin, books – 78.82; Riverside Technologies, equipment – 1039.00; Summer Schultz, Zoom subscription – 585.65. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$20,650.81.

Special Education Fund: Amazon.com, supplies – 109.18; BMO, Audible materials – 10.60; Children's Home Society, tuition – 4502.21; County Fair, supplies – 109.16; Cubby's, gas – 783.66; Dakota Auto Parts, bus maintenance supplies – 180.24; DR Ace Hardware, supplies – 199.16; Goodcare, purchased services – 8362.44; Interstate All Battery, parts – 611.80; Lifescape, purchased services – 10850.00; NAPA, supplies – 360.13; Penning Repair, bus repairs – 40.20; PLEC, purchased services – 4566.91; Riverside Insights, supplies – 1996.39; SD Dept. of Human Services, purchased services – 6921.23; T&A Service, purchased services – 1643.14; USD Center for Disabilities, registration – 150.00; Vantek Communication, repairs – 541.30; Wheelco, parts – 109.07. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$42,046.82.

Capital Projects Fund: Design Arc Group, purchased services – 42209.58; Johnson Controls, purchased services – 23433.08; Peska Construction, purchased services – 31350.00; Unesco, purchased services – 42550.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$139,542.66.

Food Service Fund: Lunchtime Solutions, purchased services – 31173.91. TOTAL FOOD SERVICE FUND CLAIMS - \$31,173.91.

Enterprise Fund: BMO, Walmart, Haven supplies – 15.16; Cole Papers, Haven supplies – 25.98; River Community Church, Haven rent – 1580.00; Rachel Scholten, Haven training reimbursement – 10.00; Verizon Wireless, Haven phones – 73.72; Lisa Wilber, Haven training reimbursement – 15.00. TOTAL ENTERPRISE FUND CLAIMS - \$1,719.86.

Payroll: Elementary – 121927.24; Middle School – 81683.95; High School – 94532.00; LEP – 286.83; Title I – 9731.91; Guidance – 13445.87; Health – 4853.82; Library – 5025.16; Technology – 17163.01; BOE – 2906.57; General Administration – 14262.41; School Administration – 34295.18; Business Office – 9926.35; Maintenance – 25464.90; Transportation – 16675.79; Cocurricular Activities – 17597.61; Special Education – 103131.80; Food Service – 629.76; Before/After School Enterprise Fund – 11972.43. TOTAL PAYROLL EXPENSE– \$585,512.59.

## B. March 2020 Financial Report.

Statement of Cash Receipts, Disbursements, and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 3/1/2020	\$1,211,935.71	\$2,346,787.49	\$50,389.05	\$2,875,445.78	\$188,563.22	\$114,608.12	\$129,920.65
Receipts:							
Taxes	\$71,246.00	\$62,485.13	\$36,031.88	\$14,771.29			
Tuition & Fees							
Interest	19.91	51.79	.37	10.03	\$3.52	\$2.38	\$2.91
Food Service Sales					32,291.93		
Pupil Activities	1,401.70						11,488.80
OST Programs						10,628.60	
Donations/Contributions	5.44					8,600.00	
Rentals							
Charges for Services	1,195.41		3,076.03				
Other Local Sources	50.00						
County Sources	2,610.60						
State Grants	500,648.83		10,752.00			589.92	
Federal Grants	19,084.88		39,369.00		14,186.24		
Total Receipts	\$596,262.77	\$62,536.92	\$89,229.28	\$14,781.32	\$46,481.69	\$19,820.90	\$11,491.71
Total Disbursements	-\$537,844.51	-\$66,824.60	-\$138,953.33	-\$0.00	-\$56,309.00	-\$19,463.22	-\$16,536.38
Cash Balance, 3/31/2020	\$1,270,353.97	\$2,342,499.81	\$665.00	\$2,890,227.10	\$178,735.91	\$114,965.80	\$124,875.98

C. **Authorizations and Ratifications** – approve a technology department list of **surplus equipment** with no value and authorize disposal.

**20-115** Motion by Randall, seconded by Traill, to go into **executive session** at 7:11 p.m. in accordance with SDCL 1-25-2(1). Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-116** Motion by LeBrun, seconded by Traill, to accept a \$12,100.00 bid from Steve Thomson to purchase the **surplus 1999 763 Bobcat**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-117** Motion by Weiland, seconded by Traill, to not renew the adaptive P.E. contract of Julie Barber for the 2020-2021 school year due to **reduction in staff**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-118** Motion by Weiland, seconded by Randall, to not renew the contract of Haley Brown for the 2020-2021 school year due to **reduction in staff**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-119** Motion by Traill, seconded by LeBrun, to approve renewal of the **Food Service Management Company contract** with Lunchtime Solutions, Inc. for 2020-2021. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-120** Motion by Weiland, seconded by Randall, to acknowledge the **FY2019 audit report** from KMF. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-121** Motion by Traill, seconded by Weiland, to approve carryover of 2019 **summer camp fees and stipends** for activities that can be conducted in summer 2020. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-122** Motion by Traill, seconded by LeBrun, to approve the 2020-2021 ASBSD Protective Trust **health insurance renewal** and participation agreement. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-123** Motion by Bollock, seconded by Randall, to approve the 2020-2021 ASBSD Protective Trust **workers' compensation insurance renewal** and participation agreement. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

It was reported the following bids for mini-buses were received and opened as per bid specs:

	<u>Activity Bus</u>	<u>SPED Bus w/Wheelchair Lift</u>
I State Truck Center	\$68,150.00	\$78,150.00
Foreman Sales & Service	\$55,889.00	\$71,999.00
Harlow's Bus Sales	\$63,707.11	\$72,867.11

**20-124** Motion by Weiland, seconded by Randall, to accept the low **bids** of \$55,889.00 and \$71,999.00 from Foreman Sales and Service for an activity mini-bus and a special education mini-bus with wheelchair lift. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

The superintendent's report and principals' reports were given.

Weiland thanked teachers for their perseverance in changing to remote instruction for the remainder of the school year.

LeBrun remarked on the positive community response to the teacher parade. She also thanked Superintendent Schultz and Big Sioux Media for broadcasting weekly updates during the COVID-19 school closure.

The next regular meeting is May 11, 2020 at 7:00 p.m.

**20-125** Motion by Randall, seconded by Traill, to adjourn the meeting at 8:15 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

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Matt Weiland, President  
(unofficial until approved by the Board of Education)

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Barbara Littel, Business Manager