

**School Board Proceedings
Dell Rapids School District 49-3
February 10, 2020**

The Dell Rapids School District Board of Education met Monday, February 10, 2020 at 7:00 p.m. in the middle school/high school library with the following members present: Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland. Lee Bollock joined the meeting by phone until arriving at 7:55 p.m. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jeff Schmidt, Transportation Manager; Jeff Dvorak, Facilities Manager/Activities Director; Tom Ludens.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

20-079 Motion by Traill, seconded by LeBrun, to approve the **minutes** of the January 13, 2020 school board meeting. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-080 Motion by Randall, seconded by Traill, to approve the **agenda** as published. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures – none.

In honor of School Board Recognition Week, board members were presented with thank you cards from elementary classrooms.

20-081 Motion by Randall, seconded by Traill, to approve the **consent agenda**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of February Claims.

General Fund: A Book Company, workbooks – 238.32; Academic Hallmarks, supplies – 67.00; Amazon.com, supplies – 1143.77; American Time & Signal, supplies – 437.76; Argus Leader, publications – 293.43; AssetGenie, supplies – 299.85; Ban-koe Systems, supplies – 192.00; Barnes & Noble, supplies – 403.74; Blick Art Materials, supplies – 627.92; BMO Mastercard (GED registrations – 292.50; Vistaprint, supplies – 23.43; EdHelper, subscription – 39.98); Brandon Valley School, entry fees – 140.00; Brookings School, entry fees – 175.00; Bunker Cleaning, purchased services – 1650.00; Drew Bunkers, GED exam reimbursement – 65.00; BX Civil & Construction, purchased services – 4856.25; The Carroll Institute, purchased services – 515.00; Cash-Wa, repair parts – 91.34; City of Dell Rapids, water/sewer – 930.27; City of Sioux Falls, liquid waste permit – 422.50; Connecting Point, purchased services – 80.00; County Fair, supplies – 99.37; Cubby's, gas – 454.05; Dauby's, supplies – 91.31; Dave Burgess Consulting, materials – 315.00; DR Ace Hardware, supplies – 679.14; DR Lumber, supplies – 80.76; Dells Electric, purchased services – 2928.25; Dells Farm & Tire, tires – 225.00; DR Agency Fund, background checks/officials/entry fees – 2857.67; Jill Dvorak, mileage – 15.96; Dynamic Technical Building Systems, supplies – 334.84; Elite Business Systems, copiers – 833.33; EMC, insurance – 44115.32; Ewell, subscription – 425.00; FCCLA, quiz bowl worker meals – 90.00; Flinn Scientific, supplies – 82.45; Garbage N More, garbage removal – 1140.00; Global

Industrial, supplies – 227.90; Golden West, telephone service – 862.36; Graves IT Solutions, purchased services – 540.00; Green Eggs & Ram, supplies – 367.49; Scott Headrick, supply reimbursement – 63.26; High Plains Technology, purchased services – 400.00; Hillyard, supplies/repairs – 1569.58; Interstate Power Systems, repairs – 527.19; JCL Solutions, supplies – 187.80; Johnson Controls, purchased services – 8998.72; JW Pepper, supplies – 703.48; Jerry Klein, bus driver physical reimbursement – 150.00; Mac's, supplies – 140.97; Madison High School, entry fees – 421.94; Master Teacher, supplies – 205.50; Matheson Tri-Gas, supplies – 945.01; MidAmerican Energy, utilities – 6600.19; Midwest Alarm, monitoring – 57.62; Midwest Glass, repairs – 2163.74; NAPA, supplies – 2177.41; Network Services/Heartland, supplies – 604.62; New Century Press, ads – 216.00; Norberg Paints, repairs – 209.71; North Central Bus, repair parts – 1731.87; North Central International, repair parts – 1120.49; Olson's Pest Technicians, purchased services – 160.00; Penning Repair, purchased services – 242.32; Performance Press, supplies – 332.00; Pfeifer Implement, repairs – 1304.33; Popplers Music, repairs/supplies – 713.43; PLEC, purchased services – 78.28; Region II Music, entry fees – 186.00; Jeffrey Schmidt, bus driver physical reimbursement – 150.00; SASD, registration – 30.00; Summer Schultz, lodging reimbursement – 84.40; SDSU, entry fees – 200.00; Sioux Valley School, entry fees – 100.00; Staples, supplies – 180.95; Swier Law Firm, purchased services – 2282.50; Teachers Pay Teachers, materials – 121.20; Time Management Systems, purchased services – 45.00; TASC, purchased services – 1472.58; Tractor Supply, supplies – 14.99; Tri-Valley School, entry fee – 125.00; USD, entry fee – 140.00; Verizon, purchased services – 38.01; Volunteers of America, training – 120.00; Voyager Fleet Systems, gas – 3404.52; Watertown School, entry fee – 50.00; Wheelco, repair parts – 489.14; Xcel Energy, utilities – 10521.59. TOTAL GENERAL FUND CLAIMS – \$121,531.60.

Capital Outlay Fund: Amazon.com, equipment/books – 236.95; BMO Mastercard, Pearson book/licensing – 154.55; Connecting Point, software – 4922.50; Dauby's, uniform – 93.21; Elite Business Systems, copiers – 863.60; Gimkit, software – 650.00; Network Services/Heartland, equipment – 13990.00; North Central Bus, used bus – 7700.00; Popplers Music, equipment – 5117.90; RSchool Today, software – 362.50. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$34,091.21.

Special Education Fund: BMO, Riverside Insights, supplies – 144.20; Children's Home Society, purchased services – 1866.77; County Fair, supplies – 38.19; Cubby's, gas – 1285.72; Dakota Auto Parts, repair parts – 69.43; DR Ace Hardware, supplies – 113.94; EMC, insurance – 1841.18; Goodcare, purchased services – 10862.91; Houghton Mifflin, materials – 593.39; Lifescape, purchased services – 9152.00; NAPA, supplies – 158.80; PLEC, purchased services – 4783.92; R&R Mobility, repairs – 292.34; School Specialty, supplies – 159.77; SD Dept. of Human Services, purchased services – 5250.59; USD Center for Disabilities, registration – 150.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$36,763.15.

Capital Projects Fund: City of Dell Rapids, building permit – 6759.00; Design Arc Group, purchased services – 18822.53; Unesco, purchased services – 118883.00. TOTAL CAPITAL PROJECT FUND CLAIMS - \$144,464.53.

Food Service Fund: Lunchtime Solutions, purchased services – 62987.28. TOTAL FOOD SERVICE FUND CLAIMS - \$62,987.28.

Enterprise Fund: Julie Barber, Haven mileage – 26.10; BMO MasterCard (Walmart, Haven supplies – 183.58; American Ink, Haven supplies – 97.45; Discount School Supply, Haven supplies – 147.34; Sam’s Club, Haven supplies – 334.76; Washington Pavilion, Haven training – 8.00; Pinz, Haven supplies – 351.07); County Fair, Haven supplies – 43.72; Dakota Data Shred, Haven purchased services – 56.07; EMC, Haven insurance – 1500.00; Rochelle Klein, Haven mileage – 26.10; Amy Meier, Haven mileage – 26.10; River Community Church, Haven rent – 1580.00; Verizon Wireless, Haven phones – 73.99; Karsen Welbig, Haven mileage – 26.10; Lisa Wilber, Haven mileage – 27.80. TOTAL ENTERPRISE FUND CLAIMS - \$4,508.18.

Payroll: Elementary – 122281.66; Middle School – 85447.85; High School – 93569.66; LEP – 260.10; Title I – 9731.91; Guidance – 14938.64; Health – 4638.52; Library – 5178.68; Technology – 17163.00; General Administration – 14410.08; School Administration – 35034.25; Business Office – 10074.00; Maintenance – 27670.43; Transportation – 17780.50; Cocurricular Activities – 27105.65; Special Education – 104070.91; Food Service – 1347.80; Before/After School Enterprise Fund – 14313.51. TOTAL PAYROLL EXPENSE– \$605,017.15.

B. January 2020 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 1/1/2020	\$1,563,504.26	\$2,560,798.73	\$179,966.79	\$.89	\$2,770,208.60	\$183,800.52	\$114,107.34	\$120,959.00
Receipts:								
Taxes	\$24,614.72	\$16,849.81	\$9,259.17		\$6,474.40			
Tuition & Fees	80.00							
Interest	39.37	148.95	3.74		21.22	\$8.64	\$5.33	\$6.30
Food Service Sales						43,846.81		
Pupil Activities	8,003.00							16,164.24
OST Programs							20,584.00	
Donations/Contributions	250.00							
Rentals	100.00							
Charges for Services			12,994.20					
Other Local Sources	168.33	644.00						
County Sources	3,029.77							
State Grants	295,024.00		10,752.00				684.37	
Federal Grants	14,839.00		38,414.00		92,189.10	12,147.56		
Total Receipts	\$346,148.19	\$17,642.76	\$71,423.11	\$0.00	\$98,684.72	\$56,003.01	\$21,273.70	\$16,170.54
Total Disbursements	-\$553,859.64	-\$87,200.82	-\$128,351.66	-\$0.00	-\$1,500.00	-\$45,491.85	-\$16,819.61	-\$10,566.75
Transfers In/Out	.89			-\$.89				
Cash Balance, 1/31/2020	\$1,355,793.70	\$2,491,240.67	\$123,038.24	\$0.00	\$2,867,393.32	\$194,311.68	\$118,561.43	\$126,562.79

C. Authorizations and Ratifications.

1. Surplus Property:

- Declare unsold athletic uniforms and equipment as surplus, of no value, for disposal.
- Declare a 1996 Thomas IHC 77 passenger school bus as surplus, of no value, for scrap.
- Declare a 1999 Bobcat 763, appraised value over \$500, as surplus for sale by sealed bid.

2. Student Report – approve open enrollment application #21-1.

3. **Personnel Report:**

- a. **Employment** – Emily Decker, paraprofessional, \$13.50/hour.
- b. **Resignation** – Kaleb Bunkers, custodian, effective January 13, 2020.
- c. **Activity Director outside group event set-up** – \$25.00/hour.

20-082 Motion by LeBrun, seconded by Traill, to approve the 2020-2021 **school calendar** with a school start date of August 26, 2020. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Superintendent Schultz and Jeff Traill gave updates on the facility renovation project and parking improvements.

20-083 Motion by Weiland, seconded by Traill, to approve a resolution authorizing the execution, terms, issuance, sale and payment of limited tax **Capital Outlay certificates** in the aggregate principal amount of not to exceed four million dollars (\$4,000,000) to provide funds for school improvements including: (1) Middle School/High School Interior Renovations and Exterior Improvements, (2) furnishing and equipping the same, (3) other school improvements, and (4) the costs of issuing the certificates. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Superintendent Schultz gave an update on legislative issues.

The board acknowledged a donation from The Sandlot daycare's Christmas project to assist with student lunch accounts.

Administrative reports were given by Jeff Schmidt and Jeff Dvorak.

Superintendent Schultz reported on:

- Connections event with Angela Kennecke
- National superintendents' conference
- Special Olympics
- SDHSAA football proposals
- DEC grant

The transportation committee reported on bus needs for FY2021.

20-084 Motion by Weiland, seconded by Randall, to authorize **advertising for bids** on a Special Education mini-bus and an activity mini-bus with trade-in of the buses being replaced. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

The next regular meeting is March 9, 2020 at 7:00 p.m.

20-085 Motion by LeBrun, seconded by Lee, to adjourn the meeting at 8:15 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Matt Weiland, President
(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager