

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**October 10, 2022**

The Dell Rapids School District Board of Education met Monday, October 10, 2022, at 6:30 p.m. in the high school media center with the following members present: Lee Bollock, Paula Harvey, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Larry Baker, Middle School Principal; Riley Duncanson; Connor Jones.

President Traill called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

**23-035** Motion by Bollock, seconded by Weiland, to approve the **minutes** of the September 12, 2022, school board meeting. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Public Comment: None.

**23-036** Motion by Harvey, seconded by Randall, to approve the **agenda** as presented. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

**23-037** Motion by Weiland, seconded by Randall, to approve the **consent agenda**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**A. Payment of October Claims.**

General Fund: Access Systems, copiers – 2499.99; Amazon.com, supplies – 2085.99; Automatic Door Group, purchased services – 235.00; Band Shoppe, supplies – 89.70; Batteries Plus, supplies – 68.02; Beresford School, entry fees – 100.00; BHS Quiz Bowl, entry fee – 30.00; Blick Art Materials, supplies – 722.55; The Bluffs Golf Course, entry fee – 75.00; BMO Mastercard (ABC Rentals, rental – 209.55; Holiday Inn, XC lodging – 433.25); Bon Homme School, entry fee – 30.00; Brookings School District, entry fee – 30.00; Capital One Trade Credit/Mac's, supplies – 104.86; Carroll Institute, purchased services – 4140.00; City Glass & Glazing, purchased services – 3272.10; City of Dell Rapids, water/sewer fees – 1094.86; Cole Papers, supplies – 5119.56; Convergent Technologies, supplies – 343.84; County Fair, supplies – 73.51; Cubby's, gas – 1233.72; Dakota Timing, purchased services – 1270.00; Dakota Valley School, entry fee – 60.00; Dauby's, supplies – 40.00; Decker Equipment, supplies – 404.05; DR Ace Hardware, supplies – 589.90; DR Lumber, supplies – 230.72; Dell Rapids U-Store-It, rental – 2880.00; Dells Electric, purchased services – 4117.20; DR Custodial Funds, reimburse entry fees/officials/state event meals – 3816.08; Riley Duncanson, travel reimbursement – 60.00; Jill Dvorak, mileage – 10.20; Elk Point/Jefferson School, entry fee – 75.00; Garbage N More, garbage removal – 1745.00; Garretson School, entry fee – 75.00; Golden West, telephone service – 987.21; Steve Hansen, credit reimbursement – 100.00; Harold's Photo Center, repairs – 389.00; Heartland Natural Gas, utilities – 2021.86; High Plains Technology, purchased services – 515.65; Hillyard, supplies – 2921.78; Jaymar Business Forms, supplies – 64.01; Johnson Controls, purchased services – 1001.83; JW Pepper, materials – 501.54; K&D Busing,

purchased services – 50802.55; KSB School Law, purchased services – 560.00; Lacey Rentals, rental – 830.00; Lakeshore Learning, materials – 208.09; Lennox School, entry fee – 110.00; Luverne Area School, entry fee – 75.00; Lynn, Jackson, Schultz & Lebrun, purchased services – 740.00; Madison High School, entry fee – 75.00; Matheson Tri-Gas, supplies – 131.40; McCook Central School, entry fee – 75.00; Mid-American Research Chemical, supplies – 6837.20; MidAmerican Energy, utilities – 380.00; Midwest Alarm, monitoring – 61.00; NAPA, supplies – 429.92; New Century Press, publications – 172.94; O’Gorman High School, entry fee – 50.00; Olson’s Pest Technicians, purchased services – 170.00; Oriental Trading, supplies – 179.91; Parkston School, entry fee – 75.00; Prostrullo Auto Mall, purchased services – 1034.05; Ramkota, lodging – 222.00; Really Great Reading Company, materials – 548.80; Jeffrey Reed, purchased services – 845.00; Restaurant Equipment Repair, purchased services – 513.76; Riddell All American Sports, supplies – 82.55; Roto Rooter, purchased services – 405.00; Jennifer Ruesink, workshop/supply reimbursement – 80.14; School Datebooks, supplies – 272.96; School Specialty, supplies – 58.08; Jon Schulte, credit reimbursement – 100.00; Sioux Falls Christian Schools, entry fees – 160.00; Sky Technologies, purchased services – 755.10; St. Mary School, entry fee – 25.00; Staples, supplies – 195.03; Teachers Pay Teachers, materials – 27.99; Verizon, purchased services – 38.01; Vermillion School, entry fee – 50.00; Voyager Fleet, gas – 143.04; Watertown High School, entry fee – 30.00; West Central School, entry fee – 100.00; Xcel Energy, utilities – 20591.39. TOTAL GENERAL FUND CLAIMS – \$134,108.44.

Capital Outlay Fund: Access Systems, copiers – 2590.80; Amazon.com, equipment/books – 1124.65; BMO Mastercard, Dr. Dish equipment – 10640.00; Daktronics, equipment – 1305.00; Hand2Mind, textbooks – 7112.00; High Plains Technology, equipment – 540.00; IXL Learning, software – 413.00; K&D Busing, purchased services – 11954.42; Mammoth Sports, purchased services – 9997.01; Phonak/Sonova USA, equipment – 1742.67; Riverside Technologies, equipment – 1259.00; Sign & Design Labeling, equipment – 146.00; SRA/McGraw Hill, textbooks – 160.63; Teacher’s Curriculum Institute, textbooks – 13906.00; US Bank, QSCB interest – 124697.88. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$187,589.06.

Special Education Fund: Amazon.com, supplies – 22.98; Children’s Home Society, purchased services – 2261.67; Katie Diez, mileage – 21.42; Goodcare, purchased services – 11339.46; K&D Busing, purchased services – 16939.17; Lifescape, purchased services – 4583.25; Prairie Lakes Educational Cooperative, purchased services – 7408.43; Speech Partners, purchased services – 10799.60; TAESE, registration – 225.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$53,600.98.

Food Service Fund: Lunchtime Solutions, purchased services – 75505.88. TOTAL FOOD SERVICE FUND CLAIMS - \$75,505.88.

Enterprise Fund: Amazon.com, Haven supplies – 105.82; BMO MasterCard (Walmart, Haven supplies – 89.45; Sam’s Club, Haven supplies – 417.87; Discount School Supply, Haven supplies – 152.11; Hillyard, Haven supplies – 265.18; Oriental Trading, Haven supplies – 90.00; Dollar Tree, Haven supplies – 6.66); Cole Papers, Haven supplies – 172.56; County Fair, Haven supplies – 26.32; DR ACE Hardware, Haven supplies – 81.96; Aubrey Hansen, Haven training reimbursement – 5.00; Grace Hubbard, Haven training reimbursement – 5.00; Simon Mohr, Haven training reimbursement –

5.00; Angela Montgomery, Haven training reimbursement – 5.00; Brady Parsley, Haven training reimbursement – 5.00; River Community Church, Haven rent – 1680.00; Rachel Scholten, Haven mileage – 25.50; Shannon Tjaden, Haven fundraiser DJ – 264.00; Verizon Wireless, Haven phones – 70.97; Shayla Welbig, Haven training reimbursement – 5.00. TOTAL ENTERPRISE FUND CLAIMS - \$3,478.40.

Payroll: Elementary – 130793.71; Middle School – 101614.49; High School – 102546.62; ELL – 11219.93; Title I – 6878.61; Guidance – 16965.21; Health – 5113.41; Library – 9211.09; Technology – 18587.80; BOE – 2099.18; General Administration – 15416.81; School Administration – 40637.39; Business Office – 11395.64; Maintenance – 31892.78; Cocurricular Activities – 28074.23; Special Education – 113404.50; Food Service – 2446.83; Before/After School Enterprise Fund – 11449.64. TOTAL PAYROLL EXPENSE– \$659,747.87.

## B. September 2022 Financial Report.

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 9/1/22	\$1,792,907.74	\$2,439,269.08	\$288,158.86	\$3,866,476.89	\$349,199.25	\$244,841.49	\$150,340.12
Receipts:							
Taxes	\$8,339.91	\$5,721.30	\$3,271.49	\$1,932.35			
Tuition & Fees	903.74						
Interest	1,211.51	5,456.47	93.12	381.00	\$168.83	\$111.15	\$24.98
Food Service Sales					37,276.91		
Pupil Activities	8,243.74						26,506.05
OST Programs						16,466.50	
Donations/Contributions	678.00	65,000.00					
Rentals							
Bus Sale Installment		7,483.01					
Charges for Services	2,019.79		11,316.33				
Other Local Sources	1,161.47	1,000.00					
County Sources	3,242.87						
State Grants	325,624.00		15,651.00			1,551.55	
Federal Grants	30,356.00				5,311.94		
Capital Outlay Certificates		1,020,005.25					
Total Receipts	\$381,781.03	\$1,104,666.03	\$30,331.94	\$2,313.35	\$42,757.68	\$18,129.20	\$26,531.03
Total Disbursements	-\$629,706.21	-\$338,098.92	-\$117,747.07	-\$0.00	-\$20,919.12	-\$31,638.67	-\$26,550.38
Cash Balance, 9/30/22	\$1,544,982.56	\$3,205,836.19	\$200,743.73	\$3,868,790.24	\$371,037.81	\$231,332.02	\$150,320.77

## C. Authorizations and Ratifications – Surplus Property.

- Five Meini drum sets – for sale (appraised value \$300/set)
- Three Meini practice drum sets – for sale (appraised value \$50/set)
- Miscellaneous rhythm instruments – no value, for disposal

Coach Riley Duncanson introduced Connor Jones, who was recognized for qualifying to compete in the Boys' State Golf Tournament.

Superintendent Schultz reported on the district wellness policy assessment and goals.

**23-038** Motion by Weiland, seconded by Harvey, to approve a **Memorandum of Understanding** with the DREA. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**23-039** Motion by Traill, seconded by Weiland, to approve the **Personnel Report**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

- a. Termination of employment – Toni Cable, paraprofessional
- b. Haven employment – Jesse Mohr, \$11.00/hour.
- c. Contract amendment for lane change – Christine Feist, \$2,200.00.
- d. Contract amendment for extra-curricular assignment – Robert Michalscheck, \$760.00
- e. 2022-2023 substitute pay (approved October 2021): \$110.00 uncertified and \$120.00 certified
- f. \$100.00 Haven sign-on bonus for new employees and their employee referrals after one month of employment.

There were no changes to the Safe Return to In-Person Instruction and Continuity of Services Plan.

The board held a first reading of review/revisions to **policies EFEA and EFEA-R – School Wellness**.

The superintendent's report was given:

- student report – open enrollment
- crow's nest update
- city-school-chamber meeting
- district goals
- alumni spotlight

Larry Baker gave the middle school principal's report:

- curriculum/learning progressions re-write
- extended targeted services expansion to high-ability learners

Jeff Traill gave a facilities committee report.

A special board meeting will be held on Monday, October 24, 2022, at 6:30 p.m. for board in-service. The next regular meeting is Monday, November 14, 2022, at 6:30 p.m.

**23-040** Motion by Weiland, seconded by Randall, to adjourn the meeting at 7:13 p.m.

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Jeff Traill, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)