

**School Board Proceedings
Dell Rapids School District 49-3
February 13, 2023**

The Dell Rapids School District Board of Education met Monday, February 13, 2023, at 6:30 p.m. in the high school media center with the following members present: Lee Bollock, Paula Harvey, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Dr. Summer Schultz, Superintendent; Barbara Littel, Business Manager; Larry Baker, Middle School Principal; Brayden Pankonen; Oscar Anderson; Madisyn Kistler; Max Olson; Dawson Hohn; Victor Beebe.

President Traill called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

23-065 Motion by Harvey, seconded by Weiland, to approve the **minutes** of the January 9, 2023, school board meeting. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Public Comment: None.

23-066 Motion by Bollock, seconded by Harvey, to approve the **agenda** with the addition of 10.C. – DREA Request for Acknowledgement and 12.C. – Administrator’s Report. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

Brayden Pankonen was recognized for scoring his 1000th point at DRHS. The One-Act Play director and cast were recognized for making the State competition and receiving six individual superior awards.

23-067 Motion by Bollock, seconded by Traill, to approve the **consent agenda**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

A. Payment of February Claims.

General Fund: Access Systems, purchased services – 1800.00; Ace Hardware, supplies – 326.13; AG Parts, supplies – 269.50; Amazon, supplies – 4889.60; Automatic Door Group, purchased services – 1718.68; Larry Baker, supply reimbursement – 145.00; Blick Art Materials, supplies – 1582.65; BMO Mastercard (Cricket Catering, supplies – 280.00; Pearson, supplies – 19.38; Ramkota, lodging – 296.00; Priceline, Delta airfare – 139.60) ; Brandon Valley Schools, entry fees – 275.00; Brookings High School, entry fees – 125.00; BX, purchased services – 18835.00; Carroll Institute, purchased services – 4140.00; City of Dell Rapids, water/sewer fees – 762.76; Cole Papers, supplies – 1211.94; County Fair, supplies – 117.64; Certified Phone Repair, purchased services – 150.00; Cubby’s, gas – 549.56; Dakota Academic Consulting, purchased services – 3200.00; Dakota Potters Supply, supplies – 51.00; Dell Rapids Lumber, supplies – 250.13; Dells City Journal, subscriptions – 86.00; Dells Electric, purchased services – 1453.83; DR Custodial Funds, reimburse officials – 4365.82; Jill Dvorak, mileage – 10.71; EMC, insurance – 59330.00; Garbage N More, garbage removal – 1445.00; Golden West, telephone service – 953.14; Harrisburg School, entry fees – 315.00; Heartland Natural Gas, utilities – 11537.58; High Plains Technology, purchased services – 480.00; Hillyard, supplies – 187.88; Huron School, entry fees – 125.00; JCL Solutions, supplies – 187.00; Johnson Controls, purchased services – 46857.17; Jostens, supplies – 1268.22; Justice Fire & Safety, purchased services – 311.50; JW Pepper, supplies – 761.23; K&D Busing, purchased services –

46480.89; KSB School Law, purchased services – 3132.17; Lincoln High School, entry fees – 300.00; Mac Doctors, purchased services – 47.00; Madison High School, entry fees – 328.75; Matheson Tri-Gas, supplies – 151.89; McCook Central School, entry fees – 25.00; MidAmerican Energy, utilities – 1668.62; Midwest Alarm, monitoring – 61.00; NAPA, supplies – 239.71; New Century Press, publications – 102.17; Olson's Pest Technicians, purchased services – 170.00; PINZ, fees – 416.00; Pitney Bowes, supplies – 276.57; Pizza Ranch, meals – 905.21; Poppler Music, supplies/repairs – 614.96; Ramkota, lodging – 139.99; Region II Music, entry fees – 240.00; Roosevelt High School, entry fee – 250.00; Roto Rooter, purchased services – 410.00; Peter Schmidt, course reimbursement – 35.00; School Specialty, supplies – 95.56; SDIAAA, registration – 230.00; Staples, supplies – 760.58; Sara Taubert, supply reimbursement – 111.39; Teachers Pay Teachers, materials – 41.97; TIE, purchased services – 450.00; TASC, purchased services – 1111.20; US Post Office, postage – 125.20; Verizon, purchased services – 38.01; Voyager Fleet, gas – 514.20; Xcel Energy, utilities – 12748.29. TOTAL GENERAL FUND CLAIMS – \$243,030.98.

Capital Outlay Fund: Access Systems, lease – 3539.56; Amazon, equipment/books – 691.50; Barnes and Noble, books – 191.91; BMO Mastercard, LastPass renewal – 36.00; Colliers Securities, purchased services – 600.00; Ed Puzzle, software – 3026.00; Graphic Edge, uniforms – 794.03; Graves IT Solutions, SSL certificate – 180.00; High Plains Technology, equipment – 1130.40; Johnson Controls, HVAC – 36672.00; K&D Busing, purchased services – 11396.20; Mackin Book Company, books – 215.80; Menard's, equipment – 629.00; Push Pedal Pull, equipment – 39999.00; Swank Movie Company, licensing – 1040.00; Teachers Pay Teachers, textbook – 197.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$100,338.40.

Special Education Fund: Amazon, supplies – 22.89; Autism Behavioral Consulting, purchased services – 378.75; Bright Solutions for Dyslexia, supplies – 159.95; Crisis Prevention Institute, purchased services – 44.49; Katie Diez, mileage – 19.89; Goodcare, purchased services – 12035.83; K&D Busing, purchased services – 18097.59; Lifescape, purchased services – 6489.00; Prairie Lakes Educational Cooperative, purchased services – 5761.47. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$43,009.86.

Food Service Fund: BMO Mastercard, Webstaurant supplies – 97.89; Kelly Hight, refund – 12.00; Lunchtime Solutions, purchased services – 58808.10; Angela Nelson, refund – 107.15. TOTAL FOOD SERVICE FUND CLAIMS - \$59,025.14.

Enterprise Fund: Ace Hardware, Haven supplies – 19.99; Michelle Anderson, Haven refund – 225.50; Julie Barber, Haven mileage – 21.32; BMO MasterCard (PINZ, Haven purchased services – 262.84; Discount School Supply, Haven supplies – 150.19; Sam's Club, Haven supplies – 448.78; Washington Pavilion, Haven training – 20.70; Walmart, Haven supplies – 83.70); County Fair, Haven supplies – 73.05; EMC, Haven insurance – 1500.00; Grace Hubbard, Haven training reimbursement – 30.00; Tracy Klein, Haven refund – 376.00; Nikie Lafortune, Haven refund – 104.00; Ashley Miles, Haven refund – 44.00; Angela Montgomery, Haven mileage – 21.32; Harmony Pederson, Haven refund – 124.00; River Community Church, Haven rent – 1680.00; Rachel Scholten, Haven mileage – 79.30; Verizon Wireless, Haven phones – 51.27; Kayla Vollmer, Haven refund – 20.00; Joshua or Emily Whitcomb, Haven refund – 28.00. TOTAL ENTERPRISE FUND CLAIMS - \$5,363.96.

Payroll: Elementary – 129948.88; Middle School – 96120.76; High School – 97299.76; ELL – 9784.12; Title I – 6878.61; Guidance – 16965.21; Health – 5113.41; Library – 7718.91; Technology – 18586.70; General Administration – 15420.86; School Administration – 39323.29; Business Office

– 11399.68; Maintenance – 33406.59; Cocurricular Activities – 33495.94; Special Education – 105064.21; Food Service – 2268.72; Before/After School Enterprise Fund – 13124.04. TOTAL PAYROLL EXPENSE– \$641,919.69.

B. January 2023 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Custodial Funds
Cash Balance, 1/1/2023	\$1,649,535.41	\$3,847,006.20	\$400,973.85	\$3,557,833.86	\$334,485.88	\$252,374.34	\$168,903.09
Receipts:							
Taxes	\$15,624.72	\$14,003.55	\$8,034.27	\$4,643.84			
Tuition & Fees	80.00						
Interest	1,132.02	4,437.17	174.48	244.14	\$165.45	\$123.41	
Food Service Sales					40,246.50		
Pupil Activities	6,681.00						\$36,782.86
OST Programs						19,773.00	
Donations/Contributions	7,446.93	1,202.50					
Rentals							
Bus Sale Installment		9,542.45					
Charges for Services			17,332.03				
Other Local Sources		1,620.00					
County Sources	2,558.10						
State Grants	316,566.53		11,201.00			973.36	
Federal Grants	41,312.00		59,761.00		12,795.09		
Total Receipts	\$391,401.30	\$30,805.67	\$96,502.78	\$4,887.98	\$53,207.04	\$20,869.77	\$36,782.86
Total Disbursements	-\$604,584.83	-\$25,834.20	-\$129,859.32	-\$0.00	-\$41,398.62	-\$17,159.80	-\$27,216.84
Cash Balance, 1/31/23	\$1,436,351.88	\$3,851,977.67	\$367,617.31	\$3,562,721.84	\$346,294.30	\$256,084.31	\$178,469.11

C. Supplemental Budgets

General Fund

Donation Revenue	\$ 11,394.10
ARP/ESSER CTE Grant Revenue	\$ 4,000.00
ES Art Supply Expense	\$ 1,308.43
MS Purchased Service Expense	\$ 1,043.34
HS Purchased Service Expense	\$ 1,043.33
CTE Training Expense	\$ 2,806.00
CTE Travel Expense	\$ 1,194.00
BOE Supply Expense	\$ 1,999.00
Athletic Purchased Service Expense	\$ 6,000.00

Capital Outlay Fund

Donation Revenue	\$ 11,237.50
ARP/ESSER CTE Grant Revenue	\$125,932.00
ES Equipment Expense	\$ 1,610.00
HS CTE Equipment <\$5000 Expense	\$ 15,696.00
HS CTE Equipment >\$5000 Expense	\$110,236.00
Cocurricular Equipment Expense	\$ 9,627.50
Facility Expense (Crow's Nest)	\$147,000.00

Enterprise Fund

Haven Fundraising Revenue	\$ 1,000.00
Haven Building R&M Expense	\$ 3,500.00
Haven Equipment Expense	\$ 5,500.00

FY2024 Budget - \$30,000 Middle School Commons Audio Equipment

D. Personnel Report.

1. **Resignations** – Bobbi Roemen-Sittig, para, effective at the end of the 2022-2023 school year; Julie Wynja, elementary principal, effective at the end of the 2022-2023 contract.
2. **Termination** – Kiri Scott, media center associate, effective February 2, 2023.

E. Surplus Property.

1. Value <\$500, for sale.

- a. 15 30” x 60” black top oak leg science tables
- b. 5 30” x 84” wood top tables
- c. 3 5’ angled wood top tables
- d. 4 72” x 72” bi-fold tables
- e. 1 Polaris 700 carpet cleaner
- f. 30 20” x 35” fluorescent lights
- g. 3 5’ x 8’ x 30” shelves
- h. 1 kiln
- i. 15 3’ x 6’ rubber mats
- j. 32 small (elementary) chairs
- k. 50 miscellaneous chairs
- l. 20 belly desks
- m. 20 all-in-one desks with rack
- n. 25 multi-colored wood top desks
- o. 15 composite top table desks
- p. 30 24” backless stools
- q. 100+ jerseys/uniforms
- r. 1 5’ volleyball referee stand
- s. 1 black iron squat rack
- t. 2 bench press benches
- u. 1 multi hip/leg machine w/weights
- v. 1 seated cable row back machine
- w. 7 free weight racks
- x. 1 incline bench press bench/rack
- y. 1 Paramount leg/multi-hip machine
- z. 2 dead lift platforms

2. Value >\$500, for sale by auction or sealed bid.

- a. 1 John Deere X485 riding mower with cab and 62” deck
- b. 1 Kubota GF 1800 diesel riding mower with 60” deck

There were no changes to the Safe Return to In-Person Instruction and Continuity of Services Plan.

Superintendent Schultz presented a draft 2023-2024 school calendar as recommended by the Teacher Leadership Team. Built in make-up days are still to be determined.

23-068 Motion by Weiland, seconded by Randall, to approve the proposed **2023-2024 school calendar** with the first day of school on August 22, 2023. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

The board discussed facilities and possible CTE expansion. Information from SitelogIQ on various options is expected by the next meeting.

23-069 Motion by Weiland, seconded by Randall, to approve the request from Dell Rapids Education Association to be the designated **bargaining unit** for 2023-2024 negotiations. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

The board held a first reading of policy GEA – Staff and District Social Media Use.

The board held a first reading of the Dell Rapids Technology Procurement Policy.

Larry Baker reported on the middle school Extended Targeted Services Program.

The superintendent's report was given.

- Student Report – approval of open enrollment applications #24-2 and #24-3
- 2022-2023 Calendar
- CTE Expansion – CDA Pathway
- Homeland Security Grant
- Haven
- 2023 Legislative Session
- Virtual Staff Professional Development

Barb Littel reported on Food Service supply chain assistance and on the 2023 insurance renewal.

Committee Reports/Board Comments: None.

23-070 Motion by Weiland, seconded by Bollock, to go into **executive session** at 7:57 p.m. in accordance with SDCL 1-25-2(1). Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

President Traill declared the board out of executive session at 8:17 p.m.

The next regular meeting is Monday, March 13, 2023, at 6:30 p.m.

23-071 Motion by Weiland, seconded by Harvey, to adjourn the meeting at 8:20 p.m.

Jeff Traill, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)