

**School Board Proceedings
Dell Rapids School District 49-3
May 11, 2020**

The Dell Rapids School District Board of Education met Monday, May 11, 2020 at 7:00 p.m. in the Elementary School Pod Commons. Present: Lee Bollock, Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration present: Summer Schultz, Superintendent.

Administration present by teleconference: Barbara Littel, Business Manager.

President Weiland called the meeting to order at 7:04 p.m. and the Pledge of Allegiance was recited.

20-126 Motion by Traill, seconded by Bollock, to approve the **minutes** of the April 3 and April 13, 2020 school board meetings. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-127 Motion by Randall, seconded by LeBrun, to approve the **agenda** as published. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: Superintendent Schultz notified the board that she would be teaching a course for USD.

20-128 Motion by Traill, seconded by Bollock, to approve the **consent agenda**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of May Claims.

General Fund: Acadiance Learning, assessments – 154.00; Amazon.com, supplies – 313.23; Argus Leader, publications – 342.91; Builders Supply, supplies – 36.00; Bunker Cleaning, purchased services – 2250.00; Carolina Biological Supply, supplies – 42.57; The Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 328.87; County Fair, supplies – 91.89; Crescent Electric, supplies – 130.36; Cubby's, gas – 109.80; DR Ace Hardware, supplies – 693.98; Dells Electric, purchased services – 520.31; DR Agency Fund, background check reimbursement – 43.25; DR Coop Lumber, supplies – 130.05; Jill Dvorak, mileage – 6.72; Ed's Produce, supplies – 117.00; Elite Business Systems, copiers – 833.33; Garbage N More, garbage removal – 1140.00; Golden West, telephone service – 828.26; Graves IT Solutions, purchased services – 875.00; Hauff Mid-America Sports, supplies – 534.50; High Plains Technology, purchased services – 400.00; Hillyard, supplies – 449.81; Interstate All Battery, repair parts – 161.95; Jaymar Business Forms, supplies – 341.47; JD's House of Trophies, supplies – 180.00; Johnson Controls, purchased services – 5610.00; Kibble Equipment, repair parts – 378.95; KMWF, purchased services – 10250.00; Lewis Drug, supplies – 69.90; MidAmerican Energy, utilities – 2424.63; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 185.71; NASCO, supplies – 97.11; New Century Press, ads – 115.20; North Central Bus, repair parts – 1362.12; Northern Tool, supplies – 39.99; Pfeifer Implement, repair parts – 184.08; Popplers Music, repairs – 301.98; PLEC, purchased services – 75.01; Prostrollo, repairs/parts –

987.74; RBS Sanitation, dumpster – 392.97; Jeffrey Reed, purchased services – 2985.00; Staples, supplies – 21.54; TASC, purchased services – 1063.53; UPS Store, posters – 22.24; Verizon, purchased services – 38.01; Waterford Research Institute, license – 6250.00; Jeff Welbig, purchased services – 916.00; Xcel Energy, utilities – 8602.87. TOTAL GENERAL FUND CLAIMS – \$54,002.46.

Capital Outlay Fund: Amazon.com, equipment – 33.99; Elite Business Systems, copiers – 863.60; Johnson Controls, software – 319.96; Library Store, equipment – 2138.82; Renaissance Learning, software – 261.25; SUI, software – 5500.00; Titan Machinery, equipment – 40145.98; U.S. Bank, Capital Outlay certificate interest/fees – 146524.13. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$195,787.73.

Special Education Fund: Children's Home Society, tuition – 2306.01; Cubby's, gas – 106.52; Goodcare, purchased services – 5899.23; Lifescape, purchased services – 12783.00; PLEC, purchased services – 4591.42; Prostrullo, repairs – 537.33; R&A Mobility, purchased services – 743.87; SD Dept. of Human Services, purchased services – 7398.55. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$34,365.93.

Capital Projects Fund: American Engineering Testing, purchased services – 519.50; Baete-Forseth HVAC, purchased services – 19778.30; Johnson Controls, purchased services – 65680.70; Peska Construction, purchased services – 46659.32; Unesco, purchased services – 180210.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$312,847.82.

Food Service Fund: Shellie Bluhm, refund – 8.95; Jerry Brech, refund – 47.55; Julie Ellingson, refund – 211.45; Erin Geurts, refund – 40.74; Gary Haak, refund – 53.65; David Jastram, refund – 48.75; Lunchtime Solutions, purchased services – 12430.93; Alan Machmiller, refund – 89.25; Bill Nordstrom, refund – 50.10; Jody Schumaker, refund – 24.70; Pam Shellum, refund – 33.85; Sharon Stamp, refund – 34.05; Keely Stauffenecker, refund – 76.85; Brian Stelzer, refund – 95.60. TOTAL FOOD SERVICE FUND CLAIMS - \$13,246.42.

Enterprise Fund: Amazon.com, Drivers Ed supplies – 321.90; BMO, Education.com, Haven supplies – 119.88; Lori Stanford, Haven tuition reimbursement – 40.00; Olivia Stelzer, Haven training reimbursement – 10.00; Verizon Wireless, Haven phones – 73.72; Karsen Welbig, Haven training reimbursement – 15.00. TOTAL ENTERPRISE FUND CLAIMS - \$580.50.

Payroll: Elementary – 118225.38; Middle School – 80406.20; High School – 93250.02; Title I – 9731.91; Guidance – 13738.20; Health – 4638.52; Library – 4933.08; Technology – 17163.01; General Administration – 14380.86; School Administration – 33554.95; Business Office – 10044.75; Maintenance – 23454.90; Transportation – 15708.67; Cocurricular Activities – 17092.80; Special Education – 101951.67; Before/After School Enterprise Fund – 13382.99. TOTAL PAYROLL EXPENSE– \$571,657.91.

B. April 2020 Financial Report.

Statement of Cash Receipts, Disbursements, and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 4/1/2020	\$1,270,353.97	\$2,342,499.81	\$665.00	\$2,890,227.10	\$178,735.91	\$114,965.80	\$124,875.98
Receipts:							
Taxes	\$102,859.47	\$105,113.80	\$60,602.60	\$24,865.48			
Tuition & Fees							
Interest	6.14	24.40	.01	4.98	\$1.75	\$1.12	\$1.45
Food Service Sales					1,116.65		
Pupil Activities	475.56						4,937.85
OST Programs						2,077.00	
Donations/Contributions	16.20	2,700.00					
Rentals							
Charges for Services			1,866.41				
Other Local Sources	105.00	12,100.00					
County Sources	2,379.98						
State Grants	295,024.00		10,752.00			281.83	
Federal Grants	19,178.00	4,653.00	12,785.00		10,606.98		
Total Receipts	\$420,044.35	\$124,591.20	\$86,006.02	\$24,870.46	\$11,725.38	\$2,359.95	\$4,939.30
Total Disbursements	-\$518,904.64	-\$160,193.47	-\$144,891.62	-\$0.00	-\$31,803.67	-\$13,692.29	-\$4,935.42
Sub-Total, 4/30/2020	\$1,171,493.68	\$2,306,897.54	-\$58,220.60	\$2,915,097.56	\$158,657.62	\$103,633.46	\$124,879.86
Interfund Loan	-\$58,728.38		\$58,728.38				
Cash Balance, 4/30/2020	\$1,112,765.30	\$2,306,897.54	\$507.78	\$2,915,097.56	\$158,657.62	\$103,633.46	\$124,879.86

C. Authorizations and Ratifications

1. Declare the following equipment as **surplus** with values less than \$500 for sale: 273 Chromebook computers, Paragon high fire kiln, 7100 Tennant Scrubber, 6 Frigidaire stoves, 8 4'x4' wooden library tables, 18 oak chairs, 18 oak hanging two-door kitchen cabinets, 18 oak lower two-door kitchen cabinets, 2 oak tall pantry cabinets, various kitchen utensils, 2 Frigidaire hanging microwave ovens, 5 Brother sewing machines, 6 tables, 12 stackable chairs, 5 metal shelves, wooden credenza, various trophies, 5 4-drawer metal filing cabinets, 4 wheeled 3-shelf metal TV carts, 15 heavy duty wooden and metal 8 foot tables, 20 2'x4' heavy metal/wood typing desks, 2 4' large fans, 2 Tennant and NSS 20" floor scrubber/buffers.
2. Approve **supplemental budgets** for FY2020:

General Fund

Donation Revenue - \$850.96

ES P.E. Supply Expense - \$5.44

HS VoAg Supply Expense - \$345.52

HS Science Supply Expense - \$500.00

Capital Outlay Fund

Donation Revenue - \$2,700.00

Capital Outlay Certificates Issued - \$3,755,000.00

Premiums on Certificates Issued - \$319,189.05

HS Building Equipment Expense - \$2,700.00

Certificate Issuance Expense - \$71,873.00

Transfer Out to Capital Projects Fund - \$3,800,000.00

Fund Balance - for FY2021 MS/HS Renovation Project Furnishings/Misc. Expense - \$202,316.05

Capital Projects Fund

Transfer In from Capital Outlay Fund – \$3,800,000.00

MS/HS Building Improvement Expense - \$3,550,000.00

MS/HS Exterior Improvement Expense - \$250,000.00

3. Approve **open-enrollment** application #20-26.

4. Approve the **personnel report**.

Resignations: Kieran O'Malley Kjerstad and Katie Semmler, teachers, effective at the end of the 2019-2020 school year.

Employment: Gary Weber, custodian - \$15.50/hour; Brigett McCallem, FY2021 teacher - \$43,980.00; Landon Hohn, Haven - \$9.30/hour; Lisa McKenney, Haven - \$11.00/hour.

Status Changes, effective FY2021: Taylor Trohkimoinen - delete HS GBB head coach and add MS GBB coach; Dustin Steckler - add HS GBB head coach.

20-129 Motion by Randall, seconded by Traill, to acknowledge presentation of the **preliminary 2020-2021 budget and five-year Capital Outlay Plan**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-130 Motion by Weiland, seconded by LeBrun, to authorize the extension of a **bus route** for an open enrolled family at a cost of \$432.50 per additional mile. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-131 Motion by Bollock, seconded by Traill, to approve a **Memorandum of Understanding** with the DREA regarding a change in 2019-2020 evaluation procedures due to unavailability of end-of-year SLO scores. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Superintendent Schultz presented a proposal for changes to the Johnson Controls planned services renewal. The facility committee will review the proposal and make a recommendation at the June board meeting.

20-132 Motion by Traill, seconded by Bollock, to authorize the board president and business manager to sign teacher, administrator, and professional staff **contracts** for the 2020-2021 school year. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-133 Motion by Weiland, seconded by LeBrun, to authorize the **transfer of \$294,446.00 to the QSCB Debt Service Sinking Fund** from the Capital Outlay Fund. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-134 Motion by Traill, seconded by Bollock, to authorize the **transfer of \$3,800,000.00 to the Middle School/High School Interior and Exterior Improvements Capital Projects Fund** from the Capital Outlay Fund. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-135 Motion by Weiland, seconded by Traill, to cast the following votes on the **SDHSAA election ballot**: East River At-Large Representative (superintendent) - Tom Culver; Division 1 Representative (secondary principal) - Dan Conrad; Small School Group Board of Education Representative - Marty Weismantel; Amendment No. 1 - Yes. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Superintendent Schultz gave an update on the renovation project.

20-136 Motion by Traill, seconded by LeBrun, to approve change order request #4: CE#005 - removal of window in new media center - \$2,376.00 and CE#006 – ceiling demolition in areas not already identified – \$6,987.00. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

The superintendent's report was given:

- Drivers' Education
- Summer gym use
- Cognia (AdvancED)
- Haven
- Middle School grant
- Graduation

Board comments were heard.

The next regular meeting is June 8, 2020 at 7:00 p.m.

20-137 Motion by Traill, seconded by Bollock, to go into **executive session** at 8:51 p.m. in accordance with SDCL 1-25-2(1). Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 8:52 p.m.

20-138 Motion by LeBrun, seconded by Traill, to adjourn the meeting at 8:52 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Matt Weiland, President
(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager