

School Board Proceedings
Dell Rapids School District 49-3
October 14, 2019

The Dell Rapids School District Board of Education met Monday, October 14, 2019 at 7:00 p.m. in the middle school/high school library with the following members present: Lee Bollock, Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Tom Ludens.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

20-039 Motion by Weiland, seconded by Randall, to approve the **minutes** of the September 9 and September 12, 2019 school board meetings. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-040 Motion by Traill, seconded by Randall, to approve the **agenda** with the addition of 10.E. – Executive Session per 1-25-2(4). Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

There were no conflict of interest disclosures.

20-041 Motion by Traill, seconded by LeBrun, to approve the **consent agenda**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of **October Claims**.

General Fund: A-1 Septic, purchased services – 195.00; ABC Rentals, rental – 209.55; Ace Hardware, supplies – 823.55; Amazon.com, supplies – 4101.54; Anderson Publications, ads – 272.00; Argus Leader, publications – 297.48; ASBSD, workshop – 311.00; AssetGenie, supplies – 1108.45; Julie Barber, registration reimbursement – 135.00; Beresford School, entry fees – 75.00; The Bluffs Golf Course, entry fees – 60.00; Tessa Boor, background check reimbursement – 43.25; Brainpop.com, materials – 230.00; Brookings High School, entry fees – 30.00; Butler Machinery, repair parts – 207.80; The Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 3253.42; Connecting Point, supplies – 30.58; Convergint Technologies, purchased services – 627.35; County Fair, supplies – 151.11; Cubby's, gas – 5191.38; Cummins Central Power, repair parts – 1624.27; Dakota Auto Parts, bus maintenance supplies – 337.24; Dakota Data Shred, purchased services – 15.64; Dakota Valley School, entry fees – 80.00; Dauby's, supplies – 730.50; DR Lumber, supplies – 40.58; Dells Electric, purchased services – 1691.98; Dells Plumbing, repairs – 803.54; Delta Education, supplies - .16; Dollamur, supplies – 98.97; DR Agency Fund, background checks/officials/entry fees – 2507.09; DSU Financial Aid Office, meeting expenses – 30.00; Jill Dvorak, mileage – 29.82; Elite Business Systems, copiers/supplies – 1065.35; Elk Point-Jefferson School, entry fees – 50.00; G&D Viking Glass, repairs – 193.88; Garbage N More, garbage removal – 1140.00; Garretson School, entry fees – 40.00; Golden West, telephone service – 914.55; Governors Inn, lodging – 82.00; Jacob Habeger, mileage – 17.89; Harlow's, repair parts – 26.90; Hartford Steam Boiler, certification – 90.00; Heiman Fire Equipment, supplies – 75.00; High Plains Technology, purchased services – 400.00; Hillyard, repairs – 316.30; Hobart, repairs – 827.49; Interstate All

Battery, equipment maintenance – 135.95; IState Truck Center, repair parts – 683.75; Johnson Controls, purchased services – 1162.51; Josten Concrete Products, supplies – 37.50; JW Pepper, supplies – 262.80; Kieran Kjerstad, mileage – 40.32; Austin Kubly, background check reimbursement – 43.25; Lacey Rentals, portable restroom – 135.00; Lennox High School, entry fees – 100.00; Barb Littel, travel reimbursement – 34.00; Luverne School, entry fees – 75.00; Madison High School, entry fees – 50.00; MailFinance, postage meter – 474.18; Matheson Tri-Gas, supplies – 1180.62; McCook School, entry fees – 40.00; McLeod's, supplies – 360.39; Meadow Creek Golf Course, entry fees – 40.00; MidAmerican Energy, utilities – 470.36; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 17.69; Network Services/Heartland, supplies – 1107.96; North Central Bus, repair parts – 3542.59; North Central International, bus supplies – 22.99; Melissa Nygard, mileage – 14.03; O'Gorman High School, entry fees – 50.00; Olson's Pest Technicians, purchased services – 160.00; Performance Press, supplies – 57.15; Popplers Music, supplies – 184.72; PLEC, purchased services – 152.84; Ramkota, lodging – 204.00; Jeff Reed, purchased services – 665.00; SASD, registrations – 375.00; Scholastic, subscriptions – 156.59; School Fix, supplies – 949.29; School Specialty, supplies – 742.93; Logan Shockman, background check reimbursement – 43.25; Kayla Siemonsma, credit reimbursement – 120.00; Sioux Falls Christian Schools, entry fees – 150.00; Staples, supplies – 350.42; Teachers Pay Teachers, materials – 78.52; Time for Kids, subscriptions – 351.45; The Training Room, supplies – 567.27; Unloaded Still/Sure Test, DOT testing – 310.00; USD Dept. of Music, registrations – 50.00; Vantek, supplies – 25.00; Verizon, purchased services – 38.01; Watertown High School, entry fees – 30.00; Jeff Welbig, purchased services – 916.66; West Music Company, supplies – 126.04; Wheelco, bus maintenance supplies – 410.40; Xcel Energy, utilities – 17570.90. TOTAL GENERAL FUND CLAIMS – \$66,021.56.

Capital Outlay Fund: Ace Hardware, textbook postage – 521.37; Amazon.com, books/equipment – 3317.74; Apex Learning, software – 750.00; Bulwark Athletics, equipment – 1018.20; Connecting Point, equipment – 5977.03; Dauby's, uniform – 36.00; Elite Business Systems, copiers – 863.60; High Plains Technology, equipment – 6112.00; Porta Phone, equipment – 2578.00; Sky Technologies, equipment – 1897.96; Staples, equipment – 104.99. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$23,176.89.

Special Education Fund: Ace Hardware, supplies – 89.68; Amazon.com, supplies – 255.20; County Fair, supplies – 106.82; Cubby's, gas – 993.51; Dakota Auto Parts, bus repair parts – 168.61; Dells Farm & Tire, bus repairs – 300.00; Goodcare, purchased services – 8727.75; Steve Helgeland, travel reimbursement – 80.00; Imagine Learning, software – 99.00; Lifescape, purchased services – 9224.75; NAPA, supplies – 39.80; North Central Bus, repair parts – 713.45; PLEC, purchased services – 5218.60; Radisson Hotel Bismarck, lodging – 326.70; SD Dept. of Human Services, purchased services – 7398.55; TAESE/USU, registration – 175.00; Teachers Pay Teachers, materials – 109.59. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$34,027.01.

Capital Projects Fund: UNESCO, GESC – 38268.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$38,268.00.

Food Service Fund: Lunchtime Solutions, purchased services – 66693.82. TOTAL FOOD SERVICE FUND CLAIMS - \$66,693.82.

Enterprise Fund: Amazon.com, Haven supplies – 411.21; BMO MasterCard (Sam's Club, Haven supplies – 589.38; Walmart, Haven supplies – 273.20; Hobby Lobby, Haven supplies – 15.56; Oriental Trading, Haven supplies – 148.56); County Fair, Haven supplies – 58.84; Rochelle Klein, Haven registration reimbursement – 5.00; River Community Church, Haven rent – 1580.00; Sadie Schmitt, Haven registration reimbursement – 5.00; Kaela Taubert, Haven registration reimbursement – 5.00; Verizon Wireless, Haven phones – 74.47; Madelynne Wilber, Haven registration reimbursement – 5.00. **TOTAL ENTERPRISE FUND CLAIMS - \$3,171.22.**

Payroll: Elementary – 123555.25; Middle School – 83600.48; High School – 95830.26; LEP – 399.64; Title I – 9731.91; Guidance – 15471.05; Health – 4638.52; Library – 4545.02; Technology – 17163.01; BOE – 3068.04; General Administration – 14236.65; School Administration – 35166.05; Business Office – 9900.60; Maintenance – 23078.55; Transportation – 18306.36; Cocurricular Activities – 25434.28; Special Education – 101399.07; Food Service – 1206.38; Before/After School Enterprise Fund – 13757.77. **TOTAL PAYROLL EXPENSE– \$600,488.89.**

B. September 2019 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 9/1/19	\$1,485,712.58	\$2,081,113.16	\$75,058.05	\$25,403.02	\$3,081,125.03	\$199,380.54	\$124,629.76	\$116,286.65
Receipts:								
Taxes	\$16,588.29	\$9,743.27	\$5,420.99		\$3,769.47			
Tuition & Fees	480.00							
Interest	58.13	284.19	.93	\$2.04	91.52	\$25.76	\$15.05	\$10.15
Food Service Sales						30,330.21		
Pupil Activities	7,396.00							42,420.54
OST Programs							19,731.00	
Donations/Contributions	2,899.00	6,781.00						
Rentals								
Charges for Services			960.27					
Other Local Sources	720.24	360.00						
County Sources	3,280.44							
State Grants	265,484.00		16,990.00				2,417.32	
Federal Grants	2,405.09	23,471.64				6,073.60		
Total Receipts	\$299,311.19	\$40,640.10	\$23,372.19	\$2.04	\$3,860.99	\$36,429.57	\$22,163.37	\$42,430.69
Total Disbursements	-\$579,576.17	-\$82,081.55	-\$128,565.13	-\$0.00	-\$0.00	-\$26,554.37	-\$30,855.95	-\$36,739.46
Sub-Total, 9/30/19	\$1,205,447.60	\$2,039,671.71	-\$30,134.89	\$25,405.06	\$3,084,986.02	\$209,255.74	\$115,937.18	\$121,977.88
Interfund Loan	-\$30,739.43		\$30,739.43					
Cash Balance, 9/30/19	\$1,174,708.17	\$2,039,671.71	\$604.54	\$25,405.06	\$3,084,986.02	\$209,255.74	\$115,937.18	\$121,977.88

C. Authorizations and Ratifications.

1. Personnel Report:

- Employment** – Brittany Goodale, para - \$13.50/hour; Jacob Morris, custodian - \$13.50/hour; Olivia Stelzer, Haven - \$9.10/hour.
- Status Change** – Jody Stone, additional \$700.00 for lane change.

2. Student Report – deny **open enrollment application** #20-22 which was received after the deadline.

3. Approve disposition of surplus equipment:

- 1996 450 Bobcat – appraised value of \$2750.00, for sale by sealed bid.
- 2001 stage curtains – of no value, for disposal.

20-042 Motion by Traill, seconded by LeBrun, to approve the **SD Comprehensive Special Education Plan**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-043 Motion by Weiland, seconded by Traill, to approve a **Professional Services Agreement** with UNESCO for program management, construction management, and commissioning of Phase II middle school and high school facility improvements. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

The board discussed options for increasing parking spots in conjunction with the Phase II facility improvements. The consensus was to move forward with an option to add 83 spots.

A public comment meeting for Phase II facility improvements will be scheduled within the next month.

20-044 Motion by LeBrun, seconded by Randall, to approve the second reading and adoption of **policies JHCDD – Administration of Opioid Antagonists and JGC – Restraint and Seclusion**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

The board held a first reading of revisions to policy IGDF – Student Fundraising Activities.

The superintendent's report was given:

- update on vape sensors
- Chester school withdrawal from the wrestling cooperative
- simulation reunification plans
- national Blue Ribbon School award for the elementary
- AdvancED surveys
- touring of area school media centers

The board discussed strategic planning, and the consensus was to hire Dakota Education Consulting to facilitate a school board retreat for goal setting.

The next regular meeting is November 11, 2019.

20-045 Motion by Traill, seconded by LeBrun, to go into **executive session** at 8:16 p.m. in accordance with SDCL 1-25-2(4). Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Weiland declared the board out of executive session at 8:20 p.m.

20-046 Motion by Randall, seconded by Bollock, to adjourn the meeting at 8:20 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Matt Weiland, President
(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager