

**School Board Proceedings  
Dell Rapids School District 49-3  
August 12, 2019**

The Dell Rapids School District Board of Education met Monday, August 12, 2019 at 7:00 p.m. in the middle school/high school library with the following members present: Lee Bollock, Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**20-022** Motion by Traill, seconded by LeBrun, to approve the **minutes** of the July 8 and July 23, 2019 school board meetings. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-023** Motion by Weiland, seconded by Randall, to approve the **agenda** with the addition of 8.E. – Teachwell Contract and the deletion of 10. – Executive Session. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

There were no conflict of interest disclosures.

**20-024** Motion by Randall, seconded by Traill, to approve the consent agenda. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**A. Payment of August Claims.**

General Fund: A-1 Septic, purchased services – 195.00; Ace Hardware, supplies – 620.08; Amazon.com, supplies – 1400.90; American Chemical Society, supplies – 76.25; American Time & Signal, supplies – 717.84; Anderson Publications, advertising – 70.00; Argus Leader, publications – 919.49; Arrowwood Resort, lodging – 335.85; Asset Genie, supplies – 998.25; Blick Art Materials, supplies – 3390.09; BMO Mastercard, Sanford plant – 31.95; Brandon Valley School District, dues – 1230.50; Kenneth Bunkers, DOT physical reimbursement – 150.00; City of Dell Rapids, water/sewer – 3231.11; County Fair, supplies – 118.36; Crescent Electric, supplies – 127.66; Cubby's, gas – 573.22; Cummins Central Power, repair parts – 3329.22; Dakota Auto Parts, bus maintenance supplies – 70.95; Dakota Entertainment, guidance event – 440.00; DR Lumber, rental – 10.00; Dells Electric, purchased services – 560.00; Dells Farm & Tire, tires – 100.00; Delta Education, supplies – 714.62; DR Agency Fund, bus title/license reimbursement – 21.20; East Dakota/Teachwell, purchased services – 16000.00; ECRI, supplies – 407.61; Ed's Produce, supplies – 82.50; Elite Business Systems, copiers – 833.33; EMC, insurance – 40747.12; Essentra, supplies – 64.37; Ford Sign Company, supplies – 96.00; Garbage N More, garbage removal – 1340.00; Golden West, telephone service – 806.98; Graybar, supplies – 332.94; Harlow's, bus repair parts – 218.87; Heiman Fire Equipment, purchased services – 183.00; High Plains Technology, purchased services – 433.90; Hillyard, repair parts – 307.91; Dan Huff, DOT physical reimbursement – 150.00; Impact Applications, concussion testing – 655.00; Interstate All Battery, repair parts – 525.60; Interstate Power Systems, purchased services – 1327.03; IState Truck Center, parts – 106.58; Johnson Controls, purchased services – 1288.78; Justice Fire & Safety, purchased services – 285.00; JW Pepper, supplies – 453.98; Lakeshore Learning, supplies – 498.96; Mac's, supplies – 120.81; Matheson Tri-Gas, supplies – 96.09; MidAmerican

Research Chemical, gym floors – 9647.56; MidAmerican Energy, utilities – 1015.89; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 129.43; NASCO, supplies – 671.00; Neopost, supplies – 39.00; North Central Bus, repair supplies/parts – 3653.68; North Central International, parts – 186.45; Northern Tool, supplies – 462.26; Office of Weights & Measures, purchased services – 56.00; Olson's Pest Technicians, purchased services – 160.00; Oriental Trading, supplies – 173.26; Pearson Education, materials – 7091.49; Pellets, Inc., supplies – 132.50; Penning Repair, purchased services – 604.06; Performance Press, supplies – 931.03; Pfeifer Implement, repair parts – 532.33; Plank Road Publishing, supplies – 156.35; Positive Action, supplies – 880.00; Premier Agendas, supplies – 834.35; Really Good Stuff, supplies – 109.86; Jeff Reed, purchased services – 611.50; Resources for Educators, supplies – 248.50; S&S Worldwide, supplies – 205.82; SASD, dues – 1161.00; Scholastic, subscriptions – 2479.97; School Nurse Supply, supplies – 570.20; School Pointe, purchased services – 5250.00; School Specialty, supplies – 9450.88; SDSTE, dues – 90.00; SDAESP, dues – 85.00; SDASBO, registration – 75.00; Sky Technologies, supplies/purchased services – 1244.90; SDUSA, dues – 450.00; SE Area Cooperative, paper/supplies – 11872.40; SE Area Principals, dues – 250.00; Southwest Plastic Binding, supplies – 441.76; Staples, supplies – 1104.00; Supreme School Supply, supplies – 526.04; Swier Law Firm, purchased services – 427.50; Sara Taubert, postage reimbursement – 90.47; Teacher Created Resources, supplies – 86.92; Teachers Curriculum Institute, supplies – 551.25; TASC, purchased services – 1516.69; Trend, supplies – 94.08; Uline, supplies – 139.12; USA-Clean, parts – 156.76; Verizon, purchased services – 38.01; Jeff Welbig, purchased services – 916.67; Xcel Energy, utilities – 15898.33. TOTAL GENERAL FUND CLAIMS – \$170,351.79.

Capital Outlay Fund: Amazon.com, equipment/books – 1448.12; Apex Learning, software – 3000.00; Apple, equipment – 27522.85; Cengage Learning, textbooks – 3300.00; Connecting Point, equipment – 25399.28; Elite Business Systems, copiers – 863.60; FamilyID, software – 4870.00; Graves IT Solutions, software – 160.00; High Plains Technology, equipment – 8784.25; Houghton Mifflin, textbooks – 151338.13; IOS, equipment – 845.28; Liminex, software – 9240.00; MAS Production Resources, stage curtains – 22374.53; Renaissance Learning, software – 10504.20; Riverside Technologies, equipment – 23773.00; Sandra Savells, textbook – 18.79; School Specialty, equipment – 9137.06; Teachers Curriculum Institute, software – 2430.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$305,009.09.

Special Education Fund: Ace Hardware, supplies – 74.46; Cubby's, gas – 1178.61; EMC, insurance – 1671.88; Goodcare, purchased services – 1112.94; Harlow's Bus Sales, parts – 109.70; Interstate Power Systems, purchased services – 1500.93; IState Truck Center, repair parts – 203.16; Lifescape, purchased services – 14387.50; Mac's, supplies – 209.40; NAPA, supplies – 68.24; North Central Bus, repair parts – 459.01; Pearson Assessment, supplies – 832.38; S&S Worldwide, supplies – 571.77; SASD, dues – 435.00; SD Dept. of Human Services, purchased services – 7313.63. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$30,128.61.

Capital Projects Fund: UNESCO, purchased services – 50000.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$50,000.00.

Food Service Fund: Jill Anderson, refund – 41.76; Cheryl Faulkner, refund – 9.40; Amy Holm, refund – 217.35. TOTAL FOOD SERVICE FUND CLAIMS - \$268.51.

Enterprise Fund: Amazon, Haven supplies – 758.11; Julie Barber, Haven mileage – 26.16; BMO MasterCard (Discount School Supply, Haven supplies – 185.74; Sam’s Club, Haven supplies – 477.57; Walmart, Haven supplies – 557.91; Fly Boy Donuts, Haven supplies – 208.53; Color Me Mine, Haven field trip – 217.26; Sport Bowl, Haven admissions – 375.00; Terrace Park Pool, Haven admissions – 407.00; Drake Springs Pool, Haven admissions – 408.00; Mary Jo Arboretum, Haven admissions – 216.00; Great Plains Zoo, Haven admissions – 184.20; Laurel Oaks Pool, Haven admissions – 387.00; Cole Papers, Haven supplies – 405.78; County Fair, Haven supplies – 142.40; Cubby’s, Driver’s Ed/Haven field trip gas – 350.93; Taylor Delker, Haven CPR class reimbursement – 15.98; Dept. of Revenue, camp sales tax – 612.25; EMC, Haven insurance – 1500.00; Steve Hansen, camp supply reimbursement – 1617.79; Hobart, Haven purchased services – 219.52; River Community Church, Haven rent – 1500.00; Jan Siemonsma, Haven mileage – 28.07; Staples, Haven supplies – 73.61; Verizon Wireless, Haven phones – 74.37; Lisa Wilber, Haven mileage – 88.29. TOTAL ENTERPRISE FUND CLAIMS - \$11,037.47.

Payroll: Elementary – 101437.69; Middle School – 73716.38; High School – 73332.05; LEP – 258.69; Title I – 9420.76; Guidance – 15038.26; Health – 4552.23; Library – 16.19; Technology – 17222.13; General Administration – 13838.41; School Administration – 30319.42; Business Office – 9489.04; Maintenance – 30326.61; Transportation – 4822.43; Cocurricular Activities – 15557.46; Special Education – 57483.56; Before/After School Enterprise Fund – 29580.21; Enterprise Fund Camps/Drivers Ed – 10152.75. TOTAL PAYROLL EXPENSE– \$496,564.27.

## B. July 2019 Financial Report.

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 7/1/19	\$1,675,130.56	\$2,641,661.82	\$195,585.41	\$47,093.80	\$3,076,114.60	\$143,971.06	\$133,803.99	\$120,551.58
Receipts:								
Taxes	\$74,312.99	\$6,324.60	\$3,283.97	\$50.32	\$2,400.16			
Tuition & Fees	249.02							
Interest	123.21	356.91	11.53	2.60	93.71	\$12.99	\$24.91	\$10.77
Food Service Sales						1,859.44		
Pupil Activities								823.72
OST Programs							33,809.00	
Donations/Contributions							995.96	
Rentals	840.00							
Charges for Services			716.22				15,031.50	
Other Local Sources		60.00						
County Sources	2,884.93							
State Grants	265,484.00		16,990.00				2,591.23	
Federal Grants	13,257.00		488.00					
Total Receipts	\$357,151.15	\$6,741.51	\$21,489.72	\$52.92	\$2,493.87	\$1,872.43	\$52,452.60	\$834.49
Total Disbursements	-\$486,582.25	-\$228,320.48	-\$74,203.52	-\$21,816.00	-\$0.00	-\$112.05	-\$39,643.89	-\$2,357.69
Cash Balance, 7/31/19	\$1,545,699.46	\$2,420,082.85	\$142,871.61	\$25,330.72	\$3,078,608.47	\$145,731.44	\$146,612.70	\$119,028.38

## C. Authorizations and Ratifications.

1. Student Report – approve **open enrollment applications** #20-18 and #20-19.
2. Personnel Report:
  - a. **Resignations** – Bonnie Archer, paraprofessional; Misty Gruener, associate librarian; Scott Schmitt, custodian.

- b. **Employment** – Sara Schoeberl, Haven - \$11.00/hour; Madelynne Wilber, Haven - \$9.10/hour; Jeff Dvorak, Boys' Golf Coach (4/7) - \$1,610.00; Shannon Tjaden, Boys' Golf Coach (3/7) - \$1,102.50.
- c. **Status Change** – Marcy Anderson, additional \$700.00 for lane change.
- d. **Volunteer** – Jeff Von Holtum, middle school football.

It was reported that per SDCL 5-18C-6, quotes for the furnishing of gasoline and diesel fuel were requested from at least three local vendors.

**20-025** Motion by Bollock, seconded by Traill, to accept the quote from Cubby's, Inc. to furnish **gasoline and diesel fuel** at cost plus \$.10 markup per gallon, and to authorize the transportation manager to purchase winter blend fuel wherever the appropriate mix is available. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-026** Motion by Traill, seconded by LeBrun to approve a **student teaching agreement** with SDSU. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-027** Motion by Traill, seconded by Weiland, to amend Haven's **River Community Church lease** to add \$80.00 per month for a second internet line into the building. Voting aye: Bollock, LeBrun, Traill, and Weiland. Abstained: Randall. Motion carried.

**20-028** Motion by LeBrun, seconded by Bollock, to approve the elementary school **student handbook**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-029** Motion by Weiland, seconded by Traill, to approve a contract with Teachwell Solutions/East Dakota Educational Cooperative for 2019-2020 **curriculum director services** and to authorize **payment** of \$16,000.00. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

The superintendent's report was given.

- purchase of vaping detectors
- Chamber perks
- talent & workforce development
- children at risk: drug & endangered children
- UNESCO design meeting
- staff picnic
- chain of command
- board retreat/goal setting

LeBrun discussed leadership committee activities. Traill and Bollock reported on the ASBSD/SASD conference and training sessions.

The next regular meeting is September 9, 2019 at 7:00 p.m.

**20-030** Motion by Traill, seconded by Weiland, to adjourn the meeting at 7:50 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

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Matt Weiland, President  
(unofficial until approved by the Board of Education)

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Barbara Littel, Business Manager