

**School Board Proceedings  
Dell Rapids School District 49-3  
February 12, 2018**

The Dell Rapids School District Board of Education met Monday, February 12, 2018 at 7:00 p.m. in the middle school/high school library with the following members present: Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: Troy Randall and Steve Stofferahn.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Fran Ruesink, Middle School Principal; Drew Bunkers, High School Principal; Robert Michalscheck; Lane Weiland; Tristen McDaniel; Shaunna Johnson; Barbra Lindholm; Winston Strauss; Carrie Kindopp; Kerrigan Kindopp; Desirae Horton; Cara Rice.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**18-072** Motion by Traill, seconded by Schumaker, to approve the **minutes** of the January 8, 2018 school board meeting. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

**18-073** Motion by Schumaker, seconded by Traill, to approve the **agenda** as amended: Delete 8.D.ii. – Student Report and add 9.E. – Construction Pay Request. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

Robert Michalscheck, middle school/high school choir teacher, recognized middle school band and choir students chosen to participate in the Brandon Valley Music Festival on March 7th: Abby Greenhoff, Gunnar Chamley, Michaela Witte, Weston Mason, Josie Geraets, Kerrigan Kindopp, Cara Rice, Desirae Horton, Cariss Montgomery, Winston Strauss, and Tristen McDaniel.

There were no conflict of interest disclosures.

**18-074** Motion by Traill, seconded by Schumaker, to approve the **consent agenda**. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

**A. Payment of February Claims.**

General Fund: Ace Hardware, supplies – 673.15; AED Superstore, supplies – 300.60; Allied Oil, bus maintenance supplies – 1148.00; Amazon.com, supplies – 834.26; Argus Leader, publications – 225.53; AssetGenie, supplies – 936.90; Avera Medical Group, DOT physical – 150.00; Blick Art Materials, supplies – 1087.56; Blooms on Main, supplies – 51.12; Brandon Valley Middle School, registrations – 110.00; Brookings Optimist Jazz Festival, registration – 200.00; Builders Supply, repairs – 407.00; BX, purchased services – 4471.25; Carroll Institute, purchased services – 515.00; Cengage Learning, supplies – 265.00; City of Dell Rapids, water/sewer – 960.16; City of Sioux Falls, liquid waste fees – 60.00; Clubhouse Hotel, lodging – 429.00; County Fair, supplies – 658.36; Mariah Crisp, refund – 80.00; Cubby's, fuel – 5898.64; Cummins Central Power, repair parts – 122.74; Dakota Academic Consulting, purchased services – 2500.00; Dakota Data Shred, purchased services – 515.02; Dakota Potters Supply, supplies – 51.30; Dakota Supply Group, supplies – 171.06; Dauby's, supplies – 297.14; DR Lumber, supplies – 72.79; Dells Plumbing, purchased services – 3324.40; DR Agency Fund, reimburse for subscription/entry fees/officials/background checks – 4064.02; Jill

Dvorak, mileage – 10.92; Elite Business Systems, copiers – 833.33; EMC Insurance, property/liability insurance – 36808.06; Amanda Entringer, background check reimbursement – 43.25; Fred the Fixer, purchased services – 240.00; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 928.45; Graybar Electric, supplies – 674.38; Great Life, golf course fees – 1200.00; Heartland Paper, supplies – 1842.33; High Plains Technology, purchased services – 400.00; Hillyard, supplies/repairs – 3499.15; Hobby Lobby, supplies – 188.35; Interstate All Battery, bus repair parts – 344.85; I-State Truck Center, bus repair parts – 77.16; IT Outlet, supplies – 339.95; Johnson Controls, repairs – 7320.03; Josten's, supplies – 13.34; JW Pepper, supplies – 177.00; Dylan Ljunggren, background check reimbursement – 43.25; Madison High School, entry fees – 196.42; Matheson Tri-Gas, supplies – 79.19; MidAmerican Energy, utilities – 8938.25; Midwest Alarm, monitoring – 57.62; Mitchell High School, entry fee – 200.00; NAESP, dues – 235.00; April Nelson, coaching class reimbursement – 35.00; Network Services Company, supplies – 212.81; North Central Bus, repair parts – 542.48; Olson's Pest Technicians, purchased services – 140.00; Overhead Door Company, repairs – 563.22; Performance Press, supplies – 161.00; Pfeifer Implement, repair parts/repairs – 892.40; Playscripts, Inc., supplies/royalties – 574.70; Beth Plessner, background check reimbursement – 43.25; Popplers Music, supplies/repairs – 555.06; PLEC, purchased services – 72.43; Riverside Technologies, supplies – 945.00; Roemen's Automotive, supplies/repairs – 1227.22; School Specialty, supplies – 456.17; Schwebach Insurance, supplies/bonds – 205.72; SDASSP, registration – 150.00; SDIAAA, registration – 150.00; SDSU, registration – 45.00; Simplex Grinnell, repairs – 456.00; Stan Houston Equipment, supplies – 949.60; Staples Business Advantage, supplies – 103.09; Teachers Pay Teachers, supplies – 174.92; TASC, purchased services – 1566.00; UPS, supplies – 29.78; US Postal Service, postage – 189.57; USD, registration – 140.00; Voyager Fleet, gas – 322.26; West Central School, registrations – 170.00; Xcel Energy, utilities – 16311.79. TOTAL GENERAL FUND CLAIMS – \$123,734.75.

Capital Outlay Fund: Amazon.com, equipment – 1293.79; Brodart, books – 229.78; Dell Rapids Lumber, podium materials – 252.97; Elite Business Systems, copiers – 863.60; Harold's Photo, equipment – 869.98; Hewlett Packard, equipment – 1106.00; Hillyard, equipment – 2163.47; IT Outlet, equipment – 232.13; Pheasantland Industries, equipment – 228.80; Riverside Technologies, software/equipment – 9552.00; rSchool, software – 278.47; Survey Monkey, software – 252.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$17,322.99.

Special Education Fund: Ace Hardware, supplies – 299.25; BMO Mastercard, Ed Helper subscription – 29.58; County Fair, supplies – 103.95; Cubby's, fuel – 1347.51; Dakota Auto Parts, bus maintenance supplies – 91.05; EMC Insurance, property/liability insurance – 1501.94; Goodcare, purchased services – 7410.69; Harlow's Bus Sales, bus repair parts – 627.89; Interstate All Battery, bus repair parts – 227.95; LifeScape, purchased services – 10599.00; PLEC, purchased services – 4578.63; Prostrullo Auto Mall, bus repair parts – 134.95; R&R Mobility, bus repairs – 747.82; Roemen's Automotive, bus repair parts – 170.14; Wheelco, bus repair parts – 83.75. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$27,954.10.

Food Service Fund: Amazon.com, repair part – 33.49; Chill Commercial Refrigeration, repairs/equipment – 2882.66; Mariah Crisp, refund – 33.05; Johnson Controls, repairs – 1245.18; Kara

Kubik, refund – 50.00; Lunchtime Solutions, purchased services – 57643.04. TOTAL FOOD SERVICE FUND CLAIMS - \$61,887.42.

Enterprise Fund: Ace Hardware, Haven supplies – 5.99; Amazon.com, Haven materials – 593.56; Apple, Haven equipment – 299.00; Julie Barber, Haven mileage – 21.00; BMO MasterCard (Teachers Pay Teachers, Haven supplies – 35.00; Shopko, Haven supplies – 31.85; Walmart, Haven supplies – 83.83); County Fair, Haven supplies – 36.80; EMC Insurance, Haven property/liability insurance – 1500.00; River Community Church, Haven rent – 1500.00; School Specialty, Haven supplies – 103.06; Jan Siemonsma, Haven mileage – 21.00; Staples, Haven supplies – 242.19; Verizon Wireless, Haven phones – 78.03. TOTAL ENTERPRISE FUND CLAIMS - \$4,551.31.

Payroll: Elementary – 109553.53; Middle School – 85291.34; High School – 86919.22; LEP – 2803.32; Title I – 4448.38; Guidance – 14694.69; Health – 4479.14; Library – 5789.15; Technology – 16921.98; General Administration – 14802.30; School Administration – 32616.63; Business Office – 10015.21; Maintenance – 24890.39; Transportation – 15169.16; Cocurricular Activities – 27493.50; Special Education – 86091.14; Before/After School Enterprise Fund – 12772.71. TOTAL PAYROLL EXPENSE– \$554,751.79.

## B. January 2018 Financial Report.

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 1/1/18	\$1,380,453.63	\$2,264,041.86	\$144,231.17	\$68,667.25	\$2,467,713.61	\$188,455.74	\$84,812.84	\$148,283.04
Receipts:								
Taxes	\$14,495.12	\$8,484.09	\$4,378.31		\$4,398.62			
Tuition & Fees	6,158.62							
Interest	65.67	326.49	3.52	\$5.76	192.18	\$20.15	\$8.79	\$13.65
Food Service Sales						41,732.38		
Pupil Activities	10,019.83							25,634.71
OST Programs							14,870.50	
Donations/Contributions								
Charges for Services			3,963.51					
Other Local Sources	170.00		5,334.47					
County Sources	3,460.75							
State Grants	275,927.00		17,809.00				773.12	
Federal Grants	45,237.00		30,659.00			10,984.91		
Total Receipts	\$355,533.99	\$8,810.58	\$62,147.81	\$5.76	\$4,590.80	\$52,737.44	\$15,652.41	\$25,648.36
Total Disbursements	-\$525,554.03	-\$6,449.59	-\$104,563.08	-\$0.00	-\$0.00	-\$42,688.96	-\$14,116.82	-\$12,004.80
Cash Balance, 1/31/18	\$1,210,433.59	\$2,266,402.85	\$101,815.90	\$68,673.01	\$2,472,304.41	\$198,504.22	\$86,348.43	\$161,926.60

## C. Personnel Report.

1. **Resignation:** Steve Hansen, head high school football coach, effective at the end of the 2017-2018 school year.
2. **Resignation:** Mick Hoglund, effective at the end of the 2017-2018 school year.
3. **Employment:** Madison Reeser and Makell Roth, paraprofessionals - \$11.50 per hour.
4. **Status changes** for 2018-2019 contracts: Jordan Huska – from assistant high school football coach to head high school football coach; Dustin Steckler – from middle school football coach to assistant high school football coach.

**18-075** Motion by Traill, seconded by Schumaker, to authorize the business manager to reimburse St. Mary School \$9,996.00 for **science textbooks** requested in July 2017, before the textbook loan policy amendment. Textbooks will be the property of Dell Rapids School District. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

**18-076** Motion by Weiland, seconded by Traill, to approve the following **supplemental budgets** for completion of the high school addition. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

Capital Projects Fund

41 5110	Transfers In	\$27,839.00
41 2535 300 520	High School Building Expenses	\$27,839.00

Capital Outlay Fund

21 8110 000 690	Transfers Out	\$27,839.00
Use of Fund Balance		\$27,839.00

**18-077** Motion by Traill, seconded by Schumaker, to approve the **transfer** of \$47,838.70 from the Capital Outlay Fund to the Capital Projects Fund. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

**18-078** Motion by Schumaker, seconded by Weiland, to authorize the business manager to issue final payment of \$1,094.00 to **Architecture, Inc.**, for the high school addition construction project. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

**18-079** Motion by Traill, seconded by Schumaker, to deny **Swift Construction pay requests** #10, #11, #12, and #13 for \$46,744.70, per legal counsel recommendation. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

**18-080** Motion by Schumaker, seconded by Traill, to approve the **2018-2019 school calendar**, with a student start date of August 23, 2018. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

**18-081** Motion by Traill, seconded by Schumaker, to authorize the business manager to advertise for **school bus bids**, with 25% of the bus cost, up to \$22,500.00, to be paid with a Clean Diesel grant. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

**18-082** Motion by Weiland, seconded by Schumaker, to approve a one year **facility lease** agreement with Quest Church. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

**18-083** Motion by Weiland, seconded by Traill, to approve the second reading and adoption of **policy IBH – Class Size**. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

Drew Bunkers and Fran Ruesink reported on middle school and high school activities.

Superintendent Schultz reported on the District's desktop accreditation submission, progress of the UNESCO buildings and grounds comprehensive survey, and the national superintendent's conference. A legislative update was given.

**18-084** Motion by Weiland, seconded by Schumaker, to go into executive session pursuant to SDCL 1-25-2(1) at 7:48 p.m. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

President Weiland declared the board out of executive session at 8:37 p.m.

**18-085** Motion by Schumaker, seconded by Traill, to adjourn the meeting at 8:38 p.m. Voting aye: Schumaker, Traill, and Weiland. Absent: Randall and Stofferahn. Motion carried.

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Matt Weiland, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)