

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**October 11, 2021**

The Dell Rapids School District Board of Education met Monday, October 11, 2021 at 6:00 p.m. in the high school media center with the following members present: Lee Bollock, Paula Harvey (6:05 p.m.), Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager.

President Traill called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was recited.

**22-041** Motion by Weiland, seconded by Randall, to approve the **minutes** of the September 13, 2021 school board meeting. Voting aye: Bollock, Randall, Traill, and Weiland. Absent: Harvey. Motion carried.

Public Comments: None.

**22-042** Motion by Randall, seconded by Bollock, to approve the **agenda** as published. Voting aye: Bollock, Randall, Traill, and Weiland. Absent: Harvey. Motion carried.

Conflict of Interest Disclosures: None.

Paula Harvey joined the meeting.

**22-043** Motion by Randall, seconded by Weiland, to approve the consent agenda. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

**A. Payment of October Claims.**

General Fund: Access Systems, copier maintenance/supplies – 988.01; Amazon.com, supplies – 1368.58; Anderson's, supplies – 197.33; Arrowwood Resort, conference lodging – 203.90; ASBSD, registration fees – 25.00; Beresford School, entry fees – 75.00; The Bluffs Golf Course, entry fees – 60.00; BMO Mastercard (Theatre World, musical backdrop – 779.71; Thrift Recycling, materials – 61.51; Thrift Books, materials – 54.07; Teachers Pay Teachers, materials – 100.65; Better World Books, materials – 21.19); Brookings School, entry fees – 30.00; Carroll Institute, purchased services – 640.00; City of Dell Rapids, water/sewer fees – 3013.64; Cole Papers, supplies – 1320.88; Color Powder Supply, supplies – 340.00; Connecting Point, supplies – 66.98; Convergint Technologies, purchased services – 934.07; County Fair, supplies – 135.59; Crescent Electric, supplies – 143.38; Cubby's, gas – 945.65; Dakota Timing, purchased services – 1262.50; Dakota Valley School, entry fees – 50.00; Dauby's, supplies – 39.64; Decker Equipment, parts – 397.05; DR Ace Hardware, supplies – 1763.92; DR Lumber, supplies – 287.83; DR U-Store-It, rental fees – 2700.00; Dells Electric, purchased services – 893.36; DR Custodial Funds, reimburse for background checks/officials/registration – 2881.34; Jill Dvorak, mileage – 13.02; Elk Point-Jefferson School, entry fees – 75.00; EMC, insurance – 315.00; Garbage N More, garbage removal – 1140.00; Garretson School, entry fees – 75.00; Golden West, telephone service – 1061.62; Green Eggs & Ram, supplies/purchased services – 9542.11; Hander Plumbing, purchased services – 280.61; Heartland

Natural Gas, utilities – 1197.92; High Plains Technology, purchased services – 480.00; Hillyard, supplies – 4403.71; IT Parts Help, supplies – 675.91; Johnson Controls, purchased services – 74.74; Justice Fire & Safety, purchased services – 290.80; JW Pepper, materials – 351.99; K&D Busing, purchased services – 43227.63; Elizabeth Klamm, supply reimbursement – 90.11; Janna Kloth, supply reimbursement – 157.59; Lacey Rentals, rental – 1450.00; Lennox School, entry fees – 110.00; Lewis Drug, supplies – 272.38; Barb Littel, travel reimbursement – 34.00; Luverne School, entry fees – 75.00; Madison Central School, entry fees – 75.00; Matheson Tri-Gas, supplies – 153.30; McCook Central School, entry fees – 50.00; MidAmerican Energy, utilities – 454.94; Midwest Alarm, monitoring – 61.00; New Century Press, publications/ads – 359.98; Olson's Pest Technicians, purchased services – 160.00; Overhead Door Company, repairs – 265.31; Parkston School, entry fees – 50.00; Performance Press, supplies – 763.93; Popplers, purchased services/supplies – 592.79; Positive Promotions, supplies – 154.08; Really Good Stuff, supplies – 109.72; Restaurant Equipment Repair, purchased services – 1778.94; Phillip Ryan, supply reimbursement – 103.50; S&S Worldwide, supplies – 103.63; Scholastic, subscriptions – 2377.30; School Specialty, supplies – 1590.83; SDSSA, registration – 185.00; SDSTE, dues – 60.00; SDSU, registration – 60.00; Sioux Falls Christian School, entry fees – 160.00; SE Area Principals, dues – 90.00; SRA/McGraw, materials – 41.79; St. Mary School, entry fees – 20.00; Teacher's Curriculum Institute, materials – 433.65; Teachers Pay Teachers, materials – 42.99; TIE, purchased services – 900.00; Training Room, supplies – 765.20; USD, registration – 60.00; Verizon, purchased services – 38.01; Vermillion School, entry fees – 150.00; Volunteers of America, purchased services – 164.18; Voyager Fleet, gas – 152.86; Voyager Sopris Learning, materials – 220.00; Watertown School, entry fees – 30.00; Jeff Welbig, purchased services – 916.00; West Central School, entry fees – 50.00; Westlake Media, supplies – 2497.00; Xcel Energy, utilities – 21094.39. TOTAL GENERAL FUND CLAIMS – \$124,510.24.

Capital Outlay Fund: Access Systems, copier lease – 863.60; Amazon.com, equipment/books – 2367.33; Apple, equipment – 12956.00; AssetGenie, equipment – 665.00; Connecting Point, equipment – 39350.59; ESGI, software – 1065.00; K&D Busing, purchased services – 9431.96; Mackin Book Company, library books – 86.85; Pitney Bowes, postage meter lease – 380.73; Teacher's Curriculum Institute, textbooks – 3476.00; U.S. Bank, certificate interest – 124697.88; Westlake Media, furnishings – 14170.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$209,510.94.

Special Education Fund: BMO Mastercard, Calming Strips materials – 43.17; Bright Solutions for Dyslexia, materials – 109.95; County Fair, supplies – 39.32; Crisis Prevention Institute, registration – 279.93; Katie Diez, mileage – 15.96; Goodcare, purchased services – 10828.18; K&D Busing, purchased services – 10220.19; Lifescape, purchased services – 4100.50; Prairie Lakes Educational Coop, purchased services – 6452.41; School Specialty, supplies – 60.76; Teachers Pay Teachers, materials – 217.78; USD Center for Disabilities, training – 650.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$33,018.15.

Food Service Fund: BMO Mastercard, TriMark equipment – 5753.42; Lunchtime Solutions, purchased services – 93168.84; Restaurant Equipment Repair, equipment – 3788.96; Hector Villarreal, refund – 10.50. TOTAL FOOD SERVICE FUND CLAIMS - \$102,721.72.

Enterprise Fund: Amazon.com, Haven supplies – 297.64; BMO MasterCard (Sam’s Club, Haven supplies – 347.50; Walmart, Haven supplies – 177.11; Dollar Tree, Haven supplies – 27.69; Caseys, Haven supplies – 27.93); County Fair, Haven supplies – 12.72; Taylor Delker, Haven mileage – 27.80; Landon Hohn, Haven training – 10.00; Kathryn Klein, Haven training – 15.00; Alexyss Ladeaux, Haven training – 10.00; Jenna Mileage – Haven training – 10.00; River Community Church, Haven rent – 1780.00; Sara Schoeberl, Haven training – 30.00; Shannon Tjaden, Haven purchased services – 214.00; Verizon Wireless, Haven phones – 71.13. TOTAL ENTERPRISE FUND CLAIMS - \$3,058.52.

Payroll: Elementary – 124885.99; Middle School – 95439.08; High School – 101120.01; ENL – 3186.29; Title I – 7447.40; Social Work – 2970.21; Guidance – 16137.10; Health – 4839.79; Library – 5069.73; Technology – 16661.29; BOE – 2664.35; General Administration – 14512.89; School Administration – 38081.46; Business Office – 10677.87; Maintenance – 30050.99; Cocurricular Activities – 24989.11; Special Education – 100184.85; Food Service – 2073.11; Before/After School Enterprise Fund – 18508.38. TOTAL PAYROLL EXPENSE– \$619,499.90

## B. September 2021 Financial Report.

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Custodial Funds
Cash Balance, 9/1/21	\$1,763,624.12	\$3,117,750.26	\$127,633.13	\$3,548,080.78	\$197,075.78	\$125,315.48	\$128,244.14
Receipts:							
Taxes	\$5,328.87	\$3,611.63	\$2,179.82	\$1,259.09			
Tuition & Fees	1,760.00						
Interest	10.57	2,177.69	.52	3.77	\$1.58	\$ .83	\$1.29
Food Service Sales					15,448.94		
Pupil Activities	8,875.25						44,032.65
OST Programs						12,390.00	
Donations/Contributions							
Rentals							
Charges for Services	1,648.43		10,361.83				
Other Local Sources	1,263.05	15,258.23					
County Sources	2,935.04						
State Grants						940.77	
Federal Grants	8,713.81	24,987.50			14,810.54	5,800.00	
Total Receipts	\$30,535.02	\$46,035.05	\$12,542.17	\$1,262.86	\$30,261.06	\$19,131.60	\$44,033.94
Total Disbursements	-\$627,495.13	-\$89,719.30	-\$88,557.43	-\$0.00	-\$2,323.44	-\$43,964.64	-\$31,952.85
Cash Balance, 9/30/21	\$1,166,664.01	\$3,074,066.01	\$51,617.87	\$3,549,343.64	\$225,013.40	\$100,482.44	\$140,325.23

## C. Authorizations and Ratifications.

### 1. Personnel Report.

- Resignation** – Rachel Pierson, para, effective October 15, 2021.
- Employment** – Yesenia Mora, para, \$16.25/hour; Tim Jager, custodian, \$16.00/hour; Grace Hubbard, Haven, \$10.50/hour.
- Contract Amendments** – Shannon Ahlbrecht, add \$1,400.00 for lane changes, amended salary of \$50,312.00; Ashton Hanusa, add \$700.00 for lane change, amended salary of \$46,633.50.

- d. Increase custodian, paraprofessional, and secretarial **wages** by \$2.00/hour, effective October 1, 2021.
- e. Increase **substitute wages** as follows, effective October 12, 2021: substitute paraprofessionals and custodians - \$15.50/hour; substitute secretaries - \$16.00/hour; uncertified substitute teachers - \$110.00/day; certified (or previously certified) substitute teachers - \$120.00/day.

**2-1. Surplus Property – of no value, authorize disposal.**

- a. 15 HP Chromebook computers
- b. 4 HP monitors
- c. 2 Lenovo computers
- d. 1 Sylvania VCR
- e. 2 HP laptop computers
- f. 3 HP Laserjet printers
- g. 1 HP storage fabric switch
- h. 2 HP Proliant host servers
- i. 1 HP storage SAN
- j. 2 HP storage works MSA
- k. 1 HP Proliant 380
- l. 1 HP EliteDesk
- m. 1 HP 800 Elite SFF
- n. 8 HP Desktop computers
- o. 1 Lenovo ThinkCenter Desktop
- p. 1 RCA TV

**2-2. Surplus Property – value less than \$500.00, authorize sale.**

- a. 1 HP laptop Probook 4540 S

**22-044** Motion by Traill, seconded by Bollock, to approve the revised **ARP ESSER District Plan**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

The board discussed athletic program capacity.

The board discussed safe return to in-person instruction and continuity of services plan symptoms protocols.

**22-045** Motion by Weiland, seconded by Bollock, to approve the second reading and adoption of **policy JECB – Open Enrollment**. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

Superintendent Schultz reported on district goals. Facility and finance committee reports were given.

The next regular meeting will be November 8, 2021 at 7:00 p.m.

**22-046** Motion by Weiland, seconded by Bollock, to adjourn the meeting at 7:53 p.m. Voting aye: Bollock, Harvey, Randall, Traill, and Weiland. Motion carried.

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Jeff Traill, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)