

**School Board Proceedings
Dell Rapids School District 49-3
January 13, 2020**

The Dell Rapids School District Board of Education met Monday, January 13, 2020 at 7:00 p.m. in the middle school/high school library with the following members present: Lee Bollock, Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Julie Wynja, Elementary Dean of Students.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

20-068 Motion by LeBrun, seconded by Traill, to approve the **minutes** of the December 9, 2019 school board meeting and the December 11, 2019 school board retreat. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-069 Motion by Traill, seconded by Randall, to approve the **agenda** with the addition of an executive session pursuant to SDCL 1-25-2 (2). Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Superintendent Schultz disclosed, for informational purposes, that she will be teaching one class at Augustana College during the spring semester.

Middle school counselor Sara Holmberg was recognized for achieving national certification in guidance counseling.

20-070 Motion by Bollock, seconded by Randall, to approve the **consent agenda**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of **January Claims**.

General Fund: AED Superstore, supplies – 81.39; Amazon.com, supplies – 1097.34; Anderson Publications, advertising – 24.00; Argus Leader, publications/subscription – 367.00; Arrowhead Resort, lodging – 102.99; AssetGenie, supplies – 763.50; BMO Mastercard (Vistaprint, supplies – 38.58; Teachers Pay Teachers, supplies – 28.23; Scholastic, supplies – 258.64); Brookings Inn, lodging – 90.00; BX Civil & Construction, purchased services – 200.00; The Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 1186.35; County Fair, supplies – 395.32; Cubby's, gas – 695.60; Dakota Education Consulting, purchased services – 1555.68; Dauby's, supplies – 742.00; DR Ace Hardware, supplies – 1131.62; DR Coop Grain, supplies – 31.75; DR Lumber, supplies – 398.89; Dells City Journal, subscriptions – 76.00; Dells Electric, purchased services – 2426.03; Dells Farm & Tire, tires – 1565.00; Dells Plumbing, purchased services – 614.64; DR Agency Fund, background checks/officials – 2178.65; Jill Dvorak, mileage – 15.96; Elite Business Systems, copiers – 833.33; Eseind, purchased services – 2135.88; Garbage N More, garbage removal – 1340.00; Golden West, telephone service – 856.65; Green Eggs & Ram, supplies – 601.94; High Plains Technology, purchased services/supplies – 1815.80; Hillyard, supplies – 710.53; IState Truck Center, repair parts – 687.42; Insulation Mechanical, purchased services – 2244.90; Interstate All Battery, repair parts – 64.09; IT Outlet, supplies – 114.78; Jaymar, supplies – 215.90; Johnson

Controls, purchased services – 20257.74; Josten's, supplies – 465.89; JW Pepper, supplies – 699.29; Madison High School, entry fees – 296.46; MailFinance, postage meter – 474.18; Master Blaster, supplies – 76.67; Matheson Tri-Gas, supplies – 63.24; MidAmerican Energy, utilities – 4804.96; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 594.08; Network Services/Heartland, supplies – 2067.58; North Central Bus, repair parts – 1692.50; North Central International, repair parts – 69.72; Penning Repair, purchased services – 128.51; Pfeifer Implement, repair supplies – 72.12; PLEC, purchased services – 72.29; Jeffrey Reed, supplies – 165.00; Summer Schultz, supply reimbursement – 64.88; SDSU, entry fees – 210.00; Sign & Design Labeling, supplies – 40.00; Sioux Valley School, entry fees – 115.84; SDAAE, registration – 50.00; Staples, supplies – 230.25; Swier Law Firm, purchased services – 810.00; UPS Store, supplies – 66.45; Verizon, purchased services – 38.01; Voyager Fleet Systems, gas – 6611.15; Wheelco, bus repair parts – 342.88; Xcel Energy, utilities – 11044.03. TOTAL GENERAL FUND CLAIMS – \$79,882.72.

Capital Outlay Fund: Amazon.com, equipment – 1171.29; BMO Mastercard, Pearson book – 25.56; Brodart, books – 9.62; Dauby's, equipment – 480.00; Dougherty & Company, certificate services – 600.00; Elite Business Systems, copiers – 863.60; High Plains Technology, equipment – 2983.00; Master Blaster, equipment – 3300.00; Staples, equipment – 269.79; U.S. Bank, capital outlay certificate fees – 1200.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$10,902.86.

Special Education Fund: BMO, EdHelper subscription – 39.98; County Fair, supplies – 76.27; Cubby's, gas – 923.02; DR Ace Hardware, supplies – 231.91; Goodcare, purchased services – 8420.76; Interstate All Battery, repair parts – 32.06; Lifescape, purchased services – 10519.00; NAPA, supplies – 1125.92; North Central Bus, repair parts – 200.90; PLEC, purchased services – 4730.39; Prostrullo Auto Mall, repair parts – 1253.32; SD Dept. of Human Services, purchased services – 7159.89. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$34,713.42.

Debt Service Fund: U.S. Bank, bond fees – 1500.00. TOTAL DEBT SERVICE FUND CLAIMS - \$1,500.00.

Capital Projects Fund: Design Arc Group, purchased services – 76297.96. TOTAL CAPITAL PROJECT FUND CLAIMS - \$76,297.96.

Food Service Fund: Lunchtime Solutions, purchased services – 44420.61; Tom Schumacher, refund – 102.85. TOTAL FOOD SERVICE FUND CLAIMS - \$44,523.46.

Enterprise Fund: BMO MasterCard (Walmart, Haven supplies – 72.78; Hobby Lobby, Haven supplies – 9.76; Procure, Haven software – 480.00; American Ink, Haven supplies – 801.42); Jaden Boyle, Haven training reimbursement – 10.00; County Fair, Haven supplies – 46.35; River Community Church, Haven rent – 1580.00; Staples, Haven supplies – 63.72; Verizon Wireless, Haven phones – 73.99. TOTAL ENTERPRISE FUND CLAIMS - \$3,138.02.

Payroll: Elementary – 121277.13; Middle School – 83329.77; High School – 92608.81; LEP – 216.99; Title I – 9731.91; Guidance – 13657.15; Health – 4638.52; Library – 4026.75; Technology – 17163.00; BOE – 2341.39; General Administration – 14204.91; School Administration – 34328.21; Business Office – 9868.86; Maintenance – 28391.81; Transportation – 15346.59; Cocurricular Activities – 24245.32; Special Education – 93775.24; Food Service – 968.39; Before/After School Enterprise Fund – 13681.59. TOTAL PAYROLL EXPENSE– \$583,802.34.

B. December 2019 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 12/1/19	\$1,509,157.06	\$2,708,658.61	\$175,613.07	\$25,428.76	\$3,342,765.05	\$190,310.91	\$125,565.17	\$115,492.37
Receipts:								
Taxes	\$161,797.14	\$148,405.91	\$82,426.18		\$57,327.46			
Tuition & Fees								
Interest	49.47	149.90	3.38	\$89	28.37	\$8.37	\$5.37	\$6.00
Food Service Sales						37,386.32		
Pupil Activities	4,964.00							29,101.61
OST Programs							10,813.50	
Donations/Contributions	570.02	60.00					112.00	
Rentals								
Charges for Services			2,750.82					
Other Local Sources	40.00	540.00						
County Sources	3,082.05							
State Grants	372,241.00		16,988.00				691.47	
Federal Grants	17,290.99		40,852.00			15,209.51		
Total Receipts	\$560,034.67	\$149,155.81	\$143,020.38	\$89	\$57,355.83	\$52,604.20	\$11,622.34	\$29,107.61
Total Disbursements	-\$531,116.23	-\$297,015.69	-\$138,666.66	-\$0.00	-\$629,912.28	-\$59,114.59	-\$23,080.17	-\$23,640.98
Transfers In/Out	\$25,428.76			-\$25,428.76				
Cash Balance, 12/31/19	\$1,563,504.26	\$2,560,798.73	\$179,966.79	\$89	\$2,770,208.60	\$183,800.52	\$114,107.34	\$120,959.00

C. Authorizations and Ratifications.

1. Surplus Property

- Declare old athletic uniforms, clothing, and equipment (per list) as surplus, with an appraised under \$500, for sale.
- Declare obsolete technology equipment (per list) as surplus, of no value, for disposal.

2. Student Report:

- Open Enrollment** – approve application #20-24.

3. Personnel Report:

- Employment** – Riley Miller, associate librarian, \$13.50/hour.

The board discussed student activities/winter formal.

The administration reported that the following interior renovation package bids were received and opened per bid specifications.

- Mechanical Construction: Baete-Forseth HVAC - \$870,500.00; Krier & Blain - \$1,134,000.00; Hander Plumbing & Heating - \$1,070,840.00; Tessier's - \$991,250.00; Howe - \$971,546.00.
- Electrical Construction: Electric Construction Company - \$348,098.00; Dells Electric - \$398,745.00.

3. General Trade Construction: Visions Construction Group - \$1,793,594.00 base bid, \$82,700.00 alternate #1; Jans Corporation - \$1,780,709.00 base bid, \$77,837.00 alternate #1; Peska Construction - \$1,239,000.00 base bid, \$75,000.00 alternate #1.
4. Temperature Control Construction: Johnson Controls - \$195,936.00.
5. Test, Adjust, and Balance: Balancing Professionals - \$17,220.00; TAB Systems - \$24,300.00; ReCom - \$13,980.00.

20-071 Motion by Randall, seconded by Traill, to accept the low package **bids** for middle school/high school interior renovations, without alternate #1, from Baete-Forseth HVAC (\$870,500.00), Electric Construction Company (\$348,098.00), Peska Construction (\$1,239,000.00), Johnson Controls (\$195,936.00), and ReCom (\$13,980.00). Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Parking project recommendations were discussed by the board.

20-072 Motion by Weiland, seconded by LeBrun, to move forward with **exterior improvement plans** to add 74 parking spots, improve drainage away from the track, and add ambulance spot paving/sidewalks. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-073 Motion by Weiland, seconded by Traill, to engage D.A. Davidson to serve as managing underwriter for the issuance of \$4,000,000.00 in **Capital Outlay certificates**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-074 Motion by Weiland, seconded by Bollock, to use the state consortium for the FY2021 federal Perkins grant program. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-075 Motion by Randall, seconded by Bollock, to schedule the annual **school board election** for Tuesday, April 14, 2020. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

20-076 Motion by Weiland, seconded by Traill, to approve the second reading and adoption, as amended, of the **Code of Conduct Addendum**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Julie Wynja reported on elementary school activities.

- Christmas concerts
- Teacher inservice
- Waterford training
- DSU cyber day
- Kindergarten round-up

The superintendent's report was given.

- Goal planning
- School calendar
- Administrator contract deadline
- Meeting with area legislators/legislative session
- Parent engagement policy
- Chester wrestling cooperative dissolution
- Special Olympics delegation

LeBrun reported on the leadership committee meeting.

The next regular meeting is February 10, 2020 at 7:00 p.m.

20-077 Motion by LeBrun, seconded by Bollock, to go into **executive session** at 8:50 p.m. in accordance with SDCL 1-25-2 (3) and SDCL 1-25-2 (2). Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Weiland declared the board out of executive session at 9:05 p.m.

20-078 Motion by LeBrun, seconded by Traill, to adjourn the meeting at 9:06 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Matt Weiland, President
(unofficial until approved by the Board of Education)

Barbara Littel, Business Manager