

**School Board Proceedings
Dell Rapids School District 49-3
September 14, 2020**

The Dell Rapids School District Board of Education met Monday, September 14, 2020 at 7:00 p.m. in the high school media center with the following members present: Lee Bollock, Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Julie Wynja, Elementary Principal; Jeff Krumm, Technology Director; Jeff Dvorak, Activities Director/Facility Manager; Bob Adams; Jim Cavigielli, Gary Weber, Kaleb Bunkers; Jodene Schultz; John Welch; Scott Headrick; John Jewett; MacKenzie Apland; Marcy Anderson.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

21-035 Motion by Traill, seconded by LeBrun, to approve the **minutes** of the August 10, 2020 school board meeting. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Audience Comments: None.

21-036 Motion by Randall, seconded by Bollock, to approve the **agenda** with the addition of an executive session pursuant to SDCL 1-25-2(3) prior to New Business. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

Staff/Student Recognition: Jeff Dvorak, Jeff Krumm, the custodial team, and the technology team were recognized and thanked for their extra time and effort in getting facilities and technology ready for the new school year.

21-037 Motion by Bollock, seconded by Traill, to approve the consent agenda. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of **September Claims**.

General Fund: 4N6 Fanatics, materials – 150.00; A-1 Septic, purchased services – 302.50; Amazon.com, supplies – 2995.16; Area II Superintendents, dues – 100.00; Blick Art Materials, supplies – 272.16; BMO Mastercard (Etsy.com, supplies – 28.76; Costco, membership – 127.80); Brandon Valley School, large school group dues – 1237.50; BSN Sports, supplies – 563.46; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 3417.35; Connecting Point, purchased services – 1640.75; CCASD, dues/registration – 70.00; County Fair, supplies – 407.61; Crescent Electric, supplies – 196.94; Cubby's, gas – 519.21; Dillon Dahl, credit reimbursement – 35.00; Dakota Alignment, purchased services – 486.95; Dakota Potters Supply, supplies – 76.00; Dauby's, supplies – 1782.68; Decker Equipment, supplies – 2388.77; DR Ace Hardware, supplies – 2337.31; DR Lumber, supplies – 416.70; Dells Electric, purchased services – 315.00; Dells Farm & Tire, tires/repairs – 425.00; DR Agency Fund, reimburse postage/background checks/officials – 1006.56; Jeff Dvorak, gas reimbursement – 25.00; Vernon Dvorak, table dividers – 1598.56; Elite Business Systems, copiers – 833.33; Jason Fersdahl, book reimbursement – 124.70; Fiegen Tree Service, purchased services – 600.00; Ford Signs, supplies – 109.50; Garbage N More, garbage removal – 1140.00; Golden West, telephone service – 961.61; Gopher Sport, supplies – 619.17; Green Eggs & Ram, purchased services –

479.98; Hander Plumbing & Heating, purchased services – 869.10; Harlow’s Bus Sales, repair parts – 59.21; Heartland Paper, supplies – 1626.54; Heiman Fire Equipment, purchased services – 889.50; High Plains Technology, purchased services – 434.50; Hillyard, supplies – 1965.74; Hobart, purchased services – 692.15; Stuart Huber, refund – 35.00; Jordan Huska, credit reimbursement – 35.00; Innovative Office Solutions, supplies – 3048.24; IState Truck Center, parts – 65.50; Justice Fire & Safety, purchased services – 843.16; Lacey Rentals, portable restrooms – 280.00; Lewis Drug, supplies – 479.40; Alan Ljunggren, DOT physical reimbursement – 71.25; Lynn, Jackson, Schultz & Lebrun, purchased services – 572.65; Matheson Tri-Gas, supplies – 559.93; Menard’s, supplies – 159.00; Robert Michalscheck, supply reimbursement – 95.76; MidAmerican Energy, utilities – 214.60; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 184.48; New Century Press, publications – 235.84; North Central Bus, repair parts – 1033.50; Olson’s Pest Technicians, purchased services – 160.00; Pfeifer Implement, parts – 176.92; Prairie Fire Solutions, purchased services – 1120.00; Quadient Leasing, supplies – 178.47; Really Great Reading Company, supplies – 3450.70; Jeff Reed, purchased services – 5249.00; Restaurant Equipment Repair, purchased services – 7625.87; SASD, dues – 135.00; School Datebooks, supplies – 1204.60; School Specialty, supplies – 9071.84; Schwebach Insurance, bonds – 1750.00; SDSTA, dues – 50.00; Josh Smith, refund – 200.00; Staples, supplies – 1477.65; Dane Stone, credit reimbursement – 35.00; Trend Enterprises, supplies – 20.42; Voyager Fleet, gas – 79.78; Voyager Sopris Learning, supplies – 220.00; Jeff Welbig, purchased services – 916.00; Xcel Energy, utilities – 16622.96. TOTAL GENERAL FUND CLAIMS – \$92,557.90.

Capital Outlay Fund: Amazon.com, equipment – 12649.67; Apple, equipment – 16602.70; Arclight Dynamics, equipment – 30175.00; BMO Mastercard, Home Depot equipment – 55.22; CDW Corporation, software – 2500.00; Companion Corporation, software/license – 3218.00; Connecting Point, software – 2200.00; Daktronics, equipment – 267560.00; DR Lumber, equipment materials – 397.52; Elite Business Systems, copiers – 863.60; Follett, books – 185.52; G&H Distributing, equipment – 447.72; High Plains Technology, software/equipment – 2299.00; IXL Learning, software/license – 5864.00; McGraw Hill, textbooks – 4128.21; Riverside Technologies, equipment – 2275.00; School Specialty, equipment – 260.96; SeeSaw, software/license – 1386.00; St. Mary School, desk shields – 4231.70; Teachers Curriculum Institute, online textbook – 524.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$357,823.82.

Special Education Fund: Amazon.com, supplies – 61.69; Children’s Home Society, purchased services – 4298.18; County Fair, supplies – 149.44; Cubby’s, gas – 570.74; Dakota Alignment, purchased services – 169.34; DR Ace Hardware, supplies – 115.15; DR Lumber, supplies – 59.93; Goodcare, purchased services – 1918.89; Go To Teach, supplies – 297.00; Harlow’s Bus Sales, parts – 29.60; Interstate Power Systems, purchased services – 1328.99; Lifescape, purchased services – 11886.00; North Central Bus, bus maintenance supplies – 1194.64; Phonak, purchased services – 427.50; PLEC, purchased services – 1807.79; Prostrollo Motor Company, purchased services – 1225.55; School Specialty, supplies – 324.12; SD Dept. of Human Services, purchased services – 6442.47; TAESE Utah State University, registration – 125.00; Wheelco, bus maintenance supplies – 253.71. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$32,685.73.

Capital Projects Fund: Asphalt Surfacing Company, purchased services – 62018.32; Automatic Building Controls, purchased services – 204.08; Baete-Forseth, purchased services – 220611.45; Brand Ink, materials – 238.01; Design Arc Group, purchased services – 2295.00; Electric Construction Company, purchased services – 106061.80; Johnson Controls, purchased services – 9637.56; Peska

Construction, purchased services – 203098.32; Sky Technologies, purchased services – 38775.58; UNESCO, purchased services – 29573.25. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$672,513.37.

Food Service Fund: Tracey Hagen, refund – 46.80; Lunchtime Solutions, purchased services – 2032.90; Heather Morris, refund – 43.50; Beth Plessner, refund – 56.50; Joe Sarff, refund – 40.50; Kristen Uilk, refund – 39.40; Kayla Vollmer, refund – 17.40. TOTAL FOOD SERVICE FUND CLAIMS - \$2,277.00.

Enterprise Fund: Amazon, Haven supplies – 195.21; BMO MasterCard (Casey’s, Haven supplies – 51.56; Walmart, Haven supplies – 263.87; Instant Ink, Haven supplies – 43.57; Debbie Lynn, Haven supplies – 87.98; Sam’s Club, Haven supplies – 454.82; Better Kid Care, Haven training – 20.00; New Century Press, Haven ad – 25.00); Cole Papers, Haven supplies – 486.53; County Fair, Haven supplies – 98.15; Cubby’s, Haven field trip gas – 20.46; Taylor Delker, Haven mileage – 27.80; DR Ace Hardware, Haven supplies – 21.98; Dells Plumbing, Haven equipment – 1849.36; New Century Press, Haven ads – 86.40; River Community Church, Haven rent – 1580.00; Staples, Haven supplies – 377.84; Lisa Wilber, Haven mileage – 27.80. TOTAL ENTERPRISE FUND CLAIMS - \$5,718.33.

Payroll: Elementary – 110428.84; Middle School – 87387.44; High School – 96950.26; Title I – 5425.98; Social Services – 3719.10; Guidance – 15926.26; Health – 4997.29; Library – 3163.86; Technology – 17991.62; General Administration – 14008.81; School Administration – 35930.19; Business Office – 10015.83; Maintenance – 29730.31; Transportation – 7071.67; Cocurricular Activities – 21393.35; Special Education – 65807.34; Before/After School Enterprise Fund – 21695.75. TOTAL PAYROLL EXPENSE– \$551,643.90.

B. August 2020 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance,8/1/2020	\$1,592,653.63	\$4,907,448.78	\$141,461.22	\$3,331,875.78	\$165,389.70	\$141,266.22	\$127,518.76
Receipts:							
Taxes	\$186,267.69	\$12,500.18	\$7,205.96	\$2,988.41			
Tuition & Fees	16,280.00					\$1,250.00	
Interest	7.90	35.73	1.06	4.65	\$1.43	1.08	\$1.11
Food Service Sales					6,472.94		
Pupil Activities	4,767.00						20,562.02
OST Programs						20,161.00	
Donations/Contributions	92.50						
Rentals							
Charges for Services	1,628.87		810.31				
Other Local Sources	8,542.97	140.00					
County Sources	2,134.74						
State Grants	298,523.00		12,253.00			1,579.80	
Federal Grants	5,053.62						
Total Receipts	\$523,298.29	\$12,675.91	\$20,270.33	\$2,993.06	\$6,474.37	\$22,991.88	\$20,563.13
Total Disbursements	-\$575,941.30	-\$1,019,190.46	-\$86,848.10	-\$0.00	-\$1,355.00	-\$51,898.53	-\$3,769.75
Cash Balance, 8/31/2020	\$1,540,010.62	\$3,900,934.23	\$74,883.45	\$3,334,868.84	\$170,509.07	\$112,359.57	\$144,312.14

C. Authorizations and Ratifications – Personnel Report.

- a. **Resignation** – Sara Stadem, paraprofessional, effective September 9, 2020.
- b. **Employment** – Kendra LeBrun, paraprofessional - \$13.50/hour; Darci Kringen, paraprofessional - \$13.50/hour.

- c. **Status Change** – Taylor Delker from Haven Activities Coordinator to Haven Director - \$34,372.00 (remaining ten months in fiscal year); Deb Huska, delete basketball sideline cheer - (\$2,249.10) and delete wrestling sideline cheer - (\$749.70); Julie Barber, add DAPE instruction - \$1,689.70; Bryan Timperley, delete Tour of Home Advisor – (\$357.00).
- d. **Stipends** – Scott Headrick, three days at \$277.54/day; Taylor Delker - \$450.00; Josh Heinemann - \$150.00.

21-038 Motion by LeBrun, seconded by Randall, to go into **executive session** at 7:16 p.m. in accordance with SDCL 1-25-2(3). Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Weiland declared the board out of executive session at 7:57 p.m.

21-039 Motion by Traill, seconded by LeBrun, to formally approve use of the school name by the Sportsmen’s **Clay Target Club Team**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Superintendent Schultz reported preliminary fall enrollment as of September 14th is 982.5.

21-040 Motion by Weiland, seconded by LeBrun, to give \$384.31 in Tour of Homes advisor savings to the Junior Class. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

21-041 Motion by Bollock, seconded by LeBrun, to amend the **Return to Learn Plan** as follows. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

- Change the 14-day required quarantine period for all international travel to destination-based at the time of travel per the Department of State website.
- Update the plan to include in-town busing.
- State that Dell Rapids Public School will recommend students who are confirmed by the South Dakota Department of Health or a medical professional as a “close contact” involving COVID-19 to be quarantined for the 14 days as recommended by the South Dakota Department of Health and Centers for Disease Control.
- Add presumptive close contact protocol: student will wear a mask at all times during the school day (exception: physical education, activities, etc.); student must continue to monitor symptoms and temperature twice a day for 14 days following exposure; student will not be in attendance if any symptom arises, and he/she will report the symptom immediately to their designated contact tracer.

Superintendent Schultz reported that the district will be receiving \$500 per student in Covid Relief Funds.

Bollock asked about racial/diversity education. Superintendent Schultz stated the Connections Group has designated this as a priority area.

The next regular school board meeting will be October 12, 2020 at 7:00 p.m.

21-042 Motion by LeBrun, seconded by Traill, to adjourn the meeting at 8:22 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)