

**School Board Proceedings
Dell Rapids School District 49-3
August 13, 2018**

The Dell Rapids School District Board of Education met Monday, August 13, 2018 at 7:00 p.m. in the middle school/high school library with the following members present: Jacque LeBrun, Troy Randall, Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Drew Bunkers, High School Principal; Fran Ruesink, Middle School Principal; Jay Nelson, Elementary School Principal/Maintenance Manager; Julie Wynja, Special Education Director; Jeff Schmidt, Transportation Manager; Beverly Rieck; Rylee Rinehart; Matt Larson.

President Weiland called the meeting to order at 7:03 p.m. and the Pledge of Allegiance was recited.

19-023 Motion by Traill, seconded by Randall, to approve the **minutes** of the July 9 and July 31, 2018 school board meetings. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-024 Motion by Schumaker, seconded by Traill, to approve the **agenda** with the addition of 8.C.3. – District Surplus and 11. – Executive Session. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no conflict of interest disclosures.

FCCLA advisor Beverly Rieck introduced Rylee Rinehart, who received a gold rating at the National FCCLA convention in the Food Innovations junior category STAR event. The board congratulated Rinehart on her accomplishment.

19-025 Motion by Weiland, seconded by Schumaker, to approve the consent agenda. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

A. Payment of August Claims.

General Fund: Ace Hardware, supplies – 1645.39; Ace Towing, purchased services – 277.50; Amazon.com, supplies – 647.72; Argus Leader, publications – 320.20; Blick Art Materials, supplies – 3088.43; BMO Mastercard, Journeys materials – 194.57; Kenneth Bunkers, DOT physical reimbursement – 150.00; Carolina Biological Supply, supplies – 348.10; City of Dell Rapids, water/sewer – 2364.58; Connecting Point, supplies – 326.68; County Fair, supplies – 57.11; Crescent Electric, supplies – 185.83; Cubby's, gas – 998.47; Cummins Central Power, repairs/parts – 1396.14; Dakota Alignment, repairs – 1077.27; Dakota Auto Parts, parts – 101.91; Dakota Data Shred, purchased services – 63.00; DR Lumber, supplies – 276.22; Dells Electric, purchased services – 7554.61; Dells Farm & Tire, tires – 937.00; Dells Plumbing, purchased services – 284.74; Delta Education, supplies – 474.14; Discount School Supply, supplies – 218.77; DR Agency Fund, background check reimbursement – 43.25; Duenwald Transportation, purchased services – 490.00; Elite Business Systems, copiers – 833.33; EMC, insurance – 68.00; Essentra, supplies – 67.64; Ford Sign Company, supplies – 41.50; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 809.55; Gopher Athletic, supplies – 456.17; Grainger, supplies – 111.67; Green Eggs & Ram, supplies – 10177.39; Karla Gruis, travel reimbursement – 22.00; Harold's Photo, purchased services – 80.00; High Plains Technology, purchased services – 400.00; Hillyard, supplies – 30.95; Houghton Mifflin, materials – 4441.06; Dan Huff, DOT physical reimbursement – 150.00;

Impact Applications, subscription – 655.00; Interstate All Battery, supplies – 982.30; Interstate Power Systems, repairs – 3002.40; Jaymar Business Forms, supplies – 528.46; Johnson Controls, purchased services – 3774.64; JW Pepper, supplies – 887.44; Lakeshore Learning, supplies – 1045.15; Alan Ljunggren, DOT physical reimbursement – 71.25; Lodge at Deadwood, lodging – 330.58; Master Blaster, repairs/supplies – 441.04; Matheson Tri-Gas, supplies – 87.58; Theresa McMahon, credit reimbursement – 45.00; MidAmerican Energy, utilities – 538.66; Midwest Alarm, monitoring – 57.62; Music Express, subscription – 195.00; Music is Elementary, supplies – 224.44; NAPA, supplies – 491.24; North Central Bus, parts – 5949.86; North Central International, repairs – 718.45; Olson’s Pest Technicians, purchased services – 140.00; Oriental Trading, supplies – 356.54; Parks Seed, supplies – 33.65; Pearson Education, materials – 6354.00; Performance Press, supplies – 409.36; Pitsco/Synergistic Systems, supplies – 1431.40; Plank Road Publishing, supplies – 202.85; Premier Agenda, supplies – 800.25; Really Good Stuff, supplies – 1754.09; Resources for Educators, supplies – 258.44; Roemen’s Automotive, repairs – 889.32; Fran Ruesink, supply reimbursement – 10.36; S&S Worldwide, supplies – 101.88; SASD, dues – 666.00; Phyllis Schaefer, travel reimbursement – 22.00; Scholastic, supplies – 1989.63; School Databooks, supplies – 317.88; School Nurse Supply, supplies – 480.76; School Specialty, supplies – 2859.37; John Schroeder, DOT physical reimbursement – 100.00; Schwebach Insurance, bonds – 1750.00; SDSDBF, health insurance assessment – 50219.00; SD Teacher Placement Center, membership fee – 420.00; SDACTE, registration/supplies – 347.00; SDASBO, registration – 75.00; Kayla Siemonsma, travel reimbursement – 11.00; SE Area Coop, paper/supplies – 10693.36; SE Area Principals Association, dues – 250.00; Sportime, supplies – 594.25; Staples Business Advantage, supplies – 950.07; State Steel, supplies – 272.00; Supreme School Supply, supplies – 53.32; Swier Law Firm, purchased services – 325.00; Teacher’s Curriculum Institute, materials – 595.35; Teachers Discovery, supplies – 78.95; Teaching Treasures, supplies – 25.78; Time for Kids, subscriptions – 356.40; TASC, purchased services – 1506.72; The Training Room, supplies – 801.35; Travelodge Spearfish, lodging (state track) – 2096.30; Taylor Trohkimoinen, travel reimbursement – 11.00; Uline, supplies – 74.07; Valley Vet, supplies – 66.64; Vantek Communications, supplies – 214.50; Ward’s Natural Science, supplies – 238.89; Jeff Welbig, grounds maintenance – 750.00; Wheelco, parts – 1263.59; Xcel Energy, utilities – 16696.36. TOTAL GENERAL FUND CLAIMS – \$172,230.68.

Capital Outlay Fund: Amazon.com, equipment – 1418.62; AssetGenie, equipment – 116.00; BMO Mastercard (Wonder Workshop, equipment – 1749.90; Little Bits, equipment – 2099.65; Surpass Web Hosting, fee – 10.00); CDWG Government, software – 2500.00; Companion Corp, software – 2088.00; Connecting Point, equipment – 26846.98; Crescent Electric, equipment – 58.44; Edgenuity, software – 3600.00; Elite Business Systems, copiers – 863.60; Goverlan, software – 200.00; Hauff Mid-America Sports, equipment – 588.10; Heinemann Concrete, sidewalk – 9632.00; Hewlett Packard, equipment – 7936.00; High Plains Technology, equipment – 60566.00; Learning Farm, software – 320.00; McGraw-Hill, textbooks – 7134.48; Menard’s, equipment – 399.92; Renaissance Learning, software – 10042.00; Riverside Technologies, equipment – 68927.00; School Specialty, equipment – 1635.48; Scientific Learning, software – 2800.00; Seal Pros, paving – 49966.90; Sphero, equipment – 399.95; Staples Business Advantage, equipment – 193.69. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$262,092.71.

Special Education Fund: Ace Hardware, supplies – 102.47; Behavior Care specialists, purchased services – 585.00; Cubby’s, gas – 494.73; Goodcare, purchased services – 324.00;

Houghton Mifflin, materials – 299.01; MobyMax, supplies – 99.00; Napa, supplies – 867.48; SASD, dues – 317.00; School Specialty, supplies – 432.27; SDSDBF, health insurance assessment – 12371.00; T&A Service, repairs – 1282.94. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$17,174.90.

Food Service Fund: SDSDBF, insurance assessment – 52.00. TOTAL FOOD SERVICE FUND CLAIMS - \$52.00.

Enterprise Fund: Ace Hardware, Haven supplies – 27.74; Amazon.com, Haven supplies – 60.18; BMO MasterCard (Sam’s Club, Haven supplies – 218.21; Walmart, Haven supplies – 80.71; Hobby Lobby, Haven supplies – 65.89; Shopko, Haven supplies – 28.11; SF Parks & Rec, Haven admissions – 1126.00; Stensland Farms, Haven admissions – 600.60; Aramark, Haven admissions – 108.77; Brookings Parks & Rec, Haven admissions – 330.00; Sport Bowl, Haven admissions – 375.00; Dells Theater, Haven admissions – 50.00); Cole Papers, Haven supplies – 242.38; County Fair, Haven supplies – 153.40; Cubby’s, Driver’s Ed/Haven field trip gas – 465.30; Dauby’s, camp shirts – 1511.79; DR School, Haven copies – 22.00; Dept. of Revenue, camp sales tax – 145.26; Steve Hansen, camp supply reimbursement – 247.61; Kathryn Klein, Haven mileage – 34.02; Revive Fitness, girls’ acceleration camp – 1827.91; River Community Church, Haven rent – 1500.00; SDSDBF, health insurance assessment – 1462.00; Staples Business Advantage, Haven supplies – 175.67; Verizon Wireless, Haven phones – 77.73. TOTAL ENTERPRISE FUND CLAIMS - \$10,936.28.

Payroll: Elementary – 94337.80; Middle School – 60152.80; High School – 72987.21; LEP – 1191.70; Title I – 4239.36; Guidance – 14692.29; Health – 4479.15; Library – 530.00; Technology – 17184.49; General Administration – 13781.38; School Administration – 28973.95; Business Office – 9070.91; Maintenance – 24848.21; Transportation – 5950.58; Cocurricular Activities – 13550.82; Special Education – 65306.84; Before/After School Enterprise Fund – 25027.27; Enterprise Fund Drivers’ Ed – 4398.28. TOTAL PAYROLL EXPENSE– \$460,703.04.

B. July 2018 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance,7/1/18	\$1,576,978.31	\$2,324,614.78	\$223,092.30	\$68,723.92	\$2,875,479.93	\$149,073.48	\$120,913.60	\$106,594.77
Receipts:								
Taxes	\$73,662.28	\$8,839.60	\$4,461.23	\$86.51	\$4,476.69			
Tuition & Fees								
Interest	66.42	325.18	11.44	4.49	248.17	\$20.30	\$17.29	\$9.41
Food Service Sales						167.51		
Pupil Activities								2,754.12
OST Programs							31,998.17	
Donations/Contributions		2,940.00						
Rentals	840.00							
Charges for Services	4,310.00		1,392.49				18,165.00	
Other Local Sources								
County Sources	3,231.70							
State Grants	309,839.00		19,954.00				2,519.13	
Federal Grants	27,821.00		1,236.00					
Total Receipts	\$419,770.40	\$12,104.78	\$27,055.16	\$91.00	\$4,724.86	\$187.81	\$52,699.59	\$2,763.53
Total Disbursements	-\$520,858.60	-\$106,142.53	-\$94,314.59	-\$21,816.00	-\$0.00	-\$333.00	-\$39,392.12	-\$3,551.71
Cash Balance, 7/31/18	\$1,475,890.11	\$2,230,577.03	\$155,832.87	\$46,998.92	\$2,880,204.79	\$148,928.29	\$134,221.07	\$105,806.59

C. Authorizations and Ratifications.

1. Student Report.

- a. Approval of **open enrollment applications** #19-19, #19-20, #19-21, and #19-23.
- b. Authorization for the superintendent to act on **open enrollment applications** received between now and the start of the school year.

2. Personnel Report.

- a. **Resignations** – Jese Nelson and Kristi Larson.
- b. **Employment** – Debra Henriksen, middle school teacher - \$45,730.00; Bryana Schull, oral interp assistant coach - \$674.00.
- c. **Status Change** – Stacey Gleason, additional \$700.00 for lane advancement to Masters+16.

3. **District Surplus** – declare miscellaneous food service supplies and equipment as surplus, with no value, and authorize disposal. (List attached to minutes).

It was reported that per SDCL 5-18C-6, quotes for the furnishing of gasoline and diesel fuel were requested from at least three local vendors. No responses were received that met all specified criteria. One quote was received from Cubby's that met all criteria except for furnishing a winter blend as determined by the transportation manager.

19-026 Motion by Schumaker, seconded by LeBrun, to accept the quote from Cubby's, Inc. to furnish **gasoline and diesel fuel** at cost plus \$.10 markup per gallon, and to authorize the transportation manager to purchase winter blend fuel wherever the appropriate mix is available. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-027 Motion by Randall, seconded by Traill to approve a **student teaching agreement** with SDSU. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-028 Motion by Weiland, seconded by Randall, to authorize the extension of a **bus route** 1.8 miles outside the district boundary for an open-enrollment family. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-029 Motion by Traill, seconded by Schumaker, to approve a letter of engagement to hire D.A. Davidson as the District's **underwriter** for issuance of Capital Outlay Certificates. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-030 Motion by Traill, seconded by Weiland, to approve Resolution #19-030 authorizing the execution, terms, issuance, sale and payment of **Limited Tax Capital Outlay Certificates** in the aggregate principal amount of not to exceed nine hundred ninety-five thousand dollars (\$995,000) of the Dell Rapids School District No. 49-3 or Minnehaha and Moody Counties, South Dakota, for the purpose of providing funds for energy and cost saving improvements to existing school facilities. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried. (Resolution attached to minutes.)

Administrative and committee reports were given.

19-031 Motion by Randall, seconded by Schumaker, to go into executive session at 7:48 p.m. in accordance with SDCL 1-25-2(3). Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 8:30 p.m.

19-032 Motion by Traill, seconded by Schumaker, to adjourn the meeting at 8:30 p.m. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)