

**School Board Proceedings
Dell Rapids School District 49-3
August 10, 2020**

The Dell Rapids School District Board of Education met Monday, August 10, 2020 at 7:00 p.m. in the elementary school pod commons with the following members present: Lee Bollock, Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Julie Wynja, Elementary Principal; Fran Ruesink, Middle School Principal; Drew Bunkers, High School Principal; Jeff Dvorak, Activities Director/Facility Manager; Scott Zellmer; Joe Prasek.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

21-027 Motion by Traill, seconded by LeBrun, to approve the **minutes** of the July 13 and July 27, 2020 school board meetings. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Audience Comments: Joe Prasek and Scott Zellmer requested Dell Rapids Quarrier status for their local trap shooting club. The club is a member of the USA Clay Target League and is for students in grades 6-12. Official action will be taken by the board at their September meeting.

21-028 Motion by Bollock, seconded by Randall, to approve the **agenda** as published. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

21-029 Motion by Traill, seconded by LeBrun, to approve the consent agenda. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of **August Claims**.

General Fund: AgEdNet.com, subscription – 415.00; Amazon.com, supplies – 1827.05; Blick Art Materials, supplies – 2270.85; BMO Mastercard, (OwlPellets.com, supplies – 105.20; graduation programs – 132.23; Clear Mask, supplies – 1199.00); City of Dell Rapids, water/sewer – 2566.66; Costco, supplies – 1899.00; County Fair, supplies – 237.62; Cubby's, gas – 288.81; Dakota Auto Parts, bus maintenance supplies – 63.02; Dakota Floor Restoration, purchased services – 3060.00; DR Ace Hardware, supplies – 570.37; DR Coop Grain, supplies – 171.25; DR Lumber, supplies – 162.03; Dells Electric, purchased services – 455.00; Delta Education, supplies – 247.88; DR Agency Fund, bus title/license reimbursement – 42.40; Jeff Dvorak, supply reimbursement – 227.88; East Dakota/Teachwell, purchased services – 12000.00; Elite Business Systems, copiers – 833.33; Garbage N More, garbage removal – 1140.00; Golden West, telephone service – 909.96; High Plains Technology, purchased services – 434.50; HUDL, subscription – 8700.00; Dan Huff, reimburse bus driver physical – 150.00; Impact Applications, concussion testing – 655.00; Innovative Office Solutions, supplies – 66.38; Interstate Power Systems, bus maintenance supplies – 235.98; IState Truck Center, parts/repairs – 864.02; Lakeshore Learning, supplies – 336.79; Mac's, supplies – 182.70; Matheson Tri-Gas, supplies – 158.41; MidAmerican Energy, utilities – 218.32; Midwest

Alarm, monitoring – 57.62; NAPA, supplies – 365.16; New Century Press, publications – 378.99; North Central Bus, repair parts – 2792.37; North Central International, parts – 1064.25; Olson’s Pest Technicians, purchased services – 80.00; Performance Press, supplies – 92.98; Eve Pickard, supply reimbursement – 17.57; Plank Road Publishing, supplies – 112.45; Resources for Educators, supplies – 268.84; Savvas Learning, materials – 6467.06; Scholastic, subscriptions – 2181.08; SASD, dues – 2174.00; School Specialty, supplies – 2915.88; SD Beef Industry Council, refund – 49.91; SD Dept. of Labor, unemployment – 1779.69; SDSDBF, insurance assessment – 50218.00; SDACTE, materials – 100.00; SE Area Cooperative, paper/supplies – 12983.06; Staples, supplies – 2580.92; Supreme School Supply, supplies – 291.54; Teachers Pay Teachers, materials – 131.95; Teaching Treasures, supplies – 178.93; Titan Machinery, maintenance supplies – 490.00; TASC, purchased services – 1330.10; Tractor Supply, maintenance supplies – 59.98; US Postal Service, postage – 4000.00; Verizon, purchased services – 38.01; Voyager Fleet, gas – 36.55; Gary Weber, supply reimbursement – 87.94; Jeff Welbig, purchased services – 916.00; Wheelco, parts/supplies – 324.16; Xcel Energy, utilities – 11421.85. TOTAL GENERAL FUND CLAIMS – \$148,813.48.

Capital Outlay Fund: Amazon.com, equipment – 1568.00; Apple, equipment – 15314.15; Bedford, Freeman & Worth Publishing, textbooks – 4906.44; BMO Mastercard, Essential Elements music subscription – 207.68; Connecting Point, equipment – 34647.64; Dakota Playground, equipment – 1895.00; DR Ace Hardware, equipment – 5060.00; Elite Business Systems, copiers – 863.60; FamilyID, software – 990.00; Follett, books – 816.80; High Plains Technology, equipment – 3622.00; Menard’s, equipment – 1119.72; Riverside Technologies, equipment – 3436.00; Rock Hard Landscape Supply, materials – 5343.75; Savvas Learning, textbooks – 5780.47; Swivl, equipment – 37468.05. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$123,039.30.

Special Education Fund: County Fair, supplies – 161.51; Cubby’s, gas – 806.57; DR Ace Hardware, supplies – 266.19; Dells Farm & Tire, tires – 300.00; EMC, insurance – 78.00; Goodcare, purchased services – 1753.65; Harlow’s Bus Sales, parts – 20.37; Interstate Power Systems, purchased services – 402.98; Lewis Drug, supplies – 89.85; Lifescape, purchased services – 9622.00; Mac’s, supplies – 223.40; NAPA, supplies – 130.63; North Central Bus, bus maintenance supplies – 479.87; Scholastic, supplies – 60.50; SD Dept. of Human Services, purchased services – 6234.65; SDSDBF, insurance assessment – 12371.00; Vantek Communications, repairs – 261.80. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$33,362.97.

Capital Projects Fund: American Engineering Testing, purchased services – 110.00; Baete-Forseth, purchased services – 253227.27; Brand Ink, materials – 9677.94; Design Arc Group, purchased services – 6820.48; Electric Construction Company, purchased services – 98040.00; Johnson Controls, purchased services – 21571.27; Peska Construction, purchased services – 483789.65; UNESCO, purchased services – 22914.55. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$896,151.16.

Food Service Fund: Heartland Payment Systems, software – 1303.00; SDSDBF, insurance assessment – 52.00. TOTAL FOOD SERVICE FUND CLAIMS - \$1,355.00.

Enterprise Fund: Amazon, Haven supplies – 342.21; BMO MasterCard (Discount School Supply, Haven supplies – 456.12; Casey’s, Haven supplies – 42.96; Walmart, Haven supplies – 255.05; Hobby Lobby, Haven supplies – 94.90; Great Plains Zoo, Haven field trip – 700.00; Washington Pavilion, Haven field trip – 528.00; LaDelle & 4th, Haven field trip – 35.00; Ingalls Homestead, Haven field trip – 280.00); Jessica Carstensen, Haven refund – 318.10; County Fair, Haven supplies – 188.93; Cubby’s, Driver’s Ed/Haven field trip gas – 236.78; Dauby’s, acceleration camp supplies – 955.31; DR Ace Hardware, Haven supplies – 5.59; Dept. of Revenue, camp sales tax – 618.08; Garretson Pool, Haven field trip – 268.00; Hobart, Haven purchased services – 94.26; Amy Meyer, Haven training reimbursement – 10.00; New Century Press, Haven ad – 28.80; Carrie Nirva, Haven training reimbursement – 25.00; River Community Church, Haven rent – 1580.00; SDSDBF, insurance assessment – 1462.00; Verizon Wireless, Haven phones – 75.12; Lisa Wilber, Haven mileage/supplies/field trip – 722.26. **TOTAL ENTERPRISE FUND CLAIMS - \$9,322.47.**

Payroll: Elementary – 103727.25; Middle School – 81204.15; High School – 76946.65; Title I – 9767.83; Guidance – 15457.30; Health – 4638.55; Library – 530.00; Technology – 17383.09; General Administration – 13114.94; School Administration – 36078.53; Business Office – 9556.33; Maintenance – 32320.09; Transportation – 5134.08; Cocurricular Activities – 16933.04; Special Education – 53485.13; Before/After School Enterprise Fund – 32310.35; Enterprise Fund Camps – 9054.09; Enterprise Fund Drivers Ed – 1136.50. **TOTAL PAYROLL EXPENSE– \$518,777.90.**

B. July 2020 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 7/1/2020	\$1,800,205.83	\$5,516,334.54	\$202,604.60	\$3,330,287.00	\$164,292.43	\$138,581.42	\$127,779.93
Receipts:							
Taxes	\$70,317.38	\$6,653.96	\$3,836.69	\$1,584.14			
Tuition & Fees						\$7,030.00	
Interest	11.38	43.19	1.36	4.64	\$1.32	1.11	\$1.13
Food Service Sales					1,131.65		
Pupil Activities							1,921.68
OST Programs						27,671.00	
Donations/Contributions						500.00	
Rentals							
Charges for Services			129.24			10,127.00	
Other Local Sources	2,313.00						
County Sources	1,906.27						
State Grants	298,523.00		12,253.00			1,283.60	
Federal Grants	25,351.00	107,891.81	421.00				
Total Receipts	\$398,422.03	\$114,588.96	\$16,641.29	\$1,588.78	\$1,132.97	\$46,612.71	\$1,922.81
Total Disbursements	-\$605,974.23	-\$723,474.72	-\$77,784.67	-\$0.00	-\$35.70	-\$43,927.91	-\$2,183.98
Cash Balance, 7/31/2020	\$1,592,653.63	\$4,907,448.78	\$141,461.22	\$3,331,875.78	\$165,389.70	\$141,266.22	\$127,518.76

C. Authorizations and Ratifications.

1. Student Report – approve **open enrollment applications #21-27 and #21-28** and authorize the superintendent to approve open enrollment requests received between the August and September school board meetings.

2. Personnel Report:

- a. **Resignation** – Lisa Wilber, Haven Director, effective August 21, 2020.
- b. **Employment** – Brittany Goodale, Haven - \$11.00/hour; Emily Winberg, Haven - \$10.50/hour; Tori Lodmell, Haven - \$9.30/hour; Alexyss LaDeaux, Haven - \$9.30/hour; Angela Montgomery, paraprofessional - \$13.50/hour; Ross Huska, GBB Asst. Coach - \$3,534.30; Tyler Maschino, BBB Asst. Coach - \$3,373.65; Magen Richeal, Competitive Cheer Coach - \$3,855.60; Beverly Rieck, FCCLA Advisor - \$3,427.20; Pete Schmidt, MS BBB Coach - \$2,142.00; Dane Stone, Asst. FB Coach - \$3,855.60.
- c. **Status Change** – Jeff Dvorak, add Boys’ Golf Coach (4/7) - \$1,713.60; Kimberly Gaul, add Asst. Track Coach - \$2,499.00; Steve Hegge, remove Head Cross Country Coach (\$3,780.00) and add Asst. Cross Country Coach - \$2,570.40; Jeff Krumm, remove Asst. Cross Country Coach (\$2,570.40) and add Head Cross Country Coach - \$3,855.60; Theresa McMahon, add MS GBB Coach - \$2,142.00; Sharon Mitchell, add Junior Class Advisor – \$357.00; Mark Shriver, add Asst. GBB Coach – \$3,534.30; Shannon Tjaden, add Boys’ Golf Coach (3/7) - \$1,124.55.

21-030 Motion by Bollock, seconded by LeBrun, to approve the elementary, middle school, and high school **student handbooks**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

21-031 Motion by Randall, seconded by Weiland, to designate all staff as **critical personnel** under the critical infrastructure provisions of COVID-19. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

It was reported that per SDCL 5-18C-6, quotes for the furnishing of gasoline and diesel fuel were requested from at least three local vendors.

21-032 Motion by Weiland, seconded by Bollock, to accept the quote from Cubby’s, Inc. to furnish **gasoline and diesel fuel** at cost plus \$.10 markup per gallon, and to authorize the transportation manager to purchase winter blend fuel wherever the appropriate mix is available. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

21-033 Motion by Traill, seconded by LeBrun, to approve the **Special Education Comprehensive Plan**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Superintendent Schultz reported that she will be representing large schools in the South Dakota United Schools Association.

Return to Learn plans were reviewed.

- Transportation Exception Request
- Additions/Edits
- Activities

Superintendent Schultz reported post-construction cleaning of the middle school and high school would begin this week.

The next regular school board meeting will be September 14, 2020 at 7:00 p.m.

21-034 Motion by Randall, seconded by LeBrun, to adjourn the meeting at 8:40 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)