

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**June 29, 2020**

The Dell Rapids School District Board of Education met Monday, June 29, 2020 at 7:00 a.m. in the Elementary School Pod Commons. Present: Troy Randall and Matt Weiland. Present by Zoom meeting: Jeff Traill. Present by phone: Jacque LeBrun and Lee Bollock (7:10 a.m.). Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager.

President Weiland called the meeting to order at 7:00 a.m. and the Pledge of Allegiance was recited.

**20-149** Motion by Randall, seconded by LeBrun, to approve the **agenda** as published. Voting aye: LeBrun, Randall, Traill, and Weiland. Absent: Bollock. Motion carried.

Bollock joined the meeting at 7:10 a.m.

**20-150** Motion by Traill, seconded by Randall, to approve the **consent agenda**. Voting aye: LeBrun, Randall, Traill, and Weiland. Abstained: Bollock. Motion carried.

**1. Personnel Report**

- a. Employment – Rachel Kuchta, .6 FTE social worker - \$25,758.00 (\$240.73/additional day)
- b. Employment – Kaleb Bunkers and John Welch, custodians - \$14.00/hour
- c. Contract amendment – Amber Taylor, add freshman class advisor - \$357.00
- d. Contract amendments – 2% salary increases for FY2021, with the stipulation increases revert to one-time, instead of on-going, if the district does not receive a 2% state aid increase: superintendent, principals, SPED director, business manager, activities director/facility manager, technology director, network manager, transportation manager.
- e. Wage adjustments – \$.30/hour wage increases, effective July 1, 2020, for classified staff employed for the FY2020 school term.
- f. Wage adjustment – Eve Pickard, additional \$.70/hour wage increase, effective July 1, 2020, due to added responsibilities as Activity Director secretary.
- g. Wage adjustment – Jodene Schultz, additional \$.50/hour wage increase, effective July 1, 2020, due to custodial staff rate adjustments.

**2. Student Report** – approve open enrollment applications #21-11 through #21-16.

**3. Supplemental Budgets**

General Fund - Title I Grant Revenue	\$1000.00
General Fund - Title IV Grant Revenue	\$6250.00
General Fund – Donation Revenue	\$2112.00
Capital Outlay Fund – Workforce Education Grant Revenue	\$9190.00
Title I Staff Benefits Expense	\$1000.00
Title IV Software Expense	\$6250.00
Maintenance Purchased Service Expense	\$2112.00
High School I.A. Equipment Expense	\$9190.00

**4. Contingency Transfer**

Transportation Repair/Maintenance	\$4000.00
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**20-151** Motion by LeBrun, seconded by Randall, to approve payment of end-of-fiscal year **claims**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

General Fund: Amazon.com, supplies – 650.70; Argus Leader, publications – 229.38; Butler Machinery, repair parts – 174.08; DR Agency Fund, reimburse background checks – 86.50; Garretson School, soccer cooperative – 2897.78; Heartland Paper/Network Services, supplies – 297.90; Hillyard, supplies – 69.84; JCL Solutions, supplies – 190.00; Overhead Door, repairs – 133.67; Performance Press, supplies – 359.00; Quadient, postage meter – 474.18; Stan Houston, supplies – 94.99; Staples, supplies – 58.55; Xcel Energy, utilities – 8045.14. TOTAL GENERAL FUND CLAIMS – \$13,761.71.

Special Education Fund: Lifescape, purchased services – 9056.00; SD Dept. of Human Services, purchased services – 6316.18. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$15,372.18.

Capital Projects Fund: Asphalt Surfacing Company, purchased services – 112986.70; Baete-Forseth, purchased services – 194723.79; Johnson Controls, purchased services – 32356.91. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$340,067.40.

Enterprise Fund: Amazon.com, Haven supplies – 90.07. TOTAL ENTERPRISE FUND CLAIMS - \$90.07.

**20-152** Motion by Randall, seconded by Traill, to authorize the **transfer** of \$100,000.00 from the Capital Outlay Fund to the General Fund. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-153** Motion by Randall, seconded by Bollock, to **assign fund balance** of \$295,826.00 for funding the FY2021 General Fund budget. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-154** Motion by Weiland, seconded by LeBrun, to set the FY2021 **budget hearing** for July 13, 2020 at 7:00 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**20-155** Motion by Weiland, seconded by Traill, to approve a **Johnson Controls maintenance agreement** with a first-year fee of \$84,910.00. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Superintendent Schultz gave a report on the planned July 18, 2020 outside graduation ceremony.

The regular annual meeting will be July 13, 2020 following the 7:00 p.m. budget hearing.

**20-156** Motion by Randall, seconded by LeBrun, to adjourn the meeting at 7:25 a.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

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Matt Weiland, President  
(unofficial until approved by the Board of Education)

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Barbara Littel, Business Manager