

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**April 12, 2021**

The Dell Rapids School District Board of Education met Monday, April 12, 2021 at 7:00 p.m. in the high school media center with the following members present: Lee Bollock, Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Julie Wynja, Elementary Principal; Jeff Krumm, Technology Director; teachers and community members.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**21-088** Motion by LeBrun, seconded by Traill, to approve the **minutes** of the March 8, 2021 school board meeting. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**Audience Comments:** Community members spoke in support of teachers, remarking on their work teaching in-person, as well as remotely, to make this year seem normal to students. Appreciation was also expressed for administrators who worked on the many accommodations.

**21-089** Motion by Traill, seconded by Randall, to approve the **agenda** with the addition of an executive session pursuant to SDCL 1-25-2(1). Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**Conflict of Interest Disclosures:** None.

**21-090** Motion by Randall, seconded by Traill, to approve the **consent agenda**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of April **Claims**.

General Fund: Amazon.com, supplies – 2810.78; AssetGenie, supplies – 411.65; Avera EAP, purchased services – 4860.00; Billion Chevrolet, purchased services – 1655.31; BMO Mastercard (Walmart, supplies – 35.35; Hobby Lobby, supplies – 310.44; Theater World, backdrop rental – 807.29; GED, testing – 37.50; TIE, conference registrations – 196.00); Bowar Construction, purchased services – 280.82; BX Civil & Construction, purchased services – 2728.75; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 1043.76; Cole Papers, supplies – 1470.30; County Fair, supplies – 943.72; Cubby’s, gas – 5008.99; Cummins Sales & Service, parts – 575.45; Dakota Auto Parts, supplies – 120.44; Dakota Potters Supply, supplies – 116.82; DR Ace Hardware, supplies – 814.16; DR Lumber, supplies – 2167.11; DR School Petty Cash, postage reimbursement – 34.45; Dells Plumbing, purchased services – 644.56; DR Agency Fund, reimburse for postage/entry fee/state event student meals – 1686.00; Jeff Dvorak, travel reimbursement – 243.00; Jill Dvorak, mileage – 8.82; Elite Business Systems, copiers – 833.33; Garbage N More, garbage removal – 1140.00; Golden West, telephone service – 1022.98; Graves IT Solutions, purchased services – 100.00; Green Eggs & Ram, purchased services – 45.00; Brett Gruis, certification reimbursement – 58.00; Harlow’s Bus Sales, parts – 1051.97; High Plains Technology, purchased services – 638.00; Hillyard, supplies – 2709.22; Sara Holmberg, supply reimbursement – 18.07; Innovative Office Solutions, supplies – 179.96; Interlakes

Sports Center, purchased services – 85.83; Interstate All Battery, parts – 947.70; IT Outlet, supplies – 204.21; JW Pepper, supplies – 429.94; Andrew Kallemeyn, purchased services – 825.00; Lennox High School, entry fees – 11.00; Lynn, Jackson, Schultz & LeBrun, purchased services – 140.00; Matheson Tri-Gas, supplies – 238.41; MidAmerican Energy, utilities – 8863.74; Midwest Alarm, monitoring – 59.62; NAPA, supplies – 551.41; NASSP, NHS supplies – 35.00; New Century Press, publications – 224.39; North Central Bus, bus parts – 4895.91; North Central International, parts – 132.94; Olson's Pest Technicians, purchased services – 160.00; Parkston School District, tournament expense – 241.48; Pitney Bowes, meter postage – 2000.00; Quadient Leasing, postage meter – 474.18; Roto-Rooter, purchased services – 636.00; Phillip Ryan, supply reimbursement – 119.68; Sanford Health Occupational Medicine, DOT testing – 175.00; SDIAAA, dues/conference registration – 185.40; SDASBO, dues – 75.00; SDHSAA, rule books – 147.00; Southwest Plastic Binding, supplies – 536.10; Staples, supplies – 140.34; T&A Service, purchased services – 257.14; Teachers Pay Teachers, curriculum – 350.00; Teachwell Solutions, purchased services – 2500.00; Time Management Systems, purchased services – 45.00; Unloaded Still/Sure Test, DOT testing – 528.00; Verizon, purchased services – 38.01; Voyager Fleet, gas – 780.33; Xcel Energy, utilities – 14062.15. TOTAL GENERAL FUND CLAIMS – \$78,418.91.

Capital Outlay Fund: Amazon.com, equipment/library books – 937.35; American Fence Company, fencing – 4430.00; BMO Mastercard, Golf Team Products, uniforms – 540.00; Brodart, books – 30.53; Elite Business Systems, copiers – 863.60; Foreman Sales & Service, equipment – 3450.00; Chad Grotewold, equipment – 209.00; High Plains Technology, equipment – 7978.00; Mackin Book Company, books – 315.03; Seesaw Learning, software – 1386.00; Sunburst Digital, software – 750.00; U.S. Bank, Capital Outlay certificate interest – 124697.88; Westlake Media, furnishings – 611.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$146,198.39.

Special Education Fund: Amazon.com, supplies – 29.99; Bright Solutions, materials – 364.95; Children's Home Society, purchased services – 4637.51; County Fair, supplies – 50.51; Cubby's, gas – 1178.90; DR Ace Hardware, supplies – 27.91; Katie Diez, mileage – 14.70; Goodcare, purchased services – 11133.45; Harlow's Bus Sales, parts – 806.35; Interstate All Battery, parts – 161.95; Lifescape, purchased services – 9331.00; NAPA, supplies – 426.96; North Central International, parts – 132.94; Melissa Nygard, supply reimbursement – 159.49; PLEC, purchased services – 7268.97; SD Dept. of Human Services, purchased services – 5712.85; T&A Service, purchased services – 616.13. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$42,054.56.

Food Service Fund: Lunchtime Solutions, purchased services – 72770.31. TOTAL FOOD SERVICE FUND CLAIMS - \$72,770.31.

Enterprise Fund: Amazon.com, Haven supplies – 170.37; BMO MasterCard (Sam's Club, Haven supplies – 297.69; Casey's, Haven supplies – 25.78); Cole Papers, Haven supplies – 632.84; Taylor Delker, Haven mileage – 55.60; River Community Church, Haven rent/repairs – 1600.00; Verizon, Haven cell phone service – 71.57. TOTAL ENTERPRISE FUND CLAIMS - \$2,853.85.

Payroll: Elementary – 119160.66; Middle School – 87964.70; High School – 95962.91; LEP – 350.70; Title I – 5425.97; Social Services – 2898.32; Guidance – 15541.92; Health – 4718.76; Library – 7812.23; Technology – 16046.29; BOE – 2341.40; General Administration – 14169.63; School Administration – 37251.77; Business Office – 10176.66; Maintenance – 29522.94; Transportation –

19087.74; Cocurricular Activities – 19307.22; Special Education – 106278.03; Food Service – 1918.14; Before/After School Enterprise Fund – 15551.59; ACT Prep Enterprise Fund – 1363.78. TOTAL PAYROLL EXPENSE– \$612,851.36.

B. March 2021 **Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay Fund	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 3/1/2021	\$1,731,296.21	\$2,852,552.69	\$86,751.64	\$2,959,757.67	\$188,357.85	\$87,097.50	\$148,958.21
<b>Receipts:</b>							
Taxes	\$78,521.40	\$71,108.11	\$42,989.56	\$25,389.71			
Tuition & Fees	160.00					\$2,550.00	
Interest	10.25	25.48	.28	1.54	\$1.25	.57	\$1.31
Food Service Sales					12,377.99		
Pupil Activities	2,770.31						12,203.23
OST Programs						14,909.00	
Donations/Contributions	2,518.06	2,500.00					
Rentals	196.49						
Charges for Services	1,414.93		2,921.72				
Other Local Sources	356.00						
County Sources	3,341.84						
State Grants	296,069.21		3,987.00			490.68	
Federal Grants	64,578.00	123,572.00	39,970.00		56,495.00		
Federal Grant Reallocation	-179,462.00	171,515.00	7,947.00				
Total Receipts	\$270,474.49	\$368,720.59	\$97,815.56	\$25,391.25	\$68,874.24	\$17,950.25	\$12,204.54
Total Disbursements	-\$550,842.43	-\$21,709.11	-\$130,189.12	-\$0.00	-\$64,007.62	-\$18,023.58	-\$12,866.40
Cash Balance, 3/31/2021	\$1,450,928.27	\$3,199,564.17	\$54,378.08	\$2,985,148.92	\$193,224.47	\$87,024.17	\$148,296.35

C. **Authorizations and Ratifications – Personnel Report**

1. **Resignation:** Dillon Dahl, high school teacher, effective at the end of the 2020-2021 school year.
2. **2021-2022 Employment:** Kevin Ratzsch, middle school teacher - \$39,515.00; Riley Duncanson, middle school teacher - \$39,515.00.

Updated CDC guidance and the Return to Learn Plan were discussed.

**21-091** Motion by Bollock, seconded by LeBrun, to allow teachers to determine their own terms for the use of **desk shields** in their classrooms. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-092** Motion by Weiland, seconded by Traill, to acknowledge the **FY2020 audit report** from KMWF. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-093** Motion by Traill, seconded by Bollock, to approve **camp fees and stipends** for activities that will be conducted in summer 2021. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-094** Motion by LeBrun, seconded by Randall, to set the fee for **summer drivers' education** at \$170.00 for district students and \$210.00 for out-of-district students, and to pay the drivers' education instructors \$35.00 per hour for instructional time up to 35 hours and \$100.00 per student for driving time. Class size will be limited, and preference will be given to Dell Rapids public school students, followed by other resident students. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-095** Motion by Traill, seconded by Weiland, to approve the 2021-2022 ASBSD Protective Trust **health insurance renewal** and participation agreement. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-096** Motion by Traill, seconded by Weiland, to approve the 2021-2022 ASBSD Protective Trust **workers' compensation insurance renewal** and participation agreement. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-097** Motion by LeBrun, seconded by Bollock, to change the designated **truant officer** from the superintendent to the high school principal. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-098** Motion by Traill, seconded by Randall, to authorize the **transfer of \$294,446.00 to the QSCB Debt Service Sinking Fund** from the Capital Outlay Fund. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-099** Motion by Weiland, seconded by LeBrun, to cast a vote for Tom Farrell in the **ASBSD election** for southeast area director. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-100** Motion by Traill, seconded by Bollock, to approve a resolution authorizing 2021-2022 **membership in the South Dakota High School Activities Association**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

The board held a first reading of revisions to policy IKF – Graduation Requirements.

**21-101** Motion by Traill, seconded by Weiland, to go into **executive session** at 7:38 p.m. in accordance with SDCL 1-25-2(4) and SDCL 1-25-2(1). Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 8:50 p.m.

The superintendent's report was given:

- Transportation planning
- AdvancED survey
- District and building level goals
- Early learners' community

The next regular school board meeting will be May 10, 2021 at 7:00 p.m.

**21-102** Motion by LeBrun, seconded by Randall, to adjourn the meeting at 9:05 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

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Matthew Weiland, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)