

School Board Proceedings
Dell Rapids School District 49-3
March 11, 2019

The Dell Rapids School District Board of Education met Monday, March 11, 2019 at 7:00 p.m. in the middle school/high school library with the following members present: Jacque LeBrun, Troy Randall, Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: none.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Matt Larson; Mindy Lafontaine; Karla Pulscher; Scott Headrick; Kari Hettinger; Denise Cavigielli; Sam Cavigielli; Eve Pickard; Max Lamer; Craig Jorgensen; Jacob Vogel; Andrew Weiland; Mitchell Klinkenborg; Gage Carr.

President Weiland called the meeting to order at 7:01 p.m. and the Pledge of Allegiance was recited.

19-080 Motion by Traill, seconded by Schumaker, to approve the **minutes** of the February 11, 2019 school board meeting. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no audience comments.

19-081 Motion by Randall, seconded by Traill, to approve the **agenda** with the addition of 9.A (2) – 2019-2020 School Calendar. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no conflict of interest disclosures.

Staff/student recognition was moved to the end of the agenda.

19-082 Motion by Traill, seconded by LeBrun, to approve the **consent agenda**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

A. Payment of March Claims.

General Fund: Ace Hardware, supplies – 309.72; Ace Towing, purchased services – 393.75; Amazon.com, supplies – 1788.27; Argus Leader, publications – 251.23; Asset Genie, supplies – 739.00; Automatic Building Controls, purchased services – 1609.19; Baltic School District, Region BBB – 133.66; Blick Art Materials, supplies – 72.00; BMO Mastercard (Samuel French, musical supplies – 300.00); Brandon Valley School, entry fees – 180.00; BX Civil & Construction, purchased services – 5597.50; Carroll Institute, purchased services – 515.00; Casey's, guidance supplies – 64.50; City of Dell Rapids, water/sewer fee – 1108.13; Clubhouse Hotel, lodging – 390.00; Country Inn & Suites, state wrestling lodging – 2129.00; County Fair, supplies/catering – 241.55; Crescent Electric, supplies – 212.44; Cubby's, fuel – 695.47; Cummins Central Power, repair parts – 1369.70; Dakota Potters Supply, supplies – 64.00; Daktronics, supplies – 50.00; Ashes Dean, meal reimbursement – 64.00; DR Coop Grain, repair parts – 15.10; DR Agency Fund, reimburse for background check/officials/postage/state wrestling meals – 2412.84; Jill Dvorak, mileage – 10.08; Elite Business Systems, copiers/supplies – 1142.69; Garbage N More, garbage removal – 1200.00; Golden West, telephone service – 864.13; Green Eggs & Ram, supplies – 144.80; Karla Gruis, credit reimbursement – 125.00; Heiman Fire Equipment, purchased services – 275.50; High Plains Technology, purchased

services – 440.68; Hillyard, supplies/repair parts – 332.90; Interstate All Battery, repair parts – 418.90; IState Truck Center, repair parts – 176.79; Johnson Controls, purchased services – 6086.59; Craig Jorgensen, meal reimbursement – 90.00; Library Store, supplies – 982.09; Jennifer Mason, credit reimbursement – 45.00; Matheson Tri-Gas, supplies – 80.14; MidAmerican Energy, utilities – 9793.80; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 357.31; North Central Bus Sales, repair parts – 3272.96; Olson’s Pest Technicians, purchased services – 160.00; Pfeifer Implement, repair parts – 568.88; PLEC, purchased services – 127.07; Prostrollo Auto Mall, repair parts – 150.17; Revier Pressure Washers, repair parts – 180.00; Roosevelt High School, Region Wrestling – 180.94; Tom Scherff, DOT physical reimbursement – 150.00; School Specialty, supplies – 21.36; SDASBO, registration – 75.00; SDHSAA, supplies – 121.00; Sky Technologies, repairs – 647.96; Sport Scope, FB camera renewal – 849.00; Staples Business Advantage, supplies – 130.78; Josh Stukel, purchased services – 60.00; Swier Law Firm, purchased services – 1147.50; Theater World Backdrops, supplies – 650.00; TPRS Books, supplies – 285.00; UPS, supplies – 44.28; USD, registration fees – 30.00; Voyager Fleet, fuel – 5619.57; West Central School, Region GBB – 113.20; Wheelco, repair parts – 446.60. TOTAL GENERAL FUND CLAIMS – \$58,361.34.

Capital Outlay Fund: Amazon.com, equipment – 1130.52; Avera Heart Hospital, equipment – 3027.00; Barnes and Noble, books – 472.60; Brodart, books – 56.40; DR Custom Trailers, metal for chair racks – 274.15; Elite Business Systems, copiers – 863.60; Junior Library Guild, books – 2.20; Learning A-Z, software – 5472.45; Riverside Technologies, equipment – 850.00; Swank Movie Licensing, subscription – 990.00; Unesco, purchased services – 100000.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$113,138.92.

Special Education Fund: Amazon.com, supplies – 23.78; County Fair, supplies – 72.69; Cubby’s, fuel – 1088.58; Dakota Auto Parts, repair parts – 199.00; Goodcare, purchased services – 6520.50; Lifescape, purchased services – 11577.00; NAPA, bus maintenance supplies – 81.42; PLEC, purchased services – 4755.24; R&R Mobility, supplies/repairs – 801.22; SD Dept. of Human Services, Lifescape services – 7096.17. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$32,215.60.

Food Service Fund: Lunchtime Solutions, purchased services – 43367.59. TOTAL FOOD SERVICE FUND CLAIMS - \$43,367.59.

Enterprise Fund: Ace Hardware, Haven supplies – 35.97; Cole Papers, Haven supplies – 359.72; County Fair, Haven supplies – 17.93; Carrie Nirva, Haven training reimbursement – 15.98; Samantha Price, Haven training reimbursement – 15.68; River Community Church, Haven rent – 1500.00; Jennifer Ruesink, ACT Prep book reimbursement – 921.01; Verizon, Haven cell phones – 73.58. TOTAL ENTERPRISE FUND CLAIMS - \$2,939.87.

Payroll: Elementary – 110702.37; Middle School – 87874.39; High School – 85433.82; LEP – 1372.28; Title I – 9474.98; Guidance – 15067.46; Health – 4552.25; Library – 4164.10; Technology – 17061.74; General Administration – 14086.14; School Administration – 30991.94; Business Office – 9333.88; Maintenance – 26644.80; Transportation – 13254.50; Cocurricular Activities – 25439.21; Special Education – 84565.76; Before/After School Enterprise Fund – 10942.66. TOTAL PAYROLL EXPENSE– \$550,962.28.

B. February 2019 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 2/1/19	\$1,159,140.30	\$3,050,934.46	\$130,189.32	\$47,051.74	\$2,762,069.03	\$259,802.98	\$104,084.62	\$130,520.50
Receipts:								
Taxes	\$23,586.88	\$27,336.45	\$15,116.36		\$10,774.09			
Tuition & Fees	200.00							
Interest	29.28	382.28	3.07	\$3.59	209.72	\$28.72	\$13.02	\$10.23
Food Service Sales						31,323.79		
Pupil Activities	4,622.18							17,373.75
OST Programs							12,705.50	
Donations/Contributions	3,602.00							
Rentals	840.00							
Charges for Services	1,389.46		2,745.53					
Other Local Sources	4,126.13	30.00						
County Sources	2,516.41							
State Grants	364,407.75		10,012.00				765.94	
Federal Grants	32,799.29		29,731.00			13,613.39		
Total Receipts	\$438,119.38	\$27,748.73	\$57,607.96	\$3.59	\$10,983.81	\$44,965.90	\$13,484.46	\$17,383.98
Total Disbursements	-\$573,786.35	-\$157,753.83	-\$135,688.11	-\$0.00	-\$0.00	-\$115,849.39	-\$16,974.78	-\$20,179.41
Cash Balance, 2/28/19	\$1,023,473.33	\$2,920,929.36	\$52,109.17	\$47,055.33	\$2,773,052.84	\$188,919.49	\$100,594.30	\$127,725.07

C. Authorizations and Ratifications.

1. **Surplus** – declare obsolete Title grant equipment as surplus for disposal (per list).
2. **Student Report** – approve open enrollment applications #20-04 through #20-07.
3. **Personnel Report:**
 - a. Resignation – Makell Roth, Haven – effective 3/15/19
 - b. Employment – Sara Schoeberl, paraprofessional – \$13.50/hour
 - c. Employment – Tyra Harrington, Haven - \$9.10/hour
 - d. Resignation – Margo Beukelman, FY2020 assistant high school volleyball coach
 - e. Employment – Dillon Dahl, FY2020 assistant high school volleyball coach

The board discussed the number of snow days taken to date in 2018-2019 and the possibility of adding pre-determined make-up days on the 2019-2020 school calendar.

19-083 Motion by Weiland, seconded by LeBrun, to **amend the 2018-2019 school calendar** to make March 27, 2019 a full day of school for students, instead of an early release day, and to make May 22, May 23, and May 24 instructional days for students. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

President Weiland noted that the calendar could be amended again if more snow days are taken. Superintendent Schultz noted that teachers are contracted for 178 days and inservice days will be planned to fulfill the total number of contract days.

A survey will be sent to parents requesting input on adding built-in snow days to the 2019-2020 school calendar.

19-084 Motion by Schumaker, seconded by Traill, to approve a contract with Jeff Welbig for summer 2019 football field **mowing services** for \$5,500.00. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-085 Motion by Traill, seconded by Schumaker, to approve the request from Dell Rapids Education Association to be the designated **bargaining unit** for 2019-2020 negotiations. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-086 Motion by Schumaker, seconded by Randall, to appoint Jerry Fox, Mary Fox, Sue Hovey, Judy Lindberg, and Marianna Finn as election officials for the **April 9, 2019 school board election**, set pay at \$10.00 per hour, and designate the Dell Rapids Lutheran Church as the voting place for all precincts. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-087 Motion by Weiland, seconded by Traill, to appoint Troy Randall to represent the school board at the Dell Rapids **board of equalization** meeting on March 19, 2019 at 7:30 p.m. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

The board discussed 2019-2020 staff positions for which funding and duties have not been finalized.

19-088 Motion by Traill, seconded by Schumaker, to not renew the **contract** of Anne Ditter, part-time Title I teacher, for the 2019-2020 school year and give notice to her of the Board decision. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-089 Motion by Schumaker, seconded by Randall, to not renew the **contract** of Julie Barber, for part-time DAPE service teaching, for the 2019-2020 school year and give notice to her of the Board decision. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-090 Motion by LeBrun, seconded by Randall, to not renew the **contract** of Jessica Stroschein, part-time high school English teacher, for the 2019-2020 school year and give notice to her of the Board decision. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Superintendent Schultz gave a legislative update and reported on a community wide coalition activity – Portrait of a Dell Rapids Graduate.

The board recognized and congratulated Coach Jorgensen and wrestlers who qualified for or placed in the State A Wrestling Tournament: Jacob Vogel (4th place), Andrew Weiland (8th place), Mitchell Klinkenborg, Sam Cavigielli, Max Lamer, Gage Carr, and Kenyon Lowman.

Board Comments: The board discussed determination of school late starts and cancellations due to inclement weather. Superintendent Schultz reviewed emergency bus route and rural parent notification procedures. For the safety of children, single lane roads and wind chill temperatures are taken into consideration.

The next regular board meeting is April 8, 2019 at 7:00 p.m.

19-091 Motion by Randall, seconded by Traill, to adjourn the meeting at 8:03 p.m. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)