

School Board Proceedings
Dell Rapids School District 49-3
December 14, 2020

The Dell Rapids School District Board of Education met Monday, December 14, 2020 at 7:00 p.m. in the high school media center with the following members present: Lee Bollock, Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jeff Dvorak, Activities Director/Facility Manager; Heath Hansen; Lacey Tebay; Lucas Berg.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

21-053 Motion by Traill, seconded by LeBrun, to approve the **minutes** of the November 9, 2020 school board meeting. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Audience Comments: None.

21-054 Motion by Traill, seconded by Bollock, to approve the **agenda** as published. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

Lucas Berg was recognized for his participation in the Educators Rising national organization and congratulated on his election as president of the South Dakota chapter.

21-055 Motion by Traill, seconded by Randall, to approve the **consent agenda**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of **December Claims**.

General Fund: Amazon.com, supplies – 1932.51; AssetGenie, supplies – 816.10; BMO Mastercard (Surpass Hosting, website fee – 204.00; Avera, plant – 29.82); Brainpop, materials – 230.00; Bright Arrow Technologies, purchased services – 1140.00; BX Civil and Construction, purchased services – 600.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 1382.29; Cole Papers, supplies – 1596.80; Companion Corporation, supplies – 65.00; Convergent Technologies, purchased services – 200.00; County Fair, supplies – 446.45; Crescent Electric, supplies – 456.40; Cubby’s, gas – 2066.78; Dakota Auto Parts, repair parts – 39.48; Dauby’s Sports Center, supplies – 1818.80; DR Ace Hardware, supplies – 1767.73; DR Lumber, supplies – 502.21; Dells Electric, purchased services – 245.00; Dells Plumbing, purchased services – 12117.60; DR Agency Fund, reimburse background checks/postage – 136.98; DR Chamber of Commerce, dues – 50.00; Jeff Dvorak, course reimbursement – 35.00; Jill Dvorak, mileage reimbursement – 13.86; Elite Business Systems, copiers/supplies – 1065.35; Flyer Engraving, supplies – 310.50; Garbage N More, garbage removal – 1140.00; Mike Geraets, DOT physical reimbursement – 150.00; Golden West, telephone service – 1005.44; Green Eggs & Ram, repairs – 1027.47; High Plains Technology, purchased services – 549.00; Hillyard, supplies – 4508.64; Hobart, repairs – 581.68; IOS, supplies – 934.57; Jostens, supplies – 1016.04; JW Pepper, supplies – 837.98; K-Scale, repairs – 85.00; Terry Klein, DOT physical reimbursement – 150.00; The Library Store, supplies – 158.39; Mac’s, supplies – 68.81; Mason Jar,

plant – 37.28; Matheson Tri-Gas, supplies – 153.30; MidAmerican Energy, utilities – 3621.29; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 428.45; New Century Press, publications – 252.77; North Central Bus, parts – 1090.00; North Central International, maintenance supplies – 39.52; Northern Truck, repair parts – 507.73; Olson’s Pest Technicians, purchased services – 160.00; Par Land Holdings, rentals – 1444.36; Penning Repair, purchased services – 35.97; Playscripts, Inc., materials/royalties – 456.08; Popplers Music, supplies/repairs – 265.11; Poppys Popcorn, supplies – 430.56; Prairie Fire Solutions, purchased services – 418.00; Prostrollo Auto Mall, repairs – 811.23; Magen Richeal, course reimbursement – 35.00; Roto-Rooter, purchased services – 526.00; Sanford Health Occupational Medicine, DOT testing – 170.00; Peter Schmidt, course reimbursement – 35.00; School Specialty, supplies – 11.10; SDSLHA, ad – 85.00; Sign & Design Labeling, supplies – 128.00; Sioux Falls Christian School, region VB – 325.50; Keith Skatvold, DOT physical reimbursement – 71.25; SDHSAA, oral interp fees – 76.02; Stan Houston, supplies – 467.39; Staples, supplies – 434.32; Teachers Pay Teachers, digital resources – 275.00; Titan Machinery, repair/maintenance parts – 970.20; Shannon Tjaden, course reimbursement – 35.00; The Training Room, supplies – 50.78; Twin City Hardware, supplies – 72.77; Unloaded Still/Sure Test, DOT testing – 274.00; Verizon, purchased services – 38.01; Voyager Fleet, gas – 1022.33; Wheelco, bus maintenance supplies – 676.40; Xcel Energy, utilities – 13712.75. TOTAL GENERAL FUND CLAIMS – \$71,697.77.

Capital Outlay Fund: Amazon.com, books/equipment – 2149.54; Apex Learning, licenses – 160.00; Apple, Inc., equipment – 30236.00; BMO Mastercard (Go Formative, software – 135.00; Pond5, licenses – 117.00); Connecting Point, equipment – 20987.54; Elite Business Systems, copiers – 863.60; High Plains Technology, equipment – 123924.00; Junior Library Guild, books – 76.00; The Library Store, equipment – 235.77; Teacher Innovations, software – 256.50; U.S. Bank, certificate principal/interest – 126427.50. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$305,568.45.

Special Education Fund: Apex Learning, materials – 160.00; Children’s Home Society, purchased services – 4524.40; County Fair, supplies – 55.93; Cubby’s, gas – 703.45; Dakota Auto Parts, repair parts – 119.10; DR Ace Hardware, supplies – 218.82; Goodcare, purchased services – 9208.08; Lifescape, purchased services – 10696.50; NAPA, supplies – 192.09; PLEC, purchased services – 4938.52; SD Dept. of Human Services, purchased services – 6324.94. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$37,141.83.

Debt Service Fund: U.S. Bank, bond principal/interest/fees – 220438.75. TOTAL DEBT SERVICE FUND CLAIMS - \$220,438.75.

Capital Projects Fund: Asphalt Surfacing Company, purchased services – 11442.46; Peska Construction, purchased services – 38066.20. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$49,508.66.

Food Service Fund: BMO Mastercard, Central Restaurant, supplies – 112.84; Lunchtime Solutions, purchased services – 59316.04. TOTAL FOOD SERVICE FUND CLAIMS - \$59,428.88.

Enterprise Fund: Amazon.com, Haven supplies – 268.66; BMO MasterCard (Sam’s Club, Haven supplies – 306.76; Oriental Trading, Haven supplies – 86.82; Dells Theatre, Haven supplies – 44.00); County Fair, Haven supplies – 153.75; Taylor Delker, Haven mileage/training reimbursement – 103.40; DR Community Ambulance, purchased services – 180.00; River Community Church, Haven

rent – 1580.00; Verizon, Haven cell phone service – 71.17; Wyhe’s Choice, fundraiser – 2650.92.
TOTAL ENTERPRISE FUND CLAIMS - \$5,445.48.

Payroll: Elementary – 116780.55; Middle School – 88246.99; High School – 97549.47; LEP – 259.88; Title I – 5425.97; Social Services – 2898.32; Guidance – 15533.70; Health – 4718.76; Library – 7445.76; Technology – 17474.91; General Administration – 14054.71; School Administration – 35640.20; Business Office – 10061.73; Maintenance – 31263.52; Transportation – 18430.37; Cocurricular Activities – 23323.05; Special Education – 100605.91; Before/After School Enterprise Fund – 13276.06. **TOTAL PAYROLL EXPENSE– \$602,989.86.**

B. November 2020 Financial Report.

**Statement of Cash Receipts,
 Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 11/1/2020	\$1,457,649.48	\$2,756,412.12	\$511.96	\$3,348,597.83	\$177,513.99	\$102,079.66	\$151,819.08
Receipts:							
Taxes	\$707,627.49	\$658,481.37	\$380,420.08	\$151,344.61			
Tuition & Fees	5,705.64						
Interest	7.56	19.98	.05	4.68	\$1.16	\$.67	\$1.27
Food Service Sales					9,300.34		
Pupil Activities	3,182.00						3,589.48
OST Programs						13,927.00	
Donations/Contributions						7,241.50	
Rentals							
Charges for Services	3,095.30		3,735.95				
Other Local Sources	110.99	445.00					
County Sources	3,092.59						
State Grants	301,742.00		12,253.00			735.41	
Federal Grants	20,437.00	9,189.52	39,284.00		52,870.82		
Total Receipts	\$1,045,000.57	\$668,135.87	\$435,693.08	\$151,349.29	\$62,172.32	\$21,904.58	\$3,590.75
Total Disbursements	-\$623,060.73	-\$487,169.17	-\$136,685.19	-\$0.00	-\$59,117.82	-\$17,162.37	-\$7,161.46
Sub-Total, 11/30/2020	\$1,879,589.32	\$2,937,378.82	\$299,519.85	\$3,499,947.12	\$180,568.49	\$106,821.87	\$148,248.37
Interfund Loan Repayment	\$95,598.05		-\$95,598.05				
Cash Balance, 11/30/2020	\$1,975,187.37	\$2,937,378.82	\$203,921.80	\$3,499,947.12	\$180,568.49	\$106,821.87	\$148,248.37

C. Authorizations and Ratifications

1. Declare 160 high school football jerseys as surplus with a value of \$50 or less and authorize their sale.

2. Personnel Report:

- a. **Employment** – Katie Diez, SLP – \$31,053.50 (partial year).
- b. **Employment** – Sierra Hansen, paraprofessional – \$13.50/hour.
- c. **Wage Adjustment** – Joshua Heinemann, Haven – add \$4.50/hour to September, October, and November wages for Haven Activities Coordinator coverage.

21-056 Motion by LeBrun, seconded by Traill, to approve a 2020-2021 calendar amendment to begin Christmas break at the end of the school day on December 18, and to consider December 21-22 as paid holidays for all regular staff. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Superintendent Schultz reviewed changes in the SD Department of Health and CDC quarantine guidelines.

Motion by Bollock, seconded by Traill, to amend the District's Return to Learn plan with updated CDC guidelines and a 10-day requirement for monitoring/masking.

Superintendent Schultz stated the facility committee met on December 8, 2020 to discuss youth sports opportunities and Dell Rapids School facility use. Representatives from the Youth Wrestling Club spoke in favor of allowing their club to use school facilities, and Superintendent Schultz indicated she had received two other letters requesting that facilities be opened for youth activities. Several reasons were noted by the facility committee as to why they were unable to recommend changes to the Return to Learn facility use plan.

No motion was made to change the Return to Learn plan, so the facility use component will remain the same.

Superintendent Schultz reported on the status of parallel learning and options for virtual instruction.

21-057 Motion by Traill, seconded by Bollock, to approve the second reading and adoption of revised policies ACAA – Sexual Harassment, ACAA-R – Regulations, and ACAA-E – Complaint Form. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

The superintendent's report was given:

- Immunity bill
- Governor Noem's recommendation for 2021-2022 state aid
- Executive order for relief from certain 2020-2021 accountabilities
- FFCRA expiration
- Grant applications – Clean Diesel, Homeland Security, Prairie Rose
- National conference presentations (virtual)
- School board election date options

Committee reports and board comments were heard. The middle school/high school renovation project has been completed with the exception of a flooring issue. Appreciation was expressed for Big Sioux Media coverage of student activities.

The next regular school board meeting will be January 11, 2021 at 7:00 p.m.

21-058 Motion by Traill, seconded by Bollock, to adjourn the meeting at 8:12 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Matthew Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)