

**School Board Proceedings
Dell Rapids School District 49-3
December 10, 2018**

The Dell Rapids School District Board of Education met Monday, December 10, 2018 at 7:00 p.m. in the middle school/high school library with the following members present: Jacque LeBrun, Troy Randall, Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: none.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary Principal; Brandon Wenzel; Marlana Wenzel; Matt Larson; Paige Krumm; Kate Jaycox; Maria Jackson.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

19-054 Motion by Traill, seconded by Schumaker, to approve the **minutes** of the November 12, 2018 school board meeting. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no audience comments.

19-055 Motion by Schumaker, seconded by LeBrun, to approve the **agenda** as published. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no conflict of interest disclosures.

Superintendent Schultz gave an explanation of the Educators Rising program that is being started in Dell Rapids High School. Educators Rising is a national membership organization that provides high school students with opportunities to experience teaching and build skills to become successful educators. Three of the students who have signed up for the program were introduced to the board.

19-056 Motion by Randall, seconded by Traill, to approve the **consent agenda**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

A. Payment of December Claims.

General Fund: Ace Hardware, supplies – 971.80; Amazon.com, supplies – 335.92; Anderson Publications, ad – 12.00; Argus Leader, publications – 218.46; Blick Art Materials, supplies – 14.70; BMO Mastercard (Subway, state football meals – 375.50; Scholastic, supplies – 24.00); Brandon Valley School, entry fees – 98.78; Butler Machinery Company, maintenance supplies – 37.20; Ronald Caldwell, DOT physical reimbursement – 85.00; Canton School District, entry fees – 90.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer fee – 1357.18; Convergent Technologies, purchased services – 1772.36; County Fair, supplies – 32.06; Cubby's, fuel – 2814.91; Dakota Auto Parts, supplies – 59.29; Dauby's Sports Center, supplies – 1543.50; DRHS Football Club, field cleanup – 300.00; DR Lumber, supplies – 685.54; Dells Electric, purchased services – 2837.89; Dells Plumbing, purchased services – 147.72; DR Agency Fund, reimburse for background check/entry fees/state event meals – 366.75; Jill Dvorak, mileage – 22.26; Elite Business Systems, copiers – 833.33; Darlene Feehan, supply reimbursement – 33.44; Garbage N More, garbage removal – 1080.00; Mike Geraets, DOT physical reimbursement – 150.00; Golden West, telephone service – 925.81; Green Eggs & Ram, supplies – 74.99; High Plains Technology, purchased services/supplies – 658.00; Hillyard, supplies – 1262.09; Jordan Huska, end-of-year football gathering – 75.00; Jaymar, supplies – 216.00; Johnson Controls, purchased services – 3073.17; JW Pepper, supplies – 348.40; Kibble Equipment, parts – 294.26; Terry

Klein, DOT physical reimbursement – 150.00; KMWF, purchased services – 8000.00; Sherry Koopman, supply reimbursement – 42.96; Kut & Kill, purchased services – 300.00; Lakeshore Learning, supplies – 111.47; MailFinance, postage meter – 474.18; Marenem, supplies – 305.25; Matheson Tri-Gas, supplies – 85.10; MidAmerican Energy, utilities – 4376.10; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 397.65; NASCO, supplies – 808.08; North Central Bus Sales, repair parts – 2721.89; Olson’s Pest Technicians, purchased services – 140.00; Playscripts, Inc., supplies – 266.90; Popplers Music, supplies – 49.60; Prairie Coach Trailways, state football buses – 1600.00; PLEC, purchased services – 71.85; Ramkota, lodging – 200.00; Really Good Stuff, supplies – 121.48; Roemen’s Automotive, purchased services – 51.45; Jennifer Ruesink, supply reimbursement – 30.34; SASD, registration – 25.00; Scholastic, subscription – 164.73; School Specialty, supplies – 304.27; Summer Schultz, lodging reimbursement – 103.38; SDMEA, audition fee – 9.00; Staples Business Advantage, supplies – 24.08; Swier Law Firm, purchased services – 225.00; Teachers Pay Teachers, supplies – 82.99; Kate Telkamp, supply reimbursement – 4.98; The Training Room, supplies – 337.02; UPS, supplies – 21.98; Video Plus, supplies – 14.89; Virg’s Service, repairs – 125.04; Volunteers of America, registrations – 200.00; Voyager Fleet, fuel – 2664.91; Wheelco, parts – 1379.18; Xcel Energy, utilities – 14660.38. TOTAL GENERAL FUND CLAIMS – \$64,451.06.

Capital Outlay Fund: Amazon.com, books/equipment – 2338.62; BMO Mastercard, SurpassHosting, website – 204.00; Crescent Electric, equipment – 649.52; Daktronics, equipment – 1512.00; Dougherty & Company, C.O. certificate fees – 600.00; Elite Business Systems, copiers – 863.60; Eseind, security equipment – 25500.00; First National Bank, certificate interest – 1657.50; High Plains Technology, equipment – 5015.00; IXL Learning, software – 6100.00; Junior Library Guild, books – 88.00; Learning A-Z, software – 169.95; School Outfitters, equipment – 118.19; School Specialty, equipment – 541.56; Unesco, purchased services – 100000.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$145,357.94.

Special Education Fund: Ace Hardware, supplies – 89.82; Amazon.com, supplies – 156.59; Renae Christensen, supply reimbursement – 62.00; County Fair, supplies – 253.83; Cubby’s, fuel – 1273.32; Dakota Auto Parts, supplies – 156.06; DR Lumber, supplies – 54.33; Dells Farm & Tire, repairs – 15.00; Goodcare, purchased services – 7755.75; Lifescape, purchased services – 8391.00; Mac’s, supplies – 53.53; NAPA, bus maintenance supplies – 102.99; North Central Bus, repair parts – 858.00; PLEC, purchased services – 4445.17; R&R Mobility, purchased services – 80.00; SD Dept. of Human Services, Lifescape purchased services – 1602.36. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$25,349.75.

Bond Redemption Funds: First National Bank, MS bond interest – 3052.50; First National Bank, ES bond principal/interest/fees – 614056.28. TOTAL BOND REDEMPTION FUND CLAIMS - \$617,108.78.

Food Service Fund: Dells Plumbing, repairs – 2339.30; Hobart, repairs – 172.00; Lunchtime Solutions, purchased services – 60723.00. TOTAL FOOD SERVICE FUND CLAIMS - \$63,234.30.

Enterprise Fund: BMO MasterCard (Dells Theatre, Haven admissions – 367.50; Sam’s Club, Haven supplies – 300.67; Walmart, Haven supplies – 161.34); County Fair, Haven supplies – 61.22; River Community Church, Haven rent – 1500.00; Verizon Wireless, Haven phones – 78.06; Wyhe’s Choice, Haven fundraising supplies – 7659.50. TOTAL ENTERPRISE FUND CLAIMS - \$10,128.29.

Payroll: Elementary – 111808.08; Middle School – 88670.01; High School – 88906.66; LEP – 2761.19; Title I – 9467.00; Guidance – 15009.37; Health – 4552.25; Library – 5876.93; Technology – 17043.64; General Administration – 14203.55; School Administration – 34416.80; Business Office – 9449.78; Maintenance – 24680.15; Transportation – 14542.98; Cocurricular Activities – 22552.33; Special Education – 102754.04; Before/After School Enterprise Fund – 11432.28. **TOTAL PAYROLL EXPENSE**– \$578,127.04.

B. November 2018 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 11/1/18	\$929,230.56	\$2,750,536.53	\$539.91	\$47,038.46	\$2,900,821.25	\$210,991.70	\$105,311.38	\$112,344.10
Receipts:								
Taxes	\$473,306.71	\$483,691.91	\$244,014.97	\$1.46	\$240,517.96			
Tuition & Fees	240.00							
Interest	29.63	371.46	1.06	3.86	249.21	\$26.02	\$13.60	\$10.07
Food Service Sales						47,299.30		
Pupil Activities	3,294.24							25,250.80
OST Programs							10,873.00	
Donations/Contributions	2,018.20						13,228.00	
Rentals								
Charges for Services	1,675.25		3,737.03					
Other Local Sources	279.95		2,500.00					
County Sources	3,228.64							
State Grants	318,606.68		19,954.00				736.00	
Federal Grants	18,366.18	107,106.62	49,187.00			15,920.14		
Total Receipts	\$821,045.48	\$591,169.99	\$319,394.06	\$5.32	\$240,767.17	\$63,245.46	\$24,850.60	\$25,260.87
Total Disbursements	-\$551,262.84	-\$310,577.18	-\$130,923.89	-\$0.00	-\$0.00	-\$63,945.71	-\$15,767.23	-\$19,149.59
Sub-Total, 11/30/18	\$1,199,013.20	\$3,031,129.34	\$189,010.08	\$47,043.78	\$3,141,588.42	\$210,291.45	\$114,394.75	\$118,455.38
Interfund Loan Repayment	\$55,454.78		-\$55,454.78					
Cash Balance, 11/30/18	\$1,254,467.98	\$3,031,129.34	\$133,555.30	\$47,043.78	\$3,141,588.42	\$210,291.45	\$114,394.75	\$118,455.38

C. Authorizations and Ratifications.

1. Surplus Equipment:

- a. **Surplus of no value, authorization of disposal** – Hobart Double Stove Oven; 134 technology items, per list (computers, monitors, printers, projectors, switches, Promethean boards, servers, SANs).
- b. **Surplus with appraised values less than \$500, for sale** – two HP monitors.

2. Student Report – approval of open enrollment application #19-20.

19-057 Motion by Weiland, seconded by Trail, to approve extension of the **Quest Church lease** for the period February 13, 2019 through February 13, 2020. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-058 Motion by Weiland, seconded by Schumaker, to appoint Jeff Traill as ASBSD **LAN representative**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Superintendent Schultz reported on:

- The governor’s budget address
- Legislative preparation

- ESSA milestones and assessment
- Workforce education
- Facility planning and optimization

The transportation committee will meet on December 12th.

The next regular board meeting is January 14, 2018 at 7:00 p.m.

19-059 Motion by Schumaker, seconded by LeBrun, to go into executive session at 7:38 p.m. in accordance with SDCL 1-25-2(4). Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 8:20 p.m.

19-060 Motion by Traill, seconded by Schumaker, to approve the **personnel report**, as amended. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

1. Resignation – Amy Hemmer, SLP – effective 12/21/18 (liquidated damages paid).
2. Resignation – Wendy Bruemmer, grounds maintenance/event custodian – effective 11/28/18.
3. Employment – Robert Adams, grounds maintenance/event custodian - \$16.00/hour.
4. Employment – Carrie Nirva, paraprofessional - \$13.50/hour.
5. Employment – Misty Furness, paraprofessional - \$13.50/hour.
6. Employment – Samantha Price, Haven - \$8.85/hour.
7. Minimum wage increases to \$9.10 per hour, effective January 1, 2019: grounds maintenance workers and Haven employees Cheyenne Adams, Jaden Boyle, Joshua Heinemann, Arial Hoffman, Brooke Klein, Madeline Kringen, Amy Meyer, Adam Nagelhout, Emma Paul, Samantha Price, Sadie Schmitt, Kaela Taubert, Isabella Tesnow, Amanda Tomes, Karsen Welbig.
8. Volunteer coaching approval – Cassie Jorgenson, girls’ basketball.
9. Resignation – Jay Nelson, Elementary Principal/Maintenance Manager – effective December 31, 2018 with the stipulation that HVAC assistance be provided through July 31, 2019.

President Weiland thanked Jay Nelson for his years of service in the Dell Rapids School District.

19-061 Motion by Schumaker, seconded by Traill, to adjourn the meeting at 8:23 p.m. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)