

**School Board Proceedings  
Dell Rapids School District 49-3  
November 9, 2020**

The Dell Rapids School District Board of Education met Monday, November 9, 2020 at 7:00 p.m. in the high school media center with the following members present: Lee Bollock, Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**21-049** Motion by Bollock, seconded by LeBrun, to approve the **minutes** of the October 12, 2020 school board meeting. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**Audience Comments:** None.

**21-050** Motion by Randall, seconded by Traill, to approve the **agenda** with the addition of 12.A.1 - Calendar Adjustment Proposal . Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**Conflict of Interest Disclosures:** None.

The school received a plaque designating the school board as an ASBSD silver level board based on participation in professional development activities.

**21-051** Motion by Traill, seconded by Bollock, to approve the **consent agenda**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of **November Claims**.

General Fund: Amazon.com, supplies – 1919.17; Automatic Building Controls, purchased services – 1390.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 3137.99; Country Inn & Suites, state cheer/cross country lodging – 919.90; County Fair, supplies – 89.34; Cubby’s, gas – 2691.77; Dakota Timing, purchased services – 1175.00; Dauby’s Sports Center, supplies – 37.64; DR Ace Hardware, supplies – 1742.76; Dells Electric, purchased services – 321.52; Dells Farm & Tire, tires – 203.00; Dells Veterinary Services, supplies – 177.40; DR Agency Fund, reimburse background check/officials/supplies/entry fees/meals – 2205.02; Dan Duenwald, purchased services – 400.00; Riley Duncanson, background check reimbursement – 43.25; Jill Dvorak, mileage reimbursement – 13.86; Elite Business Systems, copiers – 833.33; Eseind, purchased services – 695.84; Fiegen Tree Service, purchased services – 9880.00; Foreman Sales & Service, supplies – 465.00; Garbage N More, garbage removal – 1140.00; Garretson School, soccer cooperative – 3385.96; Golden West, telephone service – 1033.63; Green Eggs & Ram, supplies/repairs – 263.49; Heartland Paper, supplies – 3669.22; High Plains Technology, purchased services – 1314.50; Hillyard, supplies – 7804.90; Impact Applications, concussion tests – 120.00; IState Truck Center, supplies – 199.56; Jostens, supplies – 15.27; JW Pepper, supplies – 1619.53; Jeff Krumm, mileage/meals – 412.10; Kut & Kill, purchased services – 350.00; Lacey Rentals, portable restrooms – 280.00; Alan Ljunggren, DOT physical reimbursement – 71.25; Lynn, Jackson, Schultz & Lebrun, purchased services – 200.00; Mac’s, supplies – 463.76; Matheson Tri-Gas, supplies – 257.09; Theresa McMahon, course reimbursement –

35.00; Mid-American Research Chemical, supplies – 44.04; MidAmerican Energy, utilities – 1858.02; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 125.96; New Century Press, publications – 152.69; North Central Bus, parts – 2938.26; Overhead Door Company, purchased services – 359.18; Penning Repair, purchased services – 618.60; Pfeifer Implement, parts – 960.72; Popplers Music, supplies/repairs – 3464.86; Positive Promotions, supplies – 173.10; School Specialty, supplies – 98.56; Sioux Falls Christian School, registrations – 164.98; Staples, supplies – 89.50; Super 8, state golf lodging – 236.00; Swivl, supplies – 95.00; Teachers Pay Teachers, subscription – 4800.00; TASC, purchased services – 1134.30; Verizon, purchased services – 38.01; Voyager Fleet, gas – 437.84; Wheelco, bus maintenance supplies – 710.40; Witte Industries, supplies – 231.16; Xcel Energy, utilities – 15057.93. TOTAL GENERAL FUND CLAIMS – \$85,338.78.

Capital Outlay Fund: Amazon.com, books/equipment – 5171.58; BMO Mastercard (Formative, online tests – 135.00; Network Solutions, domain name – 116.91; Pond 5, music – 99.99); Colliers Securities, continuing disclosure fees – 600.00; David Dobbs Enterprises, equipment – 500.00; Elite Business Systems, copiers – 863.60; Eseind, equipment – 2121.60; I29 Sports, uniforms – 19080.00; Innovative Office Solutions, equipment – 1200.66; Mackin Book Company, books – 639.18; U.S. Bank, certificate principal/interest/fees – 232221.63. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$262,750.15.

Special Education Fund: Children’s Home Society, purchased services – 2375.31; County Fair, supplies – 31.85; Cubby’s, gas – 729.71; DR Ace Hardware, supplies – 27.35; Goodcare, purchased services – 9598.50; Lifescape, purchased services – 13262.00; NAPA, supplies – 184.55; PLEC, purchased services – 5105.17; Prostrollo, parts – 144.82; R&R Mobility, repairs – 408.43; SD Dept. of Human Services, purchased services – 6120.91; Nicole Stukel, supply reimbursement – 345.01; Witte Industries, supplies – 84.04. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$38,417.65.

Capital Projects Fund: Asphalt Surfacing Company, purchased services – 1538.24; Baete-Forseth, purchased services – 90890.05; Design Arc Group, purchased services – 13675.15; Electric Construction Company, purchased services – 21102.20; Eseind, purchased services – 369.04; Johnson Controls, purchased services – 9796.80; ReCom, purchased services – 13980.00; Sky Technologies, purchased services – 18783.34; Unesco, purchased services – 54284.20. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$224,419.02.

Food Service Fund: Ashley Ahlers, refund – 200.00; Lunchtime Solutions, purchased services – 58917.82. TOTAL FOOD SERVICE FUND CLAIMS - \$59,117.82.

Enterprise Fund: BMO MasterCard, Casey’s Haven supplies – 60.15; Abby Cole, Haven refund – 70.00; County Fair, Haven supplies – 55.27; Brooke Klein, Haven training reimbursement – 5.00; River Community Church, Haven rent – 1580.00; Verizon, Haven cell phone service – 63.17. TOTAL ENTERPRISE FUND CLAIMS - \$1,833.59.

Payroll: Elementary – 133721.11; Middle School – 98685.61; High School – 109692.83; LEP – 111.29; Title I – 5425.97; Social Services – 3994.72; Guidance – 17102.94; Health – 5287.01; Library – 7867.75; Technology – 18043.15; General Administration – 14045.43; School Administration – 36813.81; Business Office – 10052.47; Maintenance – 33250.69; Transportation – 20995.40; Cocurricular Activities – 23399.79; Special Education – 98267.54; Before/After School Enterprise Fund – 15328.78. TOTAL PAYROLL EXPENSE– \$652,086.29.

**B. October 2020 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 10/1/2020	\$1,777,290.43	\$2,989,838.38	\$3,262.07	\$3,336,828.62	\$203,888.59	\$100,460.74	\$145,212.60
Receipts:							
Taxes	\$41,534.88	\$35,870.30	\$20,722.71	\$8,247.32			
Tuition & Fees	720.00						
Interest	8.93	24.02	.02	4.71	\$1.45	\$.77	\$1.25
Food Service Sales					16,245.72		
Pupil Activities	1,272.00						16,317.26
OST Programs						10,090.00	
Donations/Contributions							
Rentals							
Charges for Services			3,996.20				
Other Local Sources	2,529.22	4,796.00					
County Sources	3,128.89						
State Grants	298,523.00		12,253.00			690.77	
Federal Grants	2,452.28	29,850.00		3,517.18	15,424.80	6,810.00	
Total Receipts	\$350,169.20	\$70,540.32	\$36,971.93	\$11,769.21	\$31,671.97	\$17,591.54	\$16,318.51
Total Disbursements	-\$574,212.10	-\$303,966.58	-\$135,320.09	-\$0.00	-\$58,046.57	-\$15,972.62	-\$9,712.03
Sub-Total, 10/31/2020	\$1,553,247.53	\$2,756,412.12	-\$95,086.09	\$3,348,597.83	\$177,513.99	\$102,079.66	\$151,819.08
Interfund Loan	-\$95,598.05		\$95,598.05				
Cash Balance, 10/31/2020	\$1,457,649.48	\$2,756,412.12	\$511.96	\$3,348,597.83	\$177,513.99	\$102,079.66	\$151,819.08

**C. Authorizations and Ratifications**

- a. **Resignation** – Kelli DeWaard, SLP, effective 12/23/2020.
- b. **Employment** – Greta Dubbe, Haven Activities Coordinator - \$16.50/hour.
- c. **Surplus Property** – designate the following property as surplus, of no value, and authorize disposal: Promethean boards (11), Bosch camera system controller, Cisco catalyst switch, Sony CD player, HP chromebook, HP computers (17), HP desktop computers (45), HP monitors (87), HP printer, Promethean projectors (15), Denon receiver, MicroTek scanner, Mustek scanner, Altect Lansing speaker, Logitech speaker, Emerson VCT, Panasonic VCR.
- d. **Surplus Property** – designate unsold items from the October surplus sale as having no value to the district and authorize disposal or donation to an appropriate charity or organization.

Superintendent Schultz reported on Abbott BINAX Now rapid tests, the mandatory SDHSAA Return to Play form, and current Return to Learn procedures.

Superintendent Schultz reported on the Large School Group position statements.

The board held a first reading of revised policies ACAA – Sexual Harassment, ACAA-R – Regulations, and ACAA-E – Complaint Form. Julie Wynja was designated as Title IX Coordinator.

The superintendent’s report was given:

- SDHSAA football classification proposal
- DEC grant “handle with care” training
- Review and assessment of the school wellness policy
- Crisis planning
- Unesco (SiteLogic) promotion
- Technology infrastructure upgrades (Coronavirus Relief Funds)

The board was asked to consider closing the school for Christmas break after school on December 18, 2020. This would allow for a full two-week break to deep clean buildings. The consensus of the board

was to move forward with the proposal, as it would promote student and staff safety. The board will take formal action at the December board meeting.

Leadership committee and Prairie Lakes Education Coop reports were given.

The next regular school board meeting will be December 14, 2020 at 7:00 p.m.

**21-052** Motion by Traill, seconded by Bollock, to adjourn the meeting at 8:04 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

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Matthew Weiland, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)