

**School Board Proceedings
Dell Rapids School District 49-3
November 12, 2018**

The Dell Rapids School District Board of Education met Monday, November 12, 2018 at 5:30 p.m. in the middle school/high school library with the following members present: Jacque LeBrun, Troy Randall, Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: none.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary Principal; Fran Ruesink, Middle School Principal; Drew Bunkers, High School Principal; Jeff Schmidt, Transportation Manager; Scott Headrick; Kari Hettinger; Brandon Wenzel; Marlana Wenzel; Matt Larson.

President Weiland called the goal setting work session to order at 5:30 p.m.

Building level accountability reports were given and annual district goals were discussed.

The work session was adjourned at 7:00 p.m.

President Weiland called the regular meeting to order at 7:05 p.m. and the Pledge of Allegiance was recited.

19-047 Motion by Traill, seconded by Schumaker, to approve the **minutes** of the October 8, 2018 school board meeting. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no audience comments.

19-048 Motion by Weiland, seconded by Randall, to approve the **agenda** as published. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Superintendent Schultz presented the board with a notification of interest in a contract for her 2019 spring semester USD adjunct instructor position.

Jeff Schmidt was recognized for his work as transportation manager. The bus fleet recently passed a random DOT inspection with a minimal five point clearance light deduction.

Open enrollment application #19-19 was removed from the consent agenda for consideration after executive session.

19-049 Motion by Randall, seconded by Schumaker, to approve the **consent agenda**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

A. Payment of November Claims.

General Fund: Ace Hardware, supplies –1309.34; Amazon.com, supplies – 2366.11; Argus Leader, publications – 218.46; Augustana, entry fee – 40.00; Julie Barber, conference registration reimbursement – 135.00; Beresford School, entry fee – 75.00; Blick Art Materials, supplies – 170.10; BMO Mastercard, Classical Creations funeral plant – 37.28; Brookings School, entry fee – 30.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer/rubble fee – 1354.24; The Community Center, field trip fee – 60.00; Connecting Point, purchased services – 145.00; Convergint Technologies, purchased services – 918.49; County Fair, supplies – 209.03; Cubby’s, fuel – 4964.43; Dillon Dahl, travel reimbursement – 29.48; Dak XII Conference, dues – 1000.00; Dakota Auto Parts, supplies – 18.84; Dakota Glass Works, purchased services – 1250.00; DSU, presentation fee – 35.00;

Dakota Valley School, entry fees – 80.00; Dauby's, supplies – 62.24; DR Lumber, supplies – 412.10; DR School Lunch, Challenge Day meals – 72.00; DR School Trust & Agency, Region 2A XC fees – 76.85; Dells Electric, purchased services – 621.07; Dells Plumbing, purchased services – 3657.91; DR Agency Fund, reimburse for background check/entry fees/officials/state event meals – 2522.41; Jill Dvorak, mileage – 50.82; Elite Business Systems, copiers – 833.33; Elk Point-Jefferson School, entry fee – 50.00; Foreman Sales & Service, parts – 85.50; G&H Distributing, supplies – 141.00; Garbage N More, garbage removal – 1080.00; Garretson School, entry fee – 40.00; Golden West, telephone service – 884.62; Green Eggs & Ram, supplies – 325.00; Groton School, entry fees – 75.53; Ashton Hanusa, travel reimbursement – 42.92; Hauff MidAmerican Sports, supplies – 51.00; High Plains Technology, purchased services – 400.00; Holiday Inn, All-State Chorus lodging – 965.91; Interlakes Sports Center, purchased services – 76.33; IState Truck Center, supplies – 152.09; J&P Roofing, purchased services – 499.80; Johnson Controls, purchased services – 4847.20; Josten's, supplies – 579.28; Justice Fire & Safety, purchased services – 187.76; JW Pepper, supplies – 797.97; Katie Klaassen, travel reimbursement – 11.00; Alexis Krantz, background check reimbursement – 43.25; Lennox School, entry fee – 100.00; Barb Littel, travel/supply reimbursement – 86.77; Luverne School, entry fee – 75.00; Madison School, entry fee – 50.00; Master Blaster, purchased services – 371.43; Matheson Tri-Gas, supplies – 172.68; McCook School, entry fee – 40.00; Robert Michalscheck, travel reimbursement – 107.00; MidAmerican Energy, utilities – 2505.29; Midwest Alarm, monitoring – 57.62; Music in Motion, supplies – 24.95; NAPA, supplies – 839.07; Network Services Company, repair parts/supplies – 3493.74; North Central Bus Sales, repair parts – 1739.04; North Central International, repair parts – 28.20; Office of Weights and Measures, scale re-certification – 56.00; Parker School, entry fees – 100.00; Pfeifer Implement, purchased services – 1478.28; Platte-Geddes School, entry fee – 50.00; Popplers Music, supplies – 154.85; PLEC, purchased services – 71.53; Jamie Randall, travel reimbursement – 82.48; Redfield School, entry fee – 35.00; ROBO 3D, supplies – 50.00; Roosevelt Quiz Bowl, entry fee – 120.00; Safe Ride News, supplies – 35.00; Samuel French, musical package – 2615.00; Jann Saxon, travel reimbursement – 58.96; Scholastic, supplies – 98.18; School Specialty, supplies – 5026.33; SDSTE, memberships – 60.00; SDCA, membership – 105.00; SDSCA, registration – 55.00; SDSU, registration fee – 35.00; SE SD Rough Sawn Lumber, supplies – 52.52; SF Christian School, entry fee – 90.00; Southwest Plastic Binding, supplies – 369.00; Sportime, supplies – 445.01; Staples Business Advantage, supplies – 328.51; Swier Law Firm, purchased services – 45.00; Kate Telkamp, travel/supply reimbursement – 54.97; TASC, purchased services – 1465.20; UPS, supplies – 21.98; USD, registration fee – 40.00; Voyager Fleet, fuel – 497.29; Watertown School, entry fee – 30.00; West Central School, entry fee – 50.00; Wheelco, parts – 543.06; Xcel Energy, utilities – 19471.18. TOTAL GENERAL FUND CLAIMS – \$78,086.81.

Capital Outlay Fund: Amazon.com, books/equipment – 707.99; BMO Mastercard, Cingletree online software – 24.58; Dells Electric, building improvements – 309.85; Elite Business Systems, copiers – 863.60; First National Bank, certificate principal/interest/fees – 227756.63; G&D Viking Glass, building improvements – 5390.00; School Outfitters, equipment – 231.98; School Specialty, equipment – 692.47; Unesco, purchased services – 75000.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$310,977.10.

Special Education Fund: Ace Hardware, supplies – 68.86; Amazon.com, supplies – 307.93; Billion, repair parts – 138.19; County Fair, supplies – 90.60; Cubby's, fuel – 1249.26; Goodcare, purchased services – 9949.23; Lifescape, purchased services – 6191.00; Mac's, supplies – 181.12; NAPA,

bus maintenance supplies – 749.22; North Central Bus, repair parts – 151.65; PLEC, purchased services – 5123.43; Professional Hearing Services, supplies/service – 3430.00; R&R Mobility, purchased services – 825.75. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$28,456.24.

Food Service Fund: Chill Commercial Refrigeration, repairs – 874.87; Crystal Dahl, refund – 11.00; Dells Electric, repairs – 72.79; Hillyard, supplies – 120.72; Hobart, repairs – 175.51; Lunchtime Solutions, purchased services – 62690.82. TOTAL FOOD SERVICE FUND CLAIMS - \$63,945.71.

Enterprise Fund: Amazon, Haven supplies – 341.84; BMO MasterCard (Sam’s Club, Haven supplies – 247.91; Walmart, Haven supplies – 168.64; Scheels, Haven supplies – 25.00; Discount School Supply, Haven supplies – 141.60); County Fair, Haven supplies – 58.70; DR Agency Fund, Haven Halloween dance DJ – 200.00; River Community Church, Haven rent – 1500.00; Staples, Haven supplies – 42.63; Verizon Wireless, Haven phones – 78.06. TOTAL ENTERPRISE FUND CLAIMS - \$2,804.38.

Payroll: Elementary – 113669.53; Middle School – 90196.95; High School – 91135.44; LEP – 2333.40; Title I – 9742.01; Guidance – 15183.43; Health – 4552.25; Library – 6182.45; Technology – 17097.93; General Administration – 14307.44; School Administration – 34175.80; Business Office – 9553.62; Maintenance – 23859.10; Transportation – 15764.23; Cocurricular Activities – 22248.17; Special Education – 102934.55; Before/After School Enterprise Fund – 12962.85. TOTAL PAYROLL EXPENSE– \$585,899.15.

B. October 2018 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 10/1/18	\$1,204,061.63	\$2,849,343.86	\$35,154.82	\$47,006.75	\$2,887,425.55	\$234,395.73	\$99,754.01	\$119,613.58
Receipts:								
Taxes	\$31,387.75	\$26,404.35	\$13,314.06	\$27.73	\$13,145.12			
Tuition & Fees	1,093.00							
Interest	31.49	397.33	.35	3.98	250.58	\$25.65	\$11.71	\$10.59
Food Service Sales						43,721.56		
Pupil Activities	4,450.25							17,762.39
OST Programs							17,020.00	
Donations/Contributions	1,600.00	3,000.00					1,156.20	
Rentals	1,680.00							
Charges for Services			182.61					
Other Local Sources	121.81	1,302.20						
County Sources	3,524.44							
State Grants	271,954.00		19,954.00				639.73	
Federal Grants	13,255.00					14,664.68		
Total Receipts	\$329,097.74	\$31,103.88	\$33,451.02	\$31.71	\$13,395.70	\$58,411.89	\$18,827.64	\$17,772.98
Total Disbursements	-\$548,474.03	-\$129,911.21	-\$123,520.71	-\$0.00	-\$0.00	-\$81,815.92	-\$13,270.27	-\$25,042.46
Sub-Total, 10/31/18	\$984,685.34	\$2,750,536.53	-\$54,914.87	\$47,038.46	\$2,900,821.25	\$210,991.70	\$105,311.38	\$112,344.10
Interfund Loan	-\$55,454.78		\$55,454.78					
Cash Balance, 10/31/18	\$929,230.56	\$2,750,536.53	\$539.91	\$47,038.46	\$2,900,821.25	\$210,991.70	\$105,311.38	\$112,344.10

C. Authorizations and Ratifications.

1. Personnel Report:

- a. **Resignation** – Anne Foss, effective November 15, 2018.
- b. **Employment** – Chrystina Anderson, para - \$13.50/hour; Megan Ysker, middle school boys’ basketball coach - \$2,022.00.

2. **Haven Surplus Equipment, per list:**
 - a. **Surplus of no value, authorization of disposal** – 19 miscellaneous items (games, bookshelves, cabinets, televisions, table, organizers).
 - b. **Surplus with appraised values less than \$500, for sale** – Sony digital camera, DVD player, air hockey table, fitness mats, bean bags, organizer, laptops, stability ball, rolling cart, CD player, chairs, desk, podium.
3. **Student Report** – approval of open enrollment application #20-01.

Superintendent Schultz reported the District's fall enrollment for FY2019 funding is 951.27.

19-050 Motion by Schumaker, seconded by Weiland, to join the **South Dakota United Schools Association** and authorize the business manager to pay dues of \$450.00. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

The **facility use policy** was distributed to board members for a first reading of policy review. Superintendent Schultz stated the policy committee would be working with the activities director and superintendent to review/revise the facility use policy and forms.

Superintendent Schultz gave a facility update and reported on:

- Soccer fundraising
- Booster Club change of parents' night to senior recognition
- Swier Law Firm's varsity basketball sportsmanship contest
- Z Space
- Crisis Response Team training
- Mobile app for the dr-k12.org website

Jacque LeBrun reported on committee meetings:

Leadership Committee – staff requests for additional professional development time and funds.

Technology Committee – tour of current technology in buildings and discussion on future needs.

The next regular board meeting is December 10, 2018 at 7:00 p.m.

19-051 Motion by Traill, seconded by LeBrun, to go into executive session at 7:50 p.m. in accordance with SDCL 1-25-2(2). Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 8:20 p.m.

19-052 Motion by Randall, seconded by Schumaker, to approve open enrollment application #19-19. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-053 Motion by Traill, seconded by LeBrun, to adjourn the meeting at 8:21 p.m. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)