

**School Board Proceedings
Dell Rapids School District 49-3
October 8, 2018**

The Dell Rapids School District Board of Education met Monday, October 8, 2018 at 7:00 p.m. in the middle school/high school library with the following members present: Jacque LeBrun, Troy Randall, Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: none.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Scott Headrick; Kari Hettinger; Shannon Tjaden; Matt Larson.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

19-038 Motion by Traill, seconded by Schumaker, to approve the **minutes** of the September 10, 2018 school board meeting. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no audience comments.

19-039 Motion by Schumaker, seconded by Traill, to approve the **agenda** as published. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no conflict of interest disclosures.

Shannon Tjaden, elementary school physical education teacher, was recognized as the South Dakota SHAPE American teacher of the year and nominee for the central district SHAPE American teacher of the year.

19-040 Motion by Randall, seconded by LeBrun, to approve the **consent agenda**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

A. Payment of October Claims.

General Fund: 4N6 Fanatics, supplies – 150.00; ABC Rentals, backdrop rental – 188.03; Ace Hardware, supplies –1332.35; AgEdNet, subscription – 415.00; Agile Sports Technologies, subscription – 999.00; Amazon.com, supplies – 2135.05; Argus Leader, publications – 218.46; AssetGenie, supplies – 659.00; Ban-koe Systems, purchased services – 202.75; BMO Mastercard, AmericInn region golf lodging – 179.80; Brookings High School, entry fees – 90.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 2584.65; County Fair, supplies – 140.75; Cubby’s, fuel – 6825.63; Dakota Potters Supply, supplies – 82.80; Dauby’s, supplies – 535.09; DR Lumber, supplies – 345.58; Dells Electric, purchased services – 595.00; DR Agency Fund, reimburse for entry fees/officials – 2589.80; Dan Duenwald, purchased services – 400.00; ECRI, supplies – 335.91; Festival of Bands, entry fee – 175.00; Elite Business Systems, copiers – 833.33; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 960.83; Green Eggs & Ram, supplies – 457.50; The Guard Room, supplies – 259.36; Hauff MidAmerican Sports, supplies – 521.00; High Plains Technology, purchased services – 400.00; Hillyard, supplies – 5525.36; Interstate Power Systems, repairs – 449.01; IState Truck Center, repair parts – 449.85; Johnson Controls, purchased services – 2727.79; JW Pepper, supplies – 29.70; Mac’s, repair parts – 6.00; MidAmerican Energy, utilities – 814.09; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 92.39; Network Services Company, repair parts/supplies – 734.59; North Central Bus Sales, repair

parts/supplies – 1389.76; North Central International, repair parts – 40.61; Olson’s Pest Technicians, purchased services – 140.00; Orthopedic Institute, supplies – 150.00; Popplers Music, supplies – 75.00; Prairie Coach Trailways, purchased services – 2804.40; PLEC, purchased services – 148.34; Really Good Stuff, supplies – 164.38; Sanford Health Occupational Medicine, purchased services – 35.00; SASD, dues – 743.00; Scholastic, subscriptions – 121.00; School Specialty, supplies – 644.67; Damon Scott, background check reimbursement – 43.25; SDAESP/SDASSP, dues – 85.00; SDSCA, registration – 55.00; Sportime, supplies – 22.37; Stan Houston, supplies – 337.94; Staples Business Advantage, supplies – 196.47; State Steel, repair supplies – 30.00; Sure Test, purchased services – 99.00; Swier Law Firm, purchased services – 315.00; Teen Ink, subscription – 349.00; US Postal Service, meter postage – 3000.00; Voyager Fleet, fuel – 444.72; Jeff Welbig, grounds maintenance – 750.00; Wheelco, parts – 95.88; Xcel Energy, utilities – 22991.16. TOTAL GENERAL FUND CLAIMS – \$72,364.02.

Capital Outlay Fund: Amazon.com, books/equipment – 1832.45; API, equipment – 3000.00; CDWG Government, software licenses – 2261.58; Combined Building Specialties, equipment – 941.00; Crescent Electric, equipment – 267.76; DeLage Landen, bus payment – 60000.15; EMC, insurance – 528.00; Empirical Resolution, textbooks – 80.00; First National Bank, certificate fees – 500.00; Elite Business Systems, copiers – 863.60; High Plains Technology, software – 1953.00; Houghton Mifflin, books – 3089.12; IOS, equipment – 1438.91; Junior Library Guild, books – 355.20; Riverside Technologies, equipment – 450.00; Unesco, purchased services – 75000.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$152,560.77.

Special Education Fund: Ace Hardware, supplies – 39.95; Amazon.com, supplies – 266.84; BMO Mastercard, Holiday Inn conference lodging – 408.00; County Fair, supplies – 90.26; Cubby’s, fuel – 1985.97; Goodcare, purchased services – 6723.00; Houghton Mifflin, supplies – 76.45; Lifescape, purchased services – 4018.00; Lightspeed Technologies, IEP equipment – 2472.90; NAPA, supplies – 115.33; PLEC, purchased services – 5142.81; Prostrollo, repair parts – 96.92; Julie Wynja, travel reimbursement – 51.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$21,487.43.

Food Service Fund: Ace Hardware, supplies – 77.97; Dondi Ahlers, refund – 45.00; Colleen Chase, refund – 45.00; Chill Commercial Refrigeration, repairs – 477.16; Dells Electric, repair – 939.06; Hillyard, supplies – 875.20; Hobart, repairs – 415.94; Lunchtime Solutions, purchased services – 78883.29; Mindy Schmit, refund – 53.20; Lisa Weinacht, refund – 4.10. TOTAL FOOD SERVICE FUND CLAIMS - \$81,815.92.

Enterprise Fund: BMO MasterCard (Sam’s Club, Haven supplies – 342.90; Walmart, Haven supplies – 223.23; Hobby Lobby, Haven supplies – 12.83; Oriental Trading, Haven supplies – 93.86); County Fair, Haven supplies – 111.92; Cubby’s, Haven fuel – 72.09; DR Agency Fund, Haven conference registration – 155.00; Makell Roth, Haven training reimbursement – 5.00; River Community Church, Haven rent – 1500.00; Verizon Wireless, Haven phones – 78.06. TOTAL ENTERPRISE FUND CLAIMS - \$2,594.89.

Payroll: Elementary – 117458.38; Middle School – 91878.63; High School – 94564.89; LEP – 1451.80; Title I – 9748.88; Guidance – 16117.03; Health – 4552.25; Library – 5872.44; Technology – 17411.60; BOE – 2852.74; General Administration – 14096.72; School Administration – 32990.69; Business Office – 9342.91; Maintenance – 22488.94; Transportation – 14885.23; Cocurricular

Activities – 23214.90; Special Education – 102500.18; Before/After School Enterprise Fund – 10675.38. TOTAL PAYROLL EXPENSE– \$592,103.59.

B. September 2018 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 9/1/18	\$1,427,923.96	\$1,997,212.62	\$93,492.40	\$47,002.90	\$2,883,597.21	\$204,222.68	\$122,786.79	\$132,767.24
Receipts:								
Taxes	\$7,867.66	\$7,213.71	\$3,639.18		\$3,586.97			
Tuition & Fees	1,380.00							
Interest	82.52	313.61	1.49	\$3.85	241.37	\$28.75	\$14.43	\$11.42
Food Service Sales						26,467.41		
Pupil Activities	9,914.50							12,776.50
OST Programs							8,784.00	
Donations/Contributions								
Rentals	840.00							
Charges for Services	1,571.49		396.48					
Other Local Sources	570.00							
County Sources	3,477.41							
State Grants	271,954.00		19,954.00				3,120.41	
Federal Grants						5,262.32		
Total Receipts	\$297,657.58	\$7,527.32	\$23,991.15	\$3.85	\$3,828.34	\$31,758.48	\$11,918.84	\$12,787.92
Issuance of C.O. Certificates		\$964,262.50						
Total Disbursements	-\$521,519.91	-\$119,658.58	-\$82,328.73	-\$0.00	-\$0.00	-\$1,585.43	-\$34,951.62	-\$25,941.58
Cash Balance, 9/30/18	\$1,204,061.63	\$2,849,343.86	\$35,154.82	\$47,006.75	\$2,887,425.55	\$234,395.73	\$99,754.01	\$119,613.58

C. Authorizations and Ratifications – Personnel Report.

- 1. Resignations** – Meagan Taylor, effective October 3, 2018; Steve Klock.
- 2. Employment** – Adriana Tristan, para - \$13.50/hour; Sara VanRegenmorter, temporary SPED medical associate - \$15.00/hour; Sadie Schmitt, Haven - \$8.85/hour; long-term speech substitute(s) - \$250.00/day.
- 3. Status Changes** – Jeff Welbig, add boys’ golf coach (38% of season) - \$1030.88; Jeff Krumm, delete middle school track coach (-\$2,426.40) and add website developer/manager (+\$2,425.00); Jesse Docken, add calendar/mobile app coordinator – additional \$.75/hour (\$14.25).

19-041 Motion by Weiland, seconded by Traill, to authorize revision of the Heartland Payment Solutions agreement to change parent payment of **MySchoolBucks** service charges to district payment of service charges. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-042 Motion by Traill, seconded by Schumaker, to revise the **Capital Outlay tax request** to \$1,822,527 due to added valuation for new construction and additional expenses for ADA doors/security system upgrades. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-043 Motion by Weiland, seconded by Traill, to approve the **Haven lease renewal** with River Community Church for \$1,500.00 per month. Voting aye: LeBrun, Traill, and Weiland. Abstained: Randall and Schumaker. Motion carried.

19-044 Motion by Schumaker, seconded by LeBrun, to approve recertification of the **South Dakota Comprehensive Special Education Plan**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

19-045 Motion by Weiland, seconded by Randall, to approve the second reading and adoption of **policy JEC – School Admissions**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Superintendent Schultz reported on:

- Stop the Bleed training
- Minnehaha County/School Justice Diversion Program
- Crisis Response Team training
- Mobile app for the dr-k12.org website
- ADA accessibility project
- Guaranteed Energy Savings project
- AdvancEd survey
- District 25 legislative forum – October 22, 2018

The next regular board meeting is November 12, 2018 at 7:00 p.m. A goal setting/strategic planning session will be held at 5:30 p.m., prior to the school board meeting.

19-046 Motion by Randall, seconded by Traill, to adjourn the meeting at 7:42 p.m. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)