

**School Board Proceedings
Dell Rapids School District 49-3
October 12, 2020**

The Dell Rapids School District Board of Education met Monday, October 12, 2020 at 7:00 p.m. in the high school media center with the following members present: Lee Bollock, Jacque LeBrun, Troy Randall, and Jeff Traill. Matt Weiland joined the meeting by telephone.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Julie Wynja, Elementary Principal; Fran Ruesink, Middle School Principal; Drew Bunkers, High School Principal; Kari Hettinger; Amanda Button.

Vice-President Traill called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

21-043 Motion by Randall, seconded by Bollock, to approve the **minutes** of the September 14, 2020 school board meeting. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Audience Comments: None.

21-044 Motion by Bollock, seconded by LeBrun, to approve the **agenda** as published. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Conflict of Interest Disclosures: None.

21-045 Motion by Bollock, seconded by Randall, to approve the **consent agenda**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of **October Claims**.

General Fund: Amazon.com, supplies – 1228.96; ASBSD Protective Trust, workers' compensation insurance – 63.00; ASBSD, registration – 25.00; Automatic Building Controls, purchased services – 240.00; Julie Barber, course reimbursement – 35.00; Barnes and Noble, books – 273.24; Beresford School, registration – 75.00; Blick Art Materials, supplies – 161.88; Bluffs Golf Course, registration – 60.00; BMO Mastercard (Avera, plant – 29.82; Dakota Magic Hotel, golf lodging – 276.66); Bon Homme School, registration – 30.00; Brookings School, registration – 50.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 3459.81; Convergent Technologies, purchased services/supplies – 1157.67; County Fair, supplies – 338.29; Crescent Electric, supplies – 470.00; Cubby's, gas – 3255.05; Cummins Sales & Service, purchased services/parts – 1033.69; Dakota Valley School, registrations – 80.00; Dauby's Sports Center, supplies – 435.14; DR Ace Hardware, supplies – 3155.63; DR Lumber, supplies – 699.95; Dells Electric, purchased services – 429.45; Dells Farm & Tire, repairs – 45.00; DR Agency Fund, reimburse background check/officials – 3601.69; Duraco, supplies – 140.54; Jeff Dvorak, golf fee reimbursement – 113.10; Jill Dvorak, mileage reimbursement – 23.94; Elite Business Systems, copiers/supplies – 1065.35; Elk Point/Jefferson School, registration – 50.00; Erica Fersdahl, supply reimbursement – 109.67; Flinn Scientific, supplies – 80.80; Garbage N More, garbage removal – 1140.00; Garretson School, registration – 50.00; Golden West,

telephone service – 991.27; Graybar Electric, supplies – 319.03; GreatLife, course use – 1800.00; Green Eggs & Ram, supplies – 8018.38; Hander Plumbing & Heating, purchased services – 17.74; Scott Headrick, course reimbursement – 35.00; Heartland Paper, supplies – 1339.46; High Plains Technology, purchased services – 400.00; Hillyard, supplies – 1518.70; Innovative Office Solutions, supplies – 283.99; IState Truck Center, parts – 135.59; Johnson Controls, purchased services – 3059.88; Junior Class, donation of advisor stipend – 384.31; Lacey Rentals, portable restrooms – 826.00; Robert Lack, background check reimbursement – 43.25; Lennox School, registration – 100.00; Lynn, Jackson, Schultz & Lebrun, purchased services – 140.00; Mac’s, supplies – 73.74; Madison School, registration – 50.00; Matheson Tri-Gas, supplies – 2767.37; McCook School, registration – 40.00; Mid-American Research Chemical, supplies – 230.00; MidAmerican Energy, utilities – 934.31; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 158.71; NASSP, NHS dues – 385.00; New Century Press, publications/advertising – 642.16; O’Gorman High School, registration – 50.00; Olson’s Pest Technicians, purchased services – 160.00; Platte-Geddes School, registration – 50.00; Quadient Leasing, postage meter – 474.18; RBS Sanitation, dumpster rent – 392.97; Molly Ruden, background check reimbursement – 43.25; Jennifer Ruesink, ABC coronation curtain reimbursement – 209.55; School Specialty, supplies – 95.84; Laura Scott, supply reimbursement – 16.58; SDCA, membership – 105.00; Sign & Design Labeling, supplies – 378.00; Sioux Falls Christian School, registrations – 150.00; SE Area Principals, dues – 250.00; Sportime, supplies – 76.56; Staples, supplies – 346.77; Training Room, supplies – 685.28; Voyager Fleet, gas – 70.18; Watertown School, registration – 50.00; Jeff Welbig, purchased services – 916.00; West Central School, registration – 50.00; Wheelco, bus maintenance supplies – 465.40; Xcel Energy, utilities – 18700.24. TOTAL GENERAL FUND CLAIMS – \$72,485.64.

Capital Outlay Fund: Amazon.com, books/equipment – 428.10; BMO Mastercard, High Plains Technology equipment – 2545.00; Booster Club, share of scoreboard donations/advertising – 39738.00; David Dobbs Enterprises, equipment – 24263.00; DR Lumber, equipment materials – 491.40; Elite Business Systems, copiers – 863.60; Hauff Mid-America Sports, uniforms – 988.00; High Plains Technology, equipment – 619.72; Imagine Learning, licenses – 200.00; Innovative Office Solutions, equipment – 123252.87; Junior Library Guild, books – 5487.00; McGraw Hill, textbooks – 300.15; Jennifer Ruesink, equipment reimbursement – 143.96; Varsity Spirit, uniforms – 2192.50. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$201,513.30.

Special Education Fund: Amazon.com, supplies – 38.88; Bright Solutions, supplies – 314.95; County Fair, supplies – 140.05; Crisis Prevention Institute, training – 450.00; Cubby’s, gas – 712.19; Goodcare, purchased services – 9292.32; Lifescape, purchased services – 10009.25; NAPA, supplies – 137.99; North Central Bus, bus maintenance supplies – 47.18; PLEC, purchased services – 6438.29; Professional Hearing Services, purchased services – 356.00; School Specialty, supplies – 66.99; SD Dept. of Human Services, purchased services – 6324.94; Teachers Pay Teachers, materials – 408.36. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$34,737.39.

Capital Projects Fund: Baete-Forseth, purchased services – 48308.73; Intek, purchased services – 11500.00; Peska Construction, purchased services – 32346.55; Sayre Associates, purchased services – 11000.00. TOTAL CAPITAL PROJECTS FUND CLAIMS - \$10,155.28.

Food Service Fund: Central Restaurant Products, supplies – 210.02; Lunchtime Solutions, purchased services – 57733.65; Joshua Whitcomb, refund – 102.90. TOTAL FOOD SERVICE FUND CLAIMS - \$58,046.57.

Enterprise Fund: BMO MasterCard (Walmart, Haven supplies – 484.53; Sam’s Club, Haven supplies – 380.50); County Fair, Haven supplies – 21.26; Taylor Delker, Haven mileage – 27.80; Brittany Goodale, Haven training reimbursement – 18.00; Kimberly Hoffman, Haven refund – 18.25; Kathryn Klein, Haven training reimbursement – 10.00; Maggie Klein, Haven training reimbursement – 5.00; Rochelle Klein, Haven mileage – 27.80; Alexyss Ladeaux, Haven training reimbursement – 5.00; Amy Meyer, Haven supply reimbursement – 10.64; River Community Church, Haven rent – 1580.00; Sadie Schmitt, Haven training reimbursement – 20.00; Rachel Scholten, Haven supply reimbursement – 8.83; Staples, Haven supply refund – (13.00). TOTAL ENTERPRISE FUND CLAIMS - \$2,604.61.

Payroll: Elementary – 117250.40; Middle School – 85614.54; High School – 96342.26; LEP – 262.46; Title I – 5425.97; Social Services – 2898.32; Guidance – 15732.47; Health – 4718.76; Library – 7964.59; Technology – 18421.16; BOE – 2583.61; General Administration – 14165.63; School Administration – 36341.99; Business Office – 10172.67; Maintenance – 32051.48; Transportation – 21716.07; Cocurricular Activities – 27764.60; Special Education – 100582.70; Before/After School Enterprise Fund – 13368.01. TOTAL PAYROLL EXPENSE– \$613,377.69.

B. September 2020 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance,9/1/2020	\$1,540,010.62	\$3,900,934.23	\$74,883.45	\$3,334,868.84	\$170,509.07	\$112,359.57	\$144,312.14
Receipts:							
Taxes	\$10,738.34	\$8,162.58	\$4,660.14	\$1,955.26			
Tuition & Fees	5,005.00						
Interest	10.20	27.76	.21	4.52	\$1.41	\$.80	\$1.22
Food Service Sales					34,900.60		
Pupil Activities	12,681.00						15,157.41
OST Programs						13,751.00	
Donations/Contributions	526.80	110,750.00					
Rentals							
Charges for Services			9,958.34				
Other Local Sources	3,500.73	301.00					
County Sources	2,985.73						
State Grants	298,523.00		12,253.00			1,838.57	
Federal Grants	455,563.00				754.51		
Total Receipts	\$789,533.80	\$119,241.34	\$26,871.69	\$1,959.78	\$35,656.52	\$15,590.37	\$15,158.63
Total Disbursements	-\$552,253.99	-\$1,030,337.19	-\$98,493.07	-\$0.00	-\$2,277.00	-\$27,489.20	-\$14,258.17
Cash Balance, 9/30/2020	\$1,777,290.43	\$2,989,838.38	\$3,262.07	\$3,336,828.62	\$203,888.59	\$100,460.74	\$145,212.60

C. Authorizations and Ratifications – Personnel Report.

a. **Employment** – Danessa Keener, paraprofessional - \$13.50/hour.

b. **Haven Employment** – Sherry Brandner, \$11.00/hour; Braeden Nirva, \$9.30/hour; Michael Merry, \$9.30/hour; Ashlynn Trewin, \$9.30/hour; Olivia Prasek, \$9.30/hour.

21-046 Motion by Weiland, seconded by LeBrun, to pay \$500.00 **stipends** from Coronavirus Relief Funds to certified staff members as compensation for classroom mitigation purchases and additional time spent during the pandemic. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

21-047 Motion by Traill, seconded by Bollock, to authorize payout of up to five days of unused **vacation** that would be forfeited on December 31, 2020 for 12-month administrative staff who have been unable to take vacation due to additional pandemic responsibilities. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Business Manager Littel reported the district was approved to provide free breakfast and lunch meals to all enrolled students beginning October 1, 2020. The program is authorized by the USDA due to the impact of coronavirus.

Planned use of Coronavirus Relief Funds was discussed with the board.

Superintendent Schultz gave a Return to Learn update. Abbott BINAX Now rapid tests received by the school will be utilized for staff (when requested) and protocols will be created for appropriate student use. She shared communication being sent to parents for student exposure, student presumptive close contact, and student close contact.

Principals' reports and building level improvement plans were given to the board.

Superintendent Schultz reported on a city study of the 13th and Garfield intersection, review of the school's crisis plan, Homecoming activities, coronavirus mitigation strategies, the middle school/high school construction project, and a Return to Learn position statement.

The next regular school board meeting will be November 9, 2020 at 7:00 p.m.

21-048 Motion by LeBrun, seconded by Bollock, to adjourn the meeting at 8:36 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

Jeff Traill, Vice-President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)