

**School Board Proceedings
Dell Rapids School District 49-3
January 14, 2019**

The Dell Rapids School District Board of Education met Monday, January 14, 2019 at 7:00 p.m. in the middle school/high school library with the following members present: Jacque LeBrun, Troy Randall, Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: none.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Julie Wynja, SPED Director/Elementary Principal; Fran Ruesink, Middle School Principal; Darwin Daugaard; Marlana Wenzel; Matt Larson.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

19-066 Motion by Randall, seconded by Traill, to approve the **minutes** of the December 10, 2018 school board meeting. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no audience comments.

19-067 Motion by Traill, seconded by LeBrun, to approve the **agenda** as published. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

There were no conflict of interest disclosures.

Darwin Daugaard was recognized for his time and effort in securing alternative funding sources for classroom projects. Julie Wynja was recognized by the elementary school for the smooth administrative personnel transition.

19-068 Motion by Randall, seconded by Traill, to approve the **consent agenda**. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

A. Payment of January Claims.

General Fund: A-1 Septic, purchased services – 195.00; Ace Hardware, supplies – 843.60; Agile Sports Technologies, subscription – 400.00; Amazon.com, supplies – 2849.58; AmericInn, lodging – 407.96; Anderson Publications, ad – 8.00; Argus Leader, publications – 236.67; Arrowwood Resort, lodging – 100.05; ASBSD, registration- 110.00; Automatic Door Group, repairs – 158.76; Blick Art Materials, supplies – 926.98; Blooms on Main, supplies – 45.80; BMO Mastercard (Math Essentials, supplies – 423.40; Target, supplies – 30.12); Bright Arrow Technologies, purchased services – 1111.00; BX Civil & Construction, purchased services – 3482.50; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer fee – 1079.99; Connecting Point, supplies – 22.75; Convergent Technologies, purchased services – 436.98; County Fair, supplies – 206.64; Cubby’s, fuel – 333.64; DR Coop Grain, supplies – 30.59; DR Lumber, supplies – 101.45; Dells Electric, purchased services – 35.00; DR Agency Fund, reimburse for background checks/officials – 1122.10; DR Food Service, meals – 44.95; Jill Dvorak, mileage – 12.60; Elite Business Systems, copiers – 833.33; G&H Distributing, supplies – 17.20; Garbage N More, garbage removal – 1360.00; Golden West, telephone service – 926.91; Brett Gruis, recertification reimbursement – 50.00; High Plains Technology, purchased services – 400.00; Hillyard, supplies/repairs – 1499.39; Johnson Controls, purchased services – 18648.11; Jostens, supplies – 13.54; JW Pepper, supplies – 27.00; Mac’s, supplies – 134.77; MailFinance, postage meter – 474.18; Master Blaster, supplies – 71.95; Matheson Tri-Gas, supplies – 87.58; MidAmerican Energy, utilities –

6928.41; Midwest Alarm, monitoring – 57.62; NAPA, supplies – 113.73; Network Services/Heartland, supplies – 187.17; North Central Bus Sales, repair parts – 813.63; North Central International, maintenance supplies – 29.51; Northland Chemical, supplies – 131.81; Laryssa Osheim, supply reimbursement – 192.00; Performance Press, supplies – 414.52; Pfeifer Implement, repairs – 185.10; Pheasantland Industries, supplies – 20.48; Popplers Music, supplies/repairs – 884.82; Positive Action, supplies – 10636.00; PLEC, purchased services – 74.36; The Principals Conference/SDASSP, registration – 150.00; Sanford Health Occupational, purchased services – 70.00; Scholastic Book Club, supplies – 99.00; School Specialty, supplies – 66.88; SD Dept. of Revenue, license plates – 168.55; SDHSAA, supplies – 57.00; SDSU Music, registrations – 170.00; Sign & Design Labeling, supplies – 128.00; Staples Business Advantage, supplies – 469.97; SW/WC Service Cooperative, purchased services – 4000.00; Sure Test/Unloaded Still, purchased services – 164.00; UPS, supplies – 21.98; US Postal Service, postage – 2000.00; Voyager Fleet, fuel – 5122.12; Voyager Sopris Learning, supplies – 273.90; West River Foundation, registration – 50.00; Xcel Energy, utilities – 13137.43. TOTAL GENERAL FUND CLAIMS – \$86,858.06.

Capital Outlay Fund: Amazon.com, books/equipment – 278.44; Apple, equipment – 598.00; Brodart, books – 822.10; Crescent Electric, equipment – 151.40; Elite Business Systems, copiers – 863.60; Eseind, security equipment – 14280.00; Graves IT Solutions, software – 90.00; Green Eggs & Ram, equipment – 129.98; High Plains Technology, equipment – 1719.00; IOS, equipment – 1040.07; Junior Library Guild, books – 175.00; Network Services/Heartland, equipment – 422.30; Piggott, equipment – 772.40; Scholastic Book Club, books – 322.00; STEM, equipment – 680.05; Survey Monkey, software – 300.00; Unesco, purchased services – 100000.00; Visual Impact, equipment – 275.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$122,919.34.

Special Education Fund: Ace Hardware, supplies – 61.85; Amazon.com, supplies – 74.99; County Fair, supplies – 88.28; Cubby's, fuel – 796.48; Goodcare, purchased services – 7632.63; IState Truck Center, repair parts – 59.50; Lifescape, purchased services – 11738.00; NAPA, bus maintenance supplies – 22.86; Northland Chemical, supplies – 131.82; PLEC, purchased services – 4610.28; SD Dept. of Human Services, Lifescape services – 6867.27; SRA/McGraw-Hill, supplies – 466.66. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$32,550.62.

Food Service Fund: Dells Electric, repairs – 885.81; Lunchtime Solutions, purchased services – 42900.18. TOTAL FOOD SERVICE FUND CLAIMS - \$43,785.99.

Enterprise Fund: Amazon.com, Haven supplies – 45.77; BMO MasterCard (Procare, Haven software – 480.00; Home Depot, Haven supplies – 17.02; Walmart, Haven supplies – 158.09; SF WOW, Haven registrations – 168.00; American Ink, Haven supplies – 617.00); County Fair, Haven supplies – 40.84; River Community Church, Haven rent – 1500.00. TOTAL ENTERPRISE FUND CLAIMS - \$3,026.72.

Payroll: Elementary – 112009.83; Middle School – 89156.80; High School – 91701.49; LEP – 2371.21; Title I – 9474.98; Guidance – 15067.46; Health – 4552.25; Library – 4883.01; Technology – 17061.73; BOE – 2314.49; General Administration – 13949.76; School Administration – 31720.85; Business Office – 9197.53; Maintenance – 25447.34; Transportation – 13177.31; Cocurricular Activities – 25055.85; Special Education – 95967.69; Before/After School Enterprise Fund – 11106.82. TOTAL PAYROLL EXPENSE– \$574,216.40.

B. December 2018 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 12/1/18	\$1,254,467.98	\$3,031,129.34	\$133,555.30	\$47,043.78	\$3,141,588.42	\$210,291.45	\$114,394.75	\$118,455.38
Receipts:								
Taxes	\$316,162.27	\$270,291.27	\$136,356.44		\$134,400.51			
Tuition & Fees	7,364.03							
Interest	73.12	430.93	5.76	\$3.98	229.89	\$23.54	\$12.46	\$10.21
Food Service Sales						39,012.16		
Pupil Activities	2,827.05							28,799.29
OST Programs							10,239.00	
Donations/Contributions							227.00	
Rentals	840.00							
Charges for Services			2,932.22					
Other Local Sources	129.00	30.00						
County Sources	3,096.75							
State Grants	318,229.00		19,955.00				658.91	
Federal Grants	13,430.00		35,314.00			14,724.60		
Total Receipts	\$662,151.22	\$270,752.20	\$194,563.42	\$3.98	\$134,630.40	\$53,760.30	\$11,137.37	\$28,809.50
Total Disbursements	-\$524,448.36	-\$145,357.94	-\$128,943.89	-\$0.00	-\$617,108.78	-\$63,234.30	-\$21,560.57	-\$18,062.49
Cash Balance, 12/31/18	\$1,392,170.84	\$3,156,523.60	\$199,174.83	\$47,047.76	\$2,659,110.04	\$200,817.45	\$103,971.55	\$129,202.39

C. Authorizations and Ratifications.

1. Supplemental Budgets:

General Fund

Donation Revenue - \$9,038.56

State Aid Revenue - \$139,000.00

Elementary Supply Expense - \$1,212.20

Middle School Salary/Benefit Expense - \$59,540.00

High School Salary/Benefit Expense - \$1,137.00

High School Supply Expense - \$805.00

Technology Salary/Benefit Expense - \$4,460.00

MS/HS Maintenance Purchased Services Expense - \$1,572.36

Athletic Salary/Benefit Expense - \$2,681.00

Athletic Travel Expense - \$2,700.00

Athletic Supply Expense - \$2,749.00

Reduction in Use of Fund Balance - \$71,182.00

Capital Outlay Fund

Tax Revenue - \$14,335.00

Donation Revenue - \$3,000.00

Miscellaneous Revenue - \$1,302.20

Library Book Expense - \$1,302.20

Facility Repair/Maintenance Expense - \$14,335.00

Cocurricular Equipment Expense - \$3,000.00

2. Student Report – approval of open enrollment application #20-02.

3. Personnel Report:

Resignation (retirement) – Nancy Brekke – effective at the end of the 2018-2019 school year

Employment – Rachel Meyer, paraprofessional - \$13.50/hour

Employment – Jessica Stroschein, high school teacher - \$12,004.00 (.6 FTE, 2nd semester)

Employment – Carrie Nirva, Haven - \$9.75/hour

Contract Amendment – Margo Beukelman, middle school track coach - \$2,022.00

19-069 Motion by Traill, seconded by LeBrun, to set the 2019 **school board election** for April 9, 2019 and to authorize a joint election with the City of Dell Rapids. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Superintendent Schultz reported on:

- Haven flooring needs
- Legislative issues
- Guaranteed energy saving project progress
- High School facility planning and optimization

Fran Ruesink and Julie Wynja reported on middle school and elementary school activities.

Jacque LeBrun gave a leadership committee report, and Troy Randall gave a transportation committee report.

The next regular board meeting is February 11, 2019 at 7:00 p.m.

19-070 Motion by Traill, seconded by Randall, to go into executive session at 7:57 p.m. in accordance with SDCL 1-25-2(3). Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 8:04 p.m.

19-071 Motion by Schumaker, seconded by Traill, to adjourn the meeting at 8:05 p.m. Voting aye: LeBrun, Randall, Schumaker, Traill, and Weiland. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)