

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**January 11, 2021**

The Dell Rapids School District Board of Education met Monday, January 11, 2021 at 7:00 p.m. in the high school media center with the following members present: Lee Bollock, Jacque LeBrun, Troy Randall, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Tom Wolff; Karlie Ten Eyke; Amanda Button; Kari Hettinger; Natalie Eggers.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**21-059** Motion by Traill, seconded by LeBrun, to approve the **minutes** of the December 14, 2020 school board meeting. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**Audience Comments:** None.

**21-060** Motion by Randall, seconded by Bollock, to approve the **agenda** with the addition of an executive session after Staff and Student Recognition. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**Conflict of Interest Disclosures:** None.

Karlie Ten Eyke was recognized for being selected as an FFA District 7 officer. She informed the board about her duties as Student Advisor. FFA advisor Tom Wolff reported on student participation in other FFA competitions and events.

**21-061** Motion by LeBrun, seconded by Traill, to go into **executive session** pursuant to SDCL 1-25-2(1) at 7:07 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 7:16 p.m.

**21-062** Motion by Traill, seconded by Randall, to approve the **consent agenda**. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

A. Payment of **January Claims**.

General Fund: Amazon.com, supplies – 1030.18; AssetGenie, supplies – 128.85; Automatic Building Controls, purchased services – 306.12; Blick Art Materials, supplies – 2861.73; Brodart, books – 80.74; BX Civil & Construction, purchased services – 1175.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 1013.69; Cole Papers, supplies – 2676.32; County Fair, supplies – 60.22; Cubby's, gas – 1896.04; Cummins Sales & Service, bus parts – 1219.68; DR Ace Hardware, supplies – 1473.10; DR Coop Grain, supplies – 31.75; DR Lumber, supplies – 693.66; DR U-Store-It, rental – 1748.00; Dells City Journal, subscriptions – 76.00; Dells Electric, purchased services – 2775.46; DR Agency Fund, reimburse background checks/officials – 2219.79; Ed's Produce, supplies – 71.00; Elite Business Systems, copiers – 833.33; Eseind, purchased services – 693.60; Garbage N More, garbage removal – 1140.00; Golden West, telephone service – 997.76; Graves IT Solutions, purchased services – 20.00; Hander Plumbing, purchased services – 1384.92; Harold's Photo,

purchased services – 320.00; Keith Harvey, DOT physical reimbursement – 150.00; High Plains Technology, purchased services – 514.50; Hillyard, supplies – 2675.64; Interstate All Battery, supplies – 887.85; Jaymar, supplies – 246.02; Johnson Controls, purchased services – 43304.10; JW Pepper, supplies – 124.00; Mac’s, supplies – 20.76; Matheson Tri-Gas, supplies – 158.41; Mid States Audio, purchased services – 664.11; MidAmerican Energy, utilities – 5236.84; Midwest Alarm, monitoring – 77.62; Music is Elementary, supplies – 243.96; NAPA, supplies – 320.84; New Century Press, publications – 206.17; North Central Bus, bus parts – 1892.59; Northern Truck, repair parts – 415.00; Palos Sports, supplies, 371.18; Plank Road Publishing, supplies – 133.91; Quadient Leasing, postage meter – 474.18; Restaurant Equipment Repair of SF, purchased services – 704.47; Revier Pressure Washers, parts – 180.00; Fran Ruesink, supply reimbursement – 14.97; School Specialty, supplies – 128.54; Staples, supplies – 104.11; Teachers Pay Teachers, materials – 66.99; Titan Machinery, repair/maintenance parts – 516.00; Verizon, purchased services – 38.01; Voyager Fleet, gas – 1782.08; West Music, supplies – 394.25; Wheelco, bus parts – 50.77; Xcel Energy, utilities – 11359.76. TOTAL GENERAL FUND CLAIMS – \$100,899.57.

Capital Outlay Fund: Amazon.com, books/equipment – 263.33; Cole Papers, equipment – 3930.81; David Dobbs Enterprises, equipment – 4370.00; Elite Business Systems, copiers – 863.60; Graphic Edge, uniforms – 2048.00; Innovative Office Solutions, equipment – 6412.16; Makin Book Company, books – 596.52; Menard’s, equipment – 1123.00; Rich Morris, used snow blower – 200.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$19,807.42.

Special Education Fund: Amazon.com, supplies – 29.99; Bright Solutions for Dyslexia, supplies – 314.95; County Fair, supplies – 139.84; Cubby’s, gas – 658.57; DR Ace Hardware, supplies – 41.50; Goodcare, purchased services – 6889.05; Lifescape, purchased services – 11793.00; NAPA, supplies – 381.75; PLEC, purchased services – 4892.22; School Specialty, supplies – 53.58; SD Dept. of Human Services, purchased services – 6120.91. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$31,315.36.

Debt Service Fund: U.S. Bank, bond principal – 375000.00. TOTAL DEBT SERVICE FUND CLAIMS - \$375,000.00.

Food Service Fund: Lunchtime Solutions, purchased services – 50169.83. TOTAL FOOD SERVICE FUND CLAIMS - \$50,169.83.

Enterprise Fund: BMO MasterCard (Sam’s Club, Haven supplies – 445.06; Hobby Lobby, Haven supplies – 93.05; Walmart, Haven supplies – 107.76; American Ink, Haven supplies – 666.90); County Fair, Haven supplies – 23.71; Taylor Delker, Haven mileage – 27.80; DR Ace Hardware, Haven supplies – 33.96; River Community Church, Haven rent – 1580.00; Rachel Scholten, Haven supply reimbursement – 6.39; Verizon, Haven cell phone service – 71.46. TOTAL ENTERPRISE FUND CLAIMS - \$3,056.09.

Payroll: Elementary – 115747.35; Middle School – 87085.11; High School – 97991.99; LEP – 183.07; Title I – 5425.97; Social Services – 2898.32; Guidance – 15732.48; Health – 4718.76; Library – 6557.02; Technology – 19898.35; BOE – 2179.91; General Administration – 16616.16; School Administration – 36651.63; Business Office – 11820.74; Maintenance – 31626.25; Transportation – 18033.23; Cocurricular Activities – 25354.16; Special Education – 102425.47; Before/After School Enterprise Fund – 20123.90. TOTAL PAYROLL EXPENSE– \$621,069.87.

B. December 2020 **Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 12/1/2020	\$1,975,187.37	\$2,937,378.82	\$203,921.80	\$3,499,947.12	\$180,568.49	\$106,821.87	\$148,248.37
Receipts:							
Taxes	\$173,148.08	\$152,815.62	\$88,269.24	\$35,240.07			
Tuition & Fees	153.00						
Interest	13.61	23.29	1.19	5.06	\$1.31	\$.74	\$1.28
Food Service Sales					5,841.98		
Pupil Activities	3,147.00						31,821.04
OST Programs						9,596.00	
Donations/Contributions	400.00						
Rentals							
Charges for Services			3,781.78				
Other Local Sources	51.95	105.00					
County Sources	2,702.43						
State Grants	301,742.00		12,253.00			620.10	
Federal Grants	57,870.46	107,756.59	50,461.00		55,355.57		
Total Receipts	\$539,228.53	\$260,700.50	\$154,766.21	\$35,245.13	\$61,198.86	\$10,216.84	\$31,822.32
Total Disbursements	-\$560,421.46	-\$354,815.19	-\$137,647.74	-\$220,438.75	-\$59,428.88	-\$18,721.54	-\$32,426.69
Cash Balance, 12/31/2020	\$1,953,994.44	\$2,843,264.13	\$221,040.27	\$3,314,753.50	\$182,338.47	\$98,317.17	\$147,644.00

C. **Authorizations and Ratifications**

1. **District Surplus:** None.

2. **Personnel Report:**

- a. **Resignation** – Amber Taylor, with waiver of liquidated damages – effective 1/4/2021.
- b. **Termination** – Sierra Hansen, paraprofessional – effective 1/8/2021.
- c. **Wage Adjustments to \$9.45 per hour (SD minimum wage):** Jesse Docken, assistant wrestling coach; Haven workers – Landon Hohn, Maggie Klein, Madeline Kringen, Alexyss LaDeaux, Tori Lodmell, Michael Merry, Braeden Nirva, Olivia Prasek, Samantha Price, Colin Rentz, Sadie Schmitt, Ashlynn Trewin, Madelynn Wilber.
- d. **Wage Adjustment** – Laura Scott, \$2,000.00 annual stipend for COVID-19 tracking responsibilities.

3. Student Report: Approve **open enrollment** applications #21-28 and #21-29.

**21-063** Motion by Randall, seconded by Weiland, to amend the Return to Learn plan to phase out long-term **parallel instruction**, unless there are medical reasons. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

The board discussed Return to Learn plan restrictions on outside use of facilities. No changes were made.

The board discussed Return to Learn plan restrictions on the number of spectators at extra-curricular activities. Superintendent Schultz stated that restrictions can be adjusted by administrative decision in accordance with the plan. Restrictions in effect for current events are posted on the school website.

**21-064** Motion by Traill, seconded by Bollock, to accept the proposal from Pittney Bowes for a **postage meter lease** beginning April 2021. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-065** Motion by Bollock, seconded by Traill, to voluntarily extend leave provisions of the **Families First Coronavirus Relief Act** through March 31, 2021. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-066** Motion by Weiland, seconded by Randall, to set the 2021 **school board election** for June 15, 2021. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-067** Motion by Weiland, seconded by Traill, to designate Jacque LeBrun as ASBSD LAN (Legislative Action Network) representative. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

**21-068** Motion by LeBrun, seconded by Traill, to approve participation in the **Avera Employee Assistance Program** with an eight-session service level. Voting aye: LeBrun, Randall, Traill, and Weiland. Abstained: Bollock. Motion carried.

The board held a first reading of changes to policies ABAA – Parent Involvement and ABAA-R – Title I Parent Involvement Guidelines.

The superintendent’s report was given:

- Notification of contract renewal provisions
- 2021 legislative session and school funding
- USDA waiver allowing extension of our Food Service Management Company contract for an additional year
- Executive orders
- Additional COVID-19 funding for schools
- Construction project – flooring replacement plans

Board comments were heard.

The next regular school board meeting will be February 8, 2021 at 7:00 p.m.

**21-069** Motion by Traill, seconded by Bollock, to adjourn the meeting at 8:44 p.m. Voting aye: Bollock, LeBrun, Randall, Traill, and Weiland. Motion carried.

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Matthew Weiland, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)