

**School Board Proceedings
Dell Rapids School District 49-3
May 14, 2018**

The Dell Rapids School District Board of Education met Monday, May 14, 2018 at 7:00 p.m. in the middle school/high school library with the following members present: Troy Randall, Jody Schumaker, Steve Stofferahn, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Natalie Eggers; Kelley Gruneich; Joshua Fletcher; Mylie Anderson; Gavin Benson.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

18-117 Motion by Traill, seconded by Schumaker, to approve the **minutes** of the April 9, 2018 school board meeting. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

18-118 Motion by Randall, seconded by Stofferahn, to approve the **agenda** as published. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

5th grade students and teachers were recognized for their Living History Fair and donation of \$1000 to the local food pantry.

There were no conflict of interest disclosures.

18-119 Motion by Schumaker, seconded by Traill, to approve the **consent agenda**. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

A. Payment of May Claims.

General Fund: Ace Hardware, supplies – 576.01; AED Superstore, supplies – 40.36; Alphagraphics, supplies – 161.30; Amazon.com, supplies – 1564.15; Argus Leader, publications – 207.54; Asset Genie, supplies – 379.60; Baltic School, entry fees/judge's stipend – 55.91; Best Buy, supplies – 139.98; Blue Tarp, supplies – 39.99; The Bluffs, entry fee – 50.00; BMO Mastercard (ATP, supplies – 159.50; Altair Aerials, supplies – 153.72; Teachers Pay Teachers, supplies – 45.00; Theatre World, play supplies – 75.00); BX, purchased services – 3207.50; Canton School, entry fees – 125.00; Carroll Institute, purchased services – 1030.00; City of Dell Rapids, water/sewer – 1412.41; County Fair, supplies – 484.95; Cubby's, fuel – 5345.32; Cummins Central Power, repair parts – 1143.06; Dakota Auto Parts, repair parts – 40.86; Dakota Valley School, entry fees – 60.00; Dauby's, supplies – 725.94; DR Lumber, supplies – 135.87; Dells Electric, purchased services – 280.00; Dells Farm & Tire, tires – 1251.00; Dells Nursing & Rehab, meals – 30.00; Dells Plumbing, purchased services – 733.07; DR Agency Fund, reimburse entry fees – 130.00; Jill Dvorak, mileage – 6.72; Dynamic Measurement Group, testing – 89.00; East Dakota Educational Cooperative, purchased services – 400.00; Ed's Produce, supplies – 65.00; Elite Business Systems, copiers – 833.33; Elk Point/Jefferson School, entry fees – 60.00; Garbage N More, garbage removal – 1080.00; Garretson School, entry fees/judge's stipend – 78.41; Golden West, telephone service – 963.68; Graves IT Solutions, purchased services – 85.00; Green Eggs and Ram, supplies – 245.00; Harlow's Bus Sales, repair parts – 402.79; Hauff Mid-America

Sports, supplies – 73.68; Heartland Paper/Network Services, supplies – 1269.79; High Plains Technology, purchased services – 400.00; Hillyard, supplies – 546.71; JD's House of Trophies, supplies – 60.00; Johnson Controls, repairs – 7292.53; JW Pepper, supplies – 193.99; Lacey Rentals, rental – 160.00; Lennox School, entry fees – 150.00; Samantha Luze, background check reimbursement – 43.25; Mac's, supplies – 95.06; Madison School, entry fees – 40.00; Master Blaster, repairs – 1247.66; Matheson Tri-Gas, supplies – 76.95; MidAmerican Energy, utilities – 4574.94; Midwest Alarm, monitoring – 57.62; Napa Auto Parts, repair parts – 965.55; North Central Bus, repair parts – 5169.13; North Central International, repair parts – 58.10; Performance Press, supplies – 224.25; Pitsco, supplies – 53.50; Popplers Music, repairs – 58.50; PLEC, purchased services – 72.34; Ramkota Hotel, lodging – 199.98; Jeff Reed, purchased services – 2495.00; Summer Schultz, fuel reimbursement – 23.05; SDHSAA, fees – 31.00; Sioux Valley School, entry fees – 50.00; St. Mary School, judge's stipend – 26.91; Stan Houston, supplies – 14.99; Staples Business Advantage, supplies – 129.76; State Flag Account, supplies – 109.40; Swier Law Firm, purchased services – 67.50; T&A Service, repairs – 131.25; Meagan Taylor, mileage – 5.04; Kate Telkamp, supply reimbursement – 17.82; TIE, registrations – 217.00; TASC, purchased services – 1252.80; US Post Office, postage permit/meter postage – 3225.00; Voyager Fleet, gas – 228.24; Darrell Weinacht, bus driver physical – 150.00; Jeff Welbig, purchased services – 750.00; Xcel Energy, utilities – 12436.39. TOTAL GENERAL FUND CLAIMS – \$68,536.65.

Capital Outlay Fund: Amazon.com, books/equipment – 1514.57; Apple, equipment – 779.00; Brodart, books – 2924.34; BSN Sports, equipment – 897.98; Connecting Point, software – 244.70; Elite Business Systems, copiers – 863.60; First National Bank, certificate principal/interest/fees – 133156.63; High Plains Technology, equipment – 7983.00; SUI, software – 5250.00; Sport Scope, equipment – 5599.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$159,212.82.

Special Education Fund: Academic Therapy, supplies – 302.50; Ace Hardware, supplies – 109.39; Amazon.com, supplies – 322.15; American Printing House, supplies – 15.00; Center for Disabilities, registration – 150.00; County Fair, supplies – 116.39; Cubby's, fuel – 1324.94; Dakota Alignment, purchased services – 63.37; ESTR Publications, supplies – 151.00; Goodcare, purchased services – 6465.42; Harlow's Bus Sales, repair parts – 494.48; LifeScape, purchased services – 13329.50; Napa Auto Parts, repair parts – 78.49; PLEC, purchased services – 4310.26; Prostrollo Auto Mall, repair parts – 225.14; T& A Service, repairs – 774.77. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$28,232.80.

Food Service Fund: Chill Commercial Refrigeration, repairs – 1729.26; Hobart, repairs – 259.34; Lunchtime Solutions, purchased services – 60032.35; Performance Press, supplies – 66.00; Scott Wilson, refund – 64.08. TOTAL FOOD SERVICE FUND CLAIMS - \$62,151.03.

Enterprise Fund: BMO MasterCard (Walmart, Haven supplies – 187.66; Sam's Club, Haven supplies – 465.94; Hobby Lobby, Haven supplies – 41.94; CVLI, Haven movie license – 244.80; Sassy Cakes, Haven supplies – 55.00; Target, Haven supplies – 9.57); Cole Papers, Haven supplies – 424.14; County Fair, Haven supplies – 75.96; River Community Church, Haven rent – 1500.00; Verizon Wireless, Haven phones – 77.91. TOTAL ENTERPRISE FUND CLAIMS - \$3,082.92.

Payroll: Elementary – 109261.73; Middle School – 83862.63; High School – 87699.93; LEP – 2774.86; Title I – 4620.09; Guidance – 14694.70; Health – 4479.13; Library – 5867.86; Technology – 16921.97; Election – 685.33; General Administration – 14296.61; School Administration – 32318.06; Business Office – 9509.55; Maintenance – 23627.71; Transportation – 15499.49; Cocurricular Activities – 17512.98; Special Education – 87871.99; Before/After School Enterprise Fund – 11112.87.
TOTAL PAYROLL EXPENSE– \$542,617.49.

B. April 2018 Financial Report.

**Statement of Cash Receipts,
 Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 4/1/18	\$1,054,235.12	\$2,339,492.64	\$22,578.64	\$68,707.01	\$2,527,603.01	\$193,567.24	\$92,980.74	\$151,645.87
Receipts:								
Taxes	\$76,428.93	\$80,789.97	\$40,773.46		\$40,202.72			
Tuition & Fees	225.40							
Interest	48.99	327.70	.19	\$5.57	196.24	\$20.08	\$9.35	\$12.81
Food Service Sales						39,704.82		
Pupil Activities	1938.10							5,861.19
OST Programs							12,447.50	
Donations/Contributions	1200.00	5,828.76						
Charges for Services			1,666.13					
Rentals	210.00							
Other Local Sources	515.14							
County Sources	3,832.98							
State Grants	275,927.00		17,809.00				560.22	
Federal Grants	13,225.00		24,721.00			13,047.98		
Total Receipts	\$373,551.54	\$86,946.43	\$84,969.78	\$5.57	\$40,398.96	\$52,772.88	\$13,017.07	\$5,874.00
Total Disbursements	-\$491,985.20	-\$36,590.35	-\$114,122.70	-\$0.00	-\$0.00	-\$51,160.16	-\$14,772.41	-\$6,993.21
Sub-Total, 4/30/18	\$935,801.46	\$2,389,848.72	-\$6,574.28	\$68,712.58	\$2,568,001.97	\$195,179.96	\$91,225.40	\$150,526.66
Interfund Loan	-\$6,577.15		\$6,577.15					
Cash Balance, 4/30/18	\$929,224.31	\$2,389,848.72	\$2.87	\$68,712.58	\$2,568,001.97	\$195,179.96	\$91,225.40	\$150,526.66

C. Supplemental Budgets

General Fund

Donation Revenue - \$1,650.46
 HS Ag Expense - \$450.46
 HS Girls Basketball Expense – \$800.00
 HS Volleyball Expense - \$400.00

Capital Outlay Fund

Donation Revenue - \$9,599.00
 Athletic Equipment Capital Expense - \$5,599.00
 Athletic Equipment Expense - \$4,000.00

D. Authorizations and Ratifications

1. Student Report – approve FY2019 open enrollment applications #19-03 and #19-04.

2. Personnel Report.

- a. **Resignations:** Maddie Merriam, Christy Lee, Madison Reeser, Melissa Schull, and Marissa Swanz, effective at the end of the 2017-2018 school year.
- b. **Employment**, effective for the 2018-2019 school year:
 - Brady Lesnar, Middle School Teacher, \$42,100.00
 - Erin Matthiesen, Elementary Teacher, \$40,700.00
 - Kayla Siemonsma, Elementary Teacher, \$38,500.00
 - Taylor Trohkimoinen, Elementary Teacher/GBB Assistant Coach - \$41,515.00(Note: A contract amendment is being issued to change Taylor Trohkimoinen's coaching assignment from assistant GBB coach to head GBB coach.)

18-120 Motion by Stofferahn, seconded by Traill, to approve the 2018-2019 **Johnson Controls Planned Service Renewal** at an annual cost of \$34,554.00. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

18-121 Motion by Weiland, seconded by Randall, to approve the **2018-2019 negotiated agreement**. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

18-122 Motion by Randall, seconded by Weiland, to direct the business manager to issue **2018-2019 teacher contracts** in accordance with the negotiated agreement. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

The board canvassed the April 10, 2018 election returns. It was noted that voter turnout was 10.6% with 389 persons voting and 3660 active registered voters.

18-123 Motion by Stofferahn, seconded by Schumaker, to declare the results of the **April 10, 2018 election**: Troy Randall – 276 votes; Denise Cavigielli – 174 votes; Jacque LeBrun – 222 votes. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

Troy Randall and Jacque LeBrun will be seated on the school board at the July 2018 annual meeting.

18-124 Motion by Schumaker, seconded by Randall, to add orthodontic coverage to the district's **Delta Dental** plan, as recommended by the insurance advisory committee. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

18-125 Motion by Stofferahn, seconded by Traill, to authorize the **transfer of \$294,446.00 to the QSCB Debt Service Sinking Fund** from the Capital Outlay Fund. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

18-126 Motion by Schumaker, seconded by Weiland, to cast ballots for Paul Turman, Paul Nepodal, and Jerry Rasmussen on the **SDHSAA election ballot** for representatives, and to vote yes on the SDHSAA amendment ballot. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

The board reviewed the 2018-2019 preliminary budget and five-year Capital Outlay plan.

18-127 Motion by Stofferahn, seconded by Schumaker, to keep **meal prices** for student reimbursable breakfasts and student reimbursable lunches the same for school year 2018-2019. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

18-128 Motion by Weiland, seconded by Stofferahn, to authorize **free meals** for reimbursable student breakfasts and reimbursable student lunches served May 18-23, 2018 to promote the school food service program. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

The superintendent's report was given.

- A Prairie Rose South Dakota Fund grant for approximately \$3,000 has been received for installation of access buttons at middle school entrances.
- The Leadership Team has been approved to participate in the 2018-2019 Leading Innovation and Change through Systems Thinking and Equity (LICSTE) cohort. The program is fully funded by the state.
- Plans for a Guaranteed Energy Savings project will be finalized by the June board meeting.

18-129 Motion by Randall, seconded by Traill, to go into **executive session** at 8:12 p.m. in accordance with SDCL 1-25-2 (4). Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 9:28 p.m.

18-130 Motion by Randall, seconded by Stofferahn, to authorize issuance of administrative **contracts**, other non-teaching staff contracts, and classified staff **wage adjustments** based on board discussion. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

18-131 Motion by Traill, seconded by Schumaker, to adjourn the meeting at 9:32 p.m. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)