

**School Board Proceedings**  
**Dell Rapids School District 49-3**  
**April 9, 2018**

The Dell Rapids School District Board of Education met Monday, April 9, 2018 at 7:00 p.m. in the middle school/high school library with the following members present: Troy Randall, Jody Schumaker, Steve Stofferahn, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Fran Ruesink, Middle School Principal; Denise Cavigielli; Matt Larson.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**18-102** Motion by Traill, seconded by Weiland, to approve the **minutes** of the March 12, 2018 school board meeting. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**18-103** Motion by Randall, seconded by Schumaker, to approve the **agenda** as amended: delete 8. – Executive Session and add 10.J. – Election Worker Appointment. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

Fran Ruesink was recognized for being selected Region II Principal of the Year.

There were no conflict of interest disclosures.

**18-104** Motion by Randall, seconded by Traill, to approve the **consent agenda**. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**A. Payment of April Claims.**

General Fund: Ace Hardware, supplies – 598.91; Amazon.com, supplies – 350.46; Dan Anderson, DOT physical reimbursement – 150.00; Argus Leader, publications/subscriptions – 392.45; Blick Art Materials, supplies – 102.90; BMO Mastercard (Gibraltar, repair parts – 49.26; Theatre World, play supplies – 706.92; Teachers Pay Teachers, supplies – 148.48; Metzger Farms, supplies – 76.03); Breakout EDU, periodicals – 150.00; BX, purchased services – 2152.50; City of Dell Rapids, water/sewer – 1003.93; County Fair, supplies – 382.74; Cubby's, fuel – 4573.03; Cummins Central Power, purchased services/repair parts – 1037.72; DAK XII Conference, spring dues – 60.00; Dakota Auto Parts, repair parts – 224.75; Dakota Supply Group, repair parts – 595.80; Tasha Davis, supply reimbursement – 29.94; DR Football Club, football field cleanup – 300.00; DR Lumber, supplies – 531.62; Dells Electric, purchased services – 210.00; DEMCO, supplies – 71.54; DR Agency Fund, reimburse entry fees – 310.00; Jill Dvorak, mileage – 5.46; Lora Egan, judging fee – 200.00; Elite Business Systems, copiers – 833.33; Fonder Sewing Machine, repairs – 129.85; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 916.07; Green Eggs and Ram, supplies – 1237.46; Harlow's Bus Sales, repair parts – 160.77; Heiman Fire Equipment, purchased services – 275.50; High Plains Technology, purchased services – 433.90; Hillyard, supplies/repairs – 2071.25; Hobby Lobby, supplies – 690.55; Mark Honerman, supply reimbursement – 90.88; Kibble Equipment, repair parts – 50.44; KMWF, purchased services – 2250.00; Mindy Lafontaine, supply reimbursement

– 239.55; Lakeshirts, ES supplies – 761.95; Library Store, supplies – 281.67; Madison Aquatic Center, field trip – 30.00; MailFinance, postage meter – 474.18; Matheson Tri-Gas, supplies – 172.56; MidAmerican Energy, utilities – 5738.58; Midwest Alarm, monitoring – 57.62; Jesse Miller, judging fee – 200.00; North Central Bus, repair parts – 1307.05; North Central International, repair parts – 117.68; Olson’s Pest Technicians, purchased services – 140.00; Pfeifer Implement, repair parts – 51.48; Pizza Ranch, supplies – 75.00; PLEC, purchased services – 72.72; Ramkota Hotel, lodging – 95.00; Region II Music, entry fees – 150.00; Roemen’s Automotive, repair/maintenance supplies – 874.19; SASD, registration – 75.00; Laura Schenk, judging fee – 200.00; Tom Scherff, DOT physical reimbursement – 150.00; Jeff Schmidt, DOT physical reimbursement – 150.00; SDHSAA, supplies – 117.00; Staples Business Advantage, supplies – 109.00; Swier Law Firm, purchased services – 292.50; Kate Telkamp, supply reimbursement – 54.74; TIE, registrations – 280.00; Tractor Supply Company, supplies – 35.98; UPS, supplies – 59.56; Visual Impact, supplies/purchased services – 2360.00; Voyager Fleet, gas – 274.75; Wheelco, repair parts – 341.38; Winner School District, entry fees – 10.84; Xcel Energy, utilities – 14513.62. TOTAL GENERAL FUND CLAIMS – \$54,498.04.

Capital Outlay Fund: Amazon.com, books/equipment – 2932.89; Brodart, books – 97.10; Combined Building Specialties, bleacher modifications – 3000.00; Dauby’s, uniforms – 4675.00; DEMCO, equipment – 3926.21; Elite Business Systems, copiers – 863.60; Golf Team Products, uniforms – 829.00; Gopher Athletic, equipment – 339.30; Graybar, equipment – 634.23; Hillyard, equipment – 397.07; Johnson Controls, HVAC equipment – 9690.00; McGraw-Hill, textbooks – 5417.00; Rogue Fitness, equipment – 779.95; Visual Impact, logos/frosted windows – 3009.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$36,590.35.

Special Education Fund: County Fair, supplies – 35.07; Cubby’s, fuel – 1338.13; Goodcare, purchased services – 8775.54; Harlow’s Bus Sales, repair parts – 617.05; Interstate All Battery, repair parts – 475.90; LifeScape, purchased services – 11047.00; Lutheran Social Services, interpreter – 95.32; MTI Corporate Education, registrations – 150.00; PLEC, purchased services – 4958.12; Roemen’s Automotive, repair/maintenance supplies – 393.62; T& A Service, repairs – 2556.10. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$30,441.85.

Food Service Fund: Dells Plumbing, repairs – 76.53; Hobart, repairs – 238.89; Lunchtime Solutions, purchased services – 50844.74. TOTAL FOOD SERVICE FUND CLAIMS - \$51,160.16.

Enterprise Fund: Amazon.com, Haven supplies – 95.99; BMO MasterCard (Walmart, Haven supplies – 383.07; Sam’s Club, Haven supplies – 208.94); County Fair, Haven supplies – 118.27; River Community Church, Haven rent – 1500.00; Jennifer Ruesink, ACT Prep supply reimbursement – 24.60; Verizon Wireless, Haven phones – 77.91. TOTAL ENTERPRISE FUND CLAIMS - \$2,408.78.

Payroll: Elementary – 108381.92; Middle School – 83596.06; High School – 87111.67; LEP – 2643.36; Title I – 4530.50; Guidance – 14694.70; Health – 4479.13; Library – 5326.33; Technology – 16921.98; BOE – 2045.36; General Administration – 14501.80; School Administration – 31321.37; Business Office – 9714.74; Maintenance – 23918.65; Transportation – 15321.60; Cocurricular Activities – 16242.89; Special Education – 84067.60; Before/After School Enterprise Fund – 10999.85; ACT Prep Enterprise Fund – 1363.78. TOTAL PAYROLL EXPENSE– \$537,183.29.

## B. March 2018 Financial Report.

### Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 3/1/18	\$1,226,467.61	\$2,310,742.06	\$67,667.44	\$68,691.74	\$2,507,854.35	\$189,881.08	\$83,639.05	\$161,031.91
Receipts:								
Taxes	\$36,352.04	\$39,297.93	\$19,825.76	\$9.50	\$19,549.86			
Tuition & Fees							\$3,075.00	
Interest	49.32	334.59	.60	5.77	198.80	\$21.47	9.73	\$13.80
Food Service Sales						39,667.28		
Pupil Activities	540.01							14,188.31
OST Programs							10,141.00	
Donations/Contributions	681.41	394.22					10,000.00	
Charges for Services			4,045.27					
Rentals	2,520.00							
Other Local Sources	304.00							
County Sources	3,313.96							
State Grants	281,547.05		17,809.00				890.36	
Federal Grants	16,299.50		27,087.00			13,151.19		
Total Receipts	\$341,607.29	\$40,026.74	\$68,767.63	\$15.27	\$19,748.66	\$52,839.94	\$24,116.09	\$14,202.11
Total Disbursements	-\$513,839.78	-\$11,276.16	-\$113,856.43	-\$0.00	-\$0.00	-\$49,153.78	-\$14,774.40	-\$23,588.15
Cash Balance, 3/31/18	\$1,054,235.12	\$2,339,492.64	\$22,578.64	\$68,707.01	\$2,527,603.01	\$193,567.24	\$92,980.74	\$151,645.87

## C. Authorizations and Ratifications

1. **Student Report** – approve FY2019 open enrollment application #19-02.

### 2. Personnel Report.

- a. **Resignations:** Beverly Rieck and Mark Honerman, effective at the end of the 2017-2018 school year.
- b. **Employment:** Margo Hegge, \$39,700.00, effective for the 2018-2019 school year.
- c. **Volunteer Approval:** Katie Luggar, track assistant.

**18-105** Motion by Traill, seconded by Randall, to approve **2018-2019 staffing additions:** additional second grade teacher, increase the Spanish teacher to full-time, and increase the Special Education Director position to full-time (20% to be contracted to another district). Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**18-106** Motion by Schumaker, seconded by Stofferahn, to approve renewal of the **Food Service Management Company contract** with Lunchtime Solutions, Inc. for 2018-2019. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**18-107** Motion by Stofferahn, seconded by Schumaker, to approve an amendment to the Garretson **soccer cooperative agreement** to allow 7<sup>th</sup> and 8<sup>th</sup> grade students to participate at the varsity level if they try out and make the team. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**18-108** Motion by Weiland, seconded by Randall, to approve the **FY2017 audit report** from KMWF. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**18-109** Motion by Randall, seconded by Traill, to approve school-sponsored **summer camp fees and stipends**: Boys' Acceleration - \$225.00; Girls' Acceleration - \$135.00; BBB Workouts - \$80.00 for grades 4-8; GBB Workouts – TBD with new coach, in accordance with other camp fees; Worker stipends - \$20/hour or division of net proceeds for Boys' Acceleration and Girls' Acceleration, \$25/hour or division of net proceeds for BBB Workouts; TBD with new coach, in accordance with other camp stipends, for GBB Workouts. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**18-110** Motion by Schumaker, seconded by Traill, to approve the 2018-2019 ASBSD Protective Trust **health insurance renewal** and premium rates for \$1500, \$2500, and \$3500 single deductible plans, plus a \$5000 single deductible HSA-qualified plan. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**18-111** Motion by Stofferahn, seconded by Schumaker, to approve the 2018-2019 ASBSD Protective Trust **workers compensation insurance renewal**, participation agreement, and premium rates. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**18-112** Motion by Schumaker, seconded by Stofferahn, to approve 2018-2019 **membership in the South Dakota High School Activities Association**. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**18-113** Motion by Weiland, seconded by Randall, to keep the fee for **summer drivers' education** at \$160.00 for district students and \$200.00 for out-of-district students, and to pay the drivers' education instructors \$20.00 per hour for instructional time up to 35 hours and \$90.00 per student for driving time. Preference will be given to Dell Rapids students. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

**18-114** Motion by Schumaker, seconded by Stofferahn, to appoint Sue Hovey as a replacement election official for the **April 10, 2018 school board election**. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

Superintendent Schultz reported on the comprehensive facility/grounds assessment, District leadership team activities, grant applications, and Connections social media safety presentations.

**18-115** Motion by Randall, seconded by Schumaker, to go into **executive session** at 7:38 p.m. in accordance with SDCL 1-25-2 (3) and 1-25-2 (4). Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 8:03 p.m.

Committee reports and board comments were given.

**18-116** Motion by Traill, seconded by Randall, to adjourn the meeting at 8:25 p.m. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

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Matt Weiland, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)