

**School Board Proceedings
Dell Rapids School District 49-3
January 8, 2018**

The Dell Rapids School District Board of Education met Monday, January 8, 2018 at 7:00 p.m. in the middle school/high school library with the following members present: Troy Randall, Jody Schumaker, Jeff Traill, and Matt Weiland. Absent: Steve Stofferahn.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Jay Nelson, Elementary School Principal/Maintenance Director; Jeff Krumm, Technology Director; Matt Larson; Micah Bader; Sharon Mitchell; Ella Lueders; Jay Holm; Olivia Clark; Tim Jaycox; Morgan Nemmers; Abby Stauffenecker.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

18-063 Motion by Traill, seconded by Randall, to approve the **minutes** of the December 11, 2017 school board meeting. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

18-064 Motion by Randall, seconded by Traill, to approve the **agenda** as published. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

Sharon Mitchell, oral interpretation advisor, recognized State tournament qualifiers and alternates: Ella Lueders, Abby Stauffenecker, Tim Jaycox, Morgan Nemmers, Jay Holm, and Libby Clark. Lueders and Holm received superior ratings in Serious and Storytelling, respectively.

There were no conflict of interest disclosures.

18-065 Motion by Schumaker, seconded by Randall, to approve the **consent agenda**. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

A. Payment of January Claims.

General Fund: Ace Hardware, supplies – 952.57; Amazon.com, supplies – 1043.01; Area II Superintendents' Association, dues – 175.00; Argus Leader, publications – 224.82; Arrowwood Resort/Cedar Shores, lodging – 91.95; Automatic Building Controls, purchased services – 456.12; Blooms on Main, supplies – 59.65; BMO Mastercard (Track Wrestling, stats online – 50.00; Dakota Supply Group, repair parts – 454.32; Dells Theatre, supplies – 64.50; Johnstone Supply, repair parts – 216.65); BX, purchased services – 3000.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 1152.73; Convergint Technologies, supplies – 340.83; County Fair, supplies – 488.83; Cubby's, fuel – 4263.69; Cummins Central Power, repair parts – 1513.92; Dak XII Conference, dues – 44.00; Dakota Alignment, repairs – 63.37; DR Custom Trailers, repairs – 276.32; DR Lumber, supplies – 81.16; DR Agency Fund, reimburse for fees/officials/background check – 1922.29; Jill Dvorak, mileage – 6.72; Elite Business Systems, copiers – 833.33; Ewell Educational Services, subscription – 425.00; Garbage N More, garbage removal – 1080.00; Global Industrial, supplies – 380.95; Golden West, telephone service – 988.53; Graybar Electric, supplies – 47.44; Harlow's Bus Sales, repair parts – 402.67; Heartland Paper, supplies – 271.82; High Plains Technology, purchased services – 400.00; Hillyard, supplies – 3011.64; Jaymar Business Forms,

supplies – 183.84; Johnson Controls, repairs/maintenance contract – 17239.66; Josten’s, supplies – 403.05; JW Pepper, supplies – 1066.58; Terry Klein, reimburse DOT physical – 150.00; KMWF, purchased services – 7500.00; Krier & Blain, purchased services – 6825.49; Lunchtime Solutions, supplies – 260.30; Madison High School, entry fees – 256.34; MailFinance, postage meter – 474.18; Matheson Tri-Gas, supplies – 79.19; MidAmerican Energy, utilities – 4340.82; Midwest Alarm, monitoring – 57.62; North Central Bus, repair parts – 2242.05; Overhead Door Company, repairs – 1713.01; Pfeifer Implement, repair parts – 25.42; Popplers Music, supplies – 637.44; PLEC, purchased services – 73.78; Reality Works, supplies – 1415.40; Revier Pressure Washers, repair parts – 197.49; Beverly Rieck, supply reimbursement – 178.99; Roemen’s Automotive, supplies – 361.61; Scholastic, supplies – 100.00; Staples Business Advantage, supplies – 271.45; Swier Law Firm, purchased services – 1130.00; Tangible Play, supplies – 151.20; Meagan Taylor, mileage – 10.92; Kate Telkamp, supply reimbursement – 70.89; Time Management Systems, purchased services – 165.00; Track Wrestling, purchased services – 102.23; UPS, supplies – 41.16; US Postal Service, postage – 1000.00; Voyager Fleet, gas – 120.86; Xcel Energy, utilities – 16950.68. TOTAL GENERAL FUND CLAIMS – \$91,095.48.

Capital Outlay Fund: Amazon.com, books/equipment – 440.17; AssetGenie, equipment – 99.75; BMO Mastercard (Ed Helper, software – 39.98; HP, equipment – 2005.35); Brodart, textbooks – 2000.05; Elite Business Systems, copiers – 863.60; Green Eggs and Ram, equipment – 119.99; Riddell/All American Sports, equipment – 880.70. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$6,449.59.

Special Education Fund: Ace Hardware, supplies – 85.70; Amazon.com, supplies – 372.19; County Fair, supplies – 29.93; Cubby’s, fuel – 1163.33; DakotaLink, purchased services – 697.00; Fun and Function, supplies – 155.87; Goodcare, purchased services – 4231.44; LifeScape, purchased services – 12407.00; PLEC, purchased services – 4462.17. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$23,604.63.

Food Service Fund: Heartland Payment Systems/NutriKids, equipment warranty – 54.00; Lunchtime Solutions, purchased services – 42404.56; Restaurant Equipment Repair, repairs – 230.40. TOTAL FOOD SERVICE FUND CLAIMS - \$42,688.96.

Enterprise Fund: Ace Hardware, Haven supplies – 14.99; BMO MasterCard (Smart Kids Only, Haven supplies – 44.98; Walmart, Haven supplies – 184.70; Sam’s Club, Haven supplies – 325.12; Teachers Pay Teachers, Haven supplies – 45.00; Mindware, Haven supplies – 329.80; Ozobot, Haven supplies – 210.75); County Fair, Haven supplies – 45.02; River Community Church, Haven rent – 1500.00; Verizon Wireless, Haven phones – 78.03. TOTAL ENTERPRISE FUND CLAIMS - \$2,778.39.

Payroll: Elementary – 109257.77; Middle School – 83214.34; High School – 86451.09; LEP – 2294.40; Title I – 4351.33; Guidance – 14694.70; Health – 4479.13; Library – 4351.71; Technology – 16921.97; BOE – 2099.19; General Administration – 12649.59; School Administration – 31202.42; Business Office – 7862.55; Maintenance – 21985.59; Transportation – 12007.27; Cocurricular Activities – 22360.98; Special Education – 81345.20; Before/After School Enterprise Fund – 11338.43. TOTAL PAYROLL EXPENSE– \$528,867.66.

B. December 2017 Financial Report.

Statement of Cash Receipts, Disbursements and Cash Balances

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 12/1/17	\$1,434,432.21	\$2,135,443.15	\$94,857.16	\$68,661.49	\$2,902,216.32	\$196,060.01	\$96,394.83	\$139,081.53
Receipts:								
Taxes	\$148,008.10	\$135,060.36	\$69,699.53		\$70,022.61			
Tuition & Fees	80.00							
Interest	105.75	311.40	3.70	\$5.76	203.40	\$22.66	\$10.60	\$13.07
Food Service Sales						33,316.36		
Pupil Activities	4,256.00							31,877.96
OST Programs							8,789.00	
Donations/Contributions	650.00						96.00	
Charges for Services			4,432.44					
Other Local Sources	50.00							
County Sources	3,630.31							
State Grants	294,440.00		17,762.00				886.05	
Federal Grants			76,225.00		96,272.41	14,884.96		
Total Receipts	\$451,220.16	\$135,371.76	\$168,122.67	\$5.76	\$166,498.42	\$48,223.98	\$9,781.65	\$31,891.03
Total Disbursements	-\$505,198.74	-\$6,773.05	-\$118,748.66	-\$0.00	-\$601,001.13	-\$55,828.25	-\$21,363.64	-\$22,689.52
Cash Balance, 12/31/17	\$1,380,453.63	\$2,264,041.86	\$144,231.17	\$68,667.25	\$2,467,713.61	\$188,455.74	\$84,812.84	\$148,283.04

C. Supplemental Budgets.

General Fund

Donation Revenue - \$1,845.40
 Miscellaneous Local Revenue - \$1,441.78
 Elementary General Supply Expense - \$373.46
 High School General Supply Expense - \$225.00
 High School FACS Supply Expense - \$300.00
 Elementary Library Supply Expense - \$1,866.78
 Athletic Travel Expense - \$521.94

Capital Outlay Fund

Donation Revenue - \$3,264.96
 Federal Grant Revenue - \$1,990.00
 Middle School Building Equipment Expense - \$995.00
 High School Building Equipment Expense - \$995.00
 Cocurricular Equipment Expense - \$3,264.96

D. Personnel Report.

1. Resignation - Tabled: Steve Hansen, head football coach, tabled until replacement is found.
2. Resignation: Michelle Marlow, paraprofessional, effective January 12, 2018.
3. Wage adjustments to \$8.85/hour (South Dakota minimum wage), effective January 1, 2018:
 Haven assistants - Cheyenne Adams, Jaden Boyle, Jordan Chase, Tiffanie Dorale, Josh Heinemann, Ariel Hoffman, Brooke Klein, Kendrin Millage, Adam Nagelhout, Isabella Tesnow, Amanda Tomes – and grounds maintenance workers.

E. Surplus Property.

Authorize disposal of broken, non-functioning technology equipment, per list (142 items).

18-066 Motion by Schumaker, seconded by Traill, to go into **executive session** at 7:16 p.m. in accordance with SDCL 1-25-2(3). Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

President Weiland declared the board out of executive session at 7:40 p.m.

18-067 Motion by Weiland, seconded by Traill, to set the 2018 **school board election** for April 10, 2018 and to authorize a joint election with the City of Dell Rapids. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

18-068 Motion by Traill, seconded by Schumaker, to enter into a **master planning agreement with UNESCO**, Inc. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

18-069 Motion by Weiland, seconded by Schumaker, to approve the legal fees of Swier Law Firm regarding the **Dell Rapids Scholarship Fund** with the South Dakota Community Foundation and have the South Dakota Community Foundation pay Swier Law Firm's legal fees regarding this matter. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

18-070 Motion by Schumaker, seconded by Randall, to approve the first reading of **policy IBH – Class Size**, along with a class size guide. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

Jeff Krumm and Jay Nelson reported on technology, elementary school, and facility activities.

Superintendent Schultz reported that the district has been awarded a Clean Diesel grant toward the purchase of a school bus.

18-071 Motion by Traill, seconded by Schumaker, to adjourn the meeting at 8:30 p.m. Voting aye: Randall, Schumaker, Traill, and Weiland. Absent: Stofferahn. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)