

**School Board Proceedings  
Dell Rapids School District 49-3  
December 11, 2017**

The Dell Rapids School District Board of Education met Monday, December 11, 2017 at 7:00 p.m. in the middle school/high school library with the following members present: Troy Randall, Steve Stofferahn, Jeff Traill, and Matt Weiland. Absent: Jody Schumaker.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Fran Ruesink, Middle School Principal; Drew Bunkers, High School Principal; Matt Larson; Heath Lacey; Kelly Lacey; Madyn Lacey; Ryan Murphy; Trisha Murphy; Finn Murphy; Crystal Gill; Olivia Gill; Kim Gaul.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**18-051** Motion by Stofferahn, seconded by Traill, to approve the **minutes** of the November 13, 2017 school board meeting. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

**18-052** Motion by Randall, seconded by Stofferahn, to approve the **agenda** with the addition of an executive session pursuant to SDCL 1-25-2(3) prior to new business. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

Kim Gaul recognized Madyn Lacey, Finn Murphy, and Olivia Gill, who were selected to sing with the South Dakota Elementary School Honor Choir.

There were no conflict of interest disclosures.

**18-053** Motion by Traill, seconded by Stofferahn, to approve the **consent agenda**. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

**A. Payment of December Claims.**

General Fund: Ace Hardware, supplies – 491.91; Jessica Ahlers, supply reimbursement – 75.00; Amazon.com, supplies – 313.91; Argus Leader, publications – 228.46; Best Buy Education, supplies – 869.23; Blick Art Materials, supplies – 272.69; Blooms on Main, supplies – 45.80; BMO Mastercard (Scholastic, books – 106.00; Teachers Pay Teachers, materials – 70.00; Younkers, supplies – 114.95; Track Wrestling, program – 114.95; Dakota Supply Group, repair parts – 109.89); Brandon School District, entry fees – 156.56; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 1192.96; Convergint Technologies, purchased services – 341.00; County Fair, supplies – 458.81; Cubby's, fuel – 2268.69; Cummins Central Power, repair parts – 16.64; Dillon Dahl, supply reimbursement – 11.43; Dakota Alignment, repairs – 1020.08; Dakota Auto Parts, supplies – 288.93; Dauby's, supplies – 2231.14; Courtney DeHerrera, background check – 43.25; DR Lumber, supplies – 204.97; Dells Farm & Tire, tires – 1563.60; Dells Electric, purchased services – 70.00; Dells Materials, materials – 220.00; Dells Plumbing, repairs – 163.02; Delta Education, supplies – 43.70; DR Agency Fund, reimburse for state event meals/background checks/entry fees – 785.50; Jill Dvorak, mileage – 6.72; Elite Business Systems, copiers – 833.33; Flyer Engraving, supplies – 303.00; Garbage N More, garbage removal – 1080.00; Mike Geraets, DOT physical –

150.00; Golden West, telephone service – 990.15; Graybar Electric, supplies – 20.47; Harlow’s Bus Sales, repair parts – 437.89; Hauff Mid-America Sports, supplies – 2075.00; Steve Hegge, supply reimbursement – 75.00; High Plains Technology, purchased services – 433.90; Hillyard, supplies – 319.72; IT Outlet, supplies – 51.98; J.D.’s House of Trophies, supplies – 39.50; Johnson Controls, repairs – 4898.67; Lakeshore Learning, supplies – 45.99; Library Store, supplies – 198.72; Lodge at Deadwood, lodging – 263.44; Matheson Tri-Gas, supplies – 76.95; McLeod’s, supplies – 187.78; MidAmerican Energy, utilities – 3553.85; Midwest Alarm, monitoring – 57.62; Sharon Mitchell, meal reimbursement – 64.00; North Central Bus, repair parts – 1367.58; North Central International, repair parts – 107.50; Northern Truck, purchased services – 108.10; Olson’s Pest Technicians, purchased services – 240.00; Pfeifer Implement, repair parts – 206.66; Eve Pickard, supply reimbursement – 46.82; Playscripts, Inc., supplies – 138.67; Popplers Music, supplies – 369.20; PLEC, purchased services – 73.29; Ramkota, lodging – 895.92; Gennifer Randolph, background check – 43.25; Roemen’s Automotive, supplies – 899.08; Sanford Health Occupational Medicine, DOT testing – 30.00; School Specialty, supplies – 131.39; Melissa Schull, meal reimbursement – 64.00; SD Association of Healthcare Organizations, postage – 10.40; SDSU, honor choir participation – 90.00; Sign & Design Labeling, supplies – 128.00; Sioux Valley School District, entry fees – 105.39; Stan Houston Equipment, supplies – 135.90; Staples Business Advantage, supplies – 65.86; Sure Test, DOT testing – 58.40; Swier Law Firm, purchased services – 240.00; Meagan Taylor, mileage – 6.30; United Laboratories, supplies – 780.95; Voyager Fleet, gas – 1840.60; Wheelco, repair parts – 10.65; Xcel Energy, utilities – 16429.89. TOTAL GENERAL FUND CLAIMS – \$55,195.55.

Capital Outlay Fund: Amazon.com, textbooks/equipment – 1318.06; BMO Mastercard (Network Solutions, domain – 135.94; Surpass, web hosting – 204.00); Dougherty & Company, certificate disclosure – 600.00; Elite Business Systems, copiers – 863.60; First National Bank, certificate interest – 3071.25; Junior Library Guild, library books – 355.20; Scholastic, books – 225.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$6,773.05.

Special Education Fund: Ace Hardware, supplies – 168.48; BMO Mastercard (Quizlet, subscription – 34.99); County Fair, supplies – 128.30; Cubby’s, fuel – 1245.36; Goodcare, purchased services – 7871.58; LifeScape, purchased services – 13423.50; North Central Bus, repair parts – 70.55; PLEC, purchased services – 4793.54; R&R Mobility, purchased services – 634.12; Roemen’s Automotive, supplies – 486.50. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$28,856.92.

Bond Redemption Fund: First National Bank, principal/interest/fees – 601001.13. TOTAL BOND REDEMPTION FUND CLAIMS - \$601,001.13.

Food Service Fund: Amazon.com, supplies – 49.62; Lunchtime Solutions, purchased services – 55778.63. TOTAL FOOD SERVICE FUND CLAIMS - \$55,828.25.

Enterprise Fund: BMO MasterCard (Eileen’s Cookies, Haven supplies – 12.36; Walmart, Haven supplies – 273.59; Sam’s Club, Haven supplies – 262.71; ProCare, Haven software – 432.00); County Fair, Haven supplies – 55.58; River Community Church, Haven rent – 1500.00; Verizon Wireless, Haven phones – 77.90; Wyhe’s Choice, Haven fundraiser – 6860.00. TOTAL ENTERPRISE FUND CLAIMS - \$9,474.14.

Payroll: Elementary – 110982.15; Middle School – 85014.64; High School – 87949.67; LEP – 2701.44; Title I – 4358.79; Guidance – 14694.70; Health – 4479.13; Library – 5559.90; Technology – 16921.96; General Administration – 16462.30; School Administration – 32393.41; Business Office – 11675.26; Maintenance – 21294.35; Transportation – 14320.97; Cocurricular Activities – 21672.81; Special Education – 90278.49; Before/After School Enterprise Fund – 11889.50. TOTAL PAYROLL EXPENSE– \$552,649.47.

**B. November 2017 Financial Report.**

**Statement of Cash Receipts,  
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 11/1/17	\$834,667.48	\$1,686,066.16	\$57.71	\$68,591.31	\$2,582,895.19	\$200,119.43	\$90,669.82	\$145,619.16
Receipts:								
Taxes	\$702,213.54	\$626,731.61	\$323,409.02	\$64.61	\$324,947.05			
Tuition & Fees	240.00							
Interest	54.91	237.99	2.47	5.57	216.58	\$18.35	\$17.30	\$12.58
Food Service Sales						44,147.48		
Pupil Activities	655.00							17,186.10
OST Programs							9,048.00	
Donations/Contributions	821.94	1,259.96					11,857.00	
Charges for Services	1,845.09		1,453.71					
Other Local Sources	362.00							
County Sources	3,726.89							
State Grants	294,440.00		17,764.00				1,116.15	
Federal Grants	7,900.50	108,639.87				15,629.79		
Total Receipts	\$1,012,259.87	\$736,869.43	\$342,629.20	\$70.18	\$325,163.63	\$59,795.62	\$22,038.45	\$17,198.68
Total Disbursements	-\$539,912.07	-\$287,492.44	-\$120,412.82	-\$0.00	-\$5,842.50	-\$61,855.04	-\$16,313.44	-\$23,736.31
Sub-Total, 11/30/17	\$1,307,015.28	\$2,135,443.15	\$222,274.09	\$68,661.49	\$2,902,216.32	\$198,060.01	\$96,394.83	\$139,081.53
Interfund Loan Repayment	\$127,416.93		-\$127,416.93					
Cash Balance, 11/30/17	\$1,434,432.21	\$2,135,443.15	\$94,857.16	\$68,661.49	\$2,902,216.32	\$198,060.01	\$96,394.83	\$139,081.53

**C. Personnel Report.**

1. Employment: Wendy Bruemmer, Grounds/Events Custodian – \$15.00/hour.
2. Employment Change: Sara Taubert, District Office Administrative Assistant - \$18.00/hour.
3. Volunteer Approval: Ashes Dean, Assistant Wrestling.

**D. Surplus Property.**

Authorize disposal of broken, non-functioning technology equipment, per list (100 items).

**18-054** Motion by Randall, seconded by Weiland, to go into **executive session** at 7:15 p.m. in accordance with SDCL 1-25-2(3). Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

President Weiland declared the board out of executive session at 7:42 p.m.

**18-055** Motion by Weiland, seconded by Traill, to appoint Troy Randall as ASBSD Legislative Action Network (**LAN**) **representative**. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

**18-056** Motion by Stofferahn, seconded by Randall, to approve a student teacher **field experience contract** with SDSU. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

**18-057** Motion by Stofferahn, seconded by Traill, to approve **construction change order #4** for locker excise tax - \$7,040.00. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

**18-058** Motion by Weiland, seconded by Randall, to approve **construction change order #5** for repairs on the existing hydronic system - \$5,330.00. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

**18-059** Motion by Stofferahn, seconded by Traill, to withhold payment on **Swift Construction pay application #13** for \$12,370.00 per attorney recommendation. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

**18-060** Motion by Weiland, seconded by Traill, to approve the second reading and adoption of **policy JFG – Interrogations and Searches**. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

**18-061** Motion by Stofferahn, seconded by Randall, to approve the second reading and adoption of revisions to **policy IGDK – Participation of Alternative Instruction Students**. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

Principals Fran Ruesink and Drew Bunkers reported on middle school and high school activities.

Superintendent Schultz reported on the governor’s budget address, the clean diesel rebate program, an upcoming DOE accreditation review, the ASBSD legislative platform, a facility review by UNESCO, and proposed tax changes that could affect schools. She also reported that administrators were meeting with area legislators.

**18-062** Motion by Randall, seconded by Traill, to adjourn the meeting at 8:18 p.m. Voting aye: Randall, Stofferahn, Traill, and Weiland. Absent: Schumaker. Motion carried.

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Matt Weiland, President

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Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)