

School Board Proceedings
Dell Rapids School District 49-3
November 13, 2017

The Dell Rapids School District Board of Education met Monday, November 13, 2017 at 7:00 p.m. in the middle school/high school library with the following members present: Troy Randall, Jody Schumaker, Steve Stofferahn, Jeff Traill, and Matt Weiland. Absent: None.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Matt Larson; Micah Bader.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

18-042 Motion by Stofferahn, seconded by Traill, to approve the **minutes** of the October 9, 2017 school board meeting. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

18-043 Motion by Randall, seconded by Schumaker, to approve the **agenda** with the addition of 8.C. – Surplus Property Report. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

Superintendent Schultz reported that a new agenda item has been added to showcase Dell Rapids School students and staff. Matt Weiland recognized Sharon Mitchell for her work with a large number of oral interp students and congratulated students going to the region meet.

There were no conflict of interest disclosures.

18-044 Motion by Traill, seconded by Randall, to approve the **consent agenda**. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

A. Payment of November Claims.

General Fund: Academic Hallmarks, supplies – 67.00; Ace Hardware, supplies – 1282.97; Amazon.com, supplies – 1958.26; Anderson Publications, ad – 42.00; Argus Leader, publications – 192.05; AssetGenie, supplies – 479.25; Barnes and Noble, supplies – 259.48; Blick Art Materials, supplies – 72.05; BMO Mastercard (Enterprise, rentals – 521.94; Scholastic, books – 40.00; Bed Bath and Beyond, supplies – 109.66; Teachers Pay Teachers, supplies – 160.99; AmericInn, lodging – 61.96; Country Inn & Suites, state tournament lodging – 909.00; Menard’s, supplies – 29.07); Brandon Ace Hardware, repairs – 61.20; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 1202.53; Claritus, supplies – 184.45; Connecting Point, purchased services – 2970.00; County Fair, supplies – 425.76; Crossroads Hotel, lodging – 82.99; Cubby’s, fuel – 8906.41; DCI, background check – 43.25; Dakota Alignment, repairs – 2737.20; Dakota Auto Parts, supplies – 49.27; Dakota Fabrication, repairs – 5960.00; Dakota Potters Supply, repairs – 100.00; DSU, presentation – 30.00; Darwin Daugaard, credit reimbursement – 300.00; DR Lumber, supplies – 370.58; Dells Farm & Tire, tires – 1372.00; Dells Electric, purchased services – 1528.83; Dells Materials, materials – 220.00; Dells Plumbing, repairs – 2008.54; Delta Education, supplies – 665.28; DR Agency Fund, reimburse for officials/state event meals/background check/entry fees – 3530.18; DR FCCLA, meals – 80.00; Jill Dvorak, mileage – 23.52; EBSCO, subscriptions – 172.22; Elite

Business Systems, copiers/supplies –1065.35; Fastenal, supplies – 40.26; Christine Feist, supply reimbursement – 43.50; Fiegen Tree Service, purchased services – 5500.00; Ford Sign Company, supplies – 16.50; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 979.08; Graybar Electric, supplies – 221.99; Karla Gruis, meal reimbursement – 32.00; Hander Plumbing, repairs – 856.92; Harlow’s Bus Sales, repair parts – 236.33; Hauff Mid-America Sports, supplies – 59.86; Heartland Paper/Network Services Company, supplies – 1550.90; Steve Hegge, meal reimbursement – 58.00; High Plains Technology, purchased services – 22036.16; Hillyard, supplies – 593.50; IT Outlet, supplies – 320.39; Janitor’s Closet, repairs – 81.00; Johnson Controls, repairs – 1375.88; JW Pepper, supplies – 183.13; Jeff Krumm, meal reimbursement – 58.00; Kut and Kill, purchased services – 319.50; Lacey Rentals, rental – 150.00; Mac’s, supplies – 28.17; Madison Community Center, field trip – 80.00; Marenem, supplies – 101.75; Matheson Tri-Gas, supplies – 79.19; MidAmerican Energy, utilities – 1770.84; Midwest Alarm, monitoring – 57.62; North Central Bus, repair parts – 614.75; Laryssa Osheim, supply reimbursement – 150.56; Overhead Door, purchased services – 293.88; Parker School, entry fee – 65.00; Lindsey Peters, supply reimbursement – 14.64; Pfeifer Implement, repair parts – 25.79; Pheasantland Industries, supplies – 415.87; Pitsco/Synergistic Systems, supplies – 270.92; PLEC, purchased services – 73.38; Beverly Rieck, registration/supply reimbursement – 130.00; Robo 3D, Perkins grant equipment – 1897.49; Roemen’s Automotive, supplies – 776.69; School Specialty, supplies – 326.77; Sphero, Perkins grant equipment – 899.94; Staples Business Advantage, supplies – 288.77; Swier Law Firm, purchased services – 920.00; Meagan Taylor, mileage – 13.86; Teacher’s Tape, supplies – 67.64; Kate Telkamp, supply reimbursement – 16.49; TIE, purchased services – 2400.00; TASC, purchased services – 1539.90; TSP, purchased services – 356.25; UPS, printing – 24.00; US Post Office, permit fee/postage – 358.95; US Postal Service – meter postage – 1500.00; Voyager Fleet, gas – 684.08; Wheelco, repair parts – 123.63; Xcel Energy, utilities – 18203.02. TOTAL GENERAL FUND CLAIMS – \$111,152.98.

Capital Outlay Fund: Amazon.com, textbooks/equipment – 689.06; BMO Mastercard (Walmart, equipment – 69.01; All-State Ag Parts, equipment – 163.00); Brown-Saenger, equipment – 4038.10; Elite Business Systems, copiers – 863.60; First National Bank, certificate principal/interest/fees – 228231.63; FRS, sidewalks – 10009.69; Graves IT Solutions, online backup – 1080.00; Harold’s Photo, equipment – 1259.96; High Plains Technology, equipment – 2798.00; IT Outlet, equipment – 936.85; IXL Learning, textbooks – 5694.00; Junior Library Guild, library books – 1646.80; Pearson Education, textbooks – 2999.42; Pocket Full of Therapy, equipment – 313.54; Seal Pros, purchased services – 23000.28. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$283,792.94.

Special Education Fund: Ace Hardware, supplies – 58.08; Amazon.com, supplies – 222.00; County Fair, supplies – 84.38; Cubby’s, fuel – 2532.64; Dakota Auto Parts, repair parts – 37.16; Dell’s Farm & Tire, tires – 447.00; Goodcare, purchased services – 7202.52; Harlow’s, repair parts – 144.69; Learning A-Z, supplies – 239.85; LifeScape, purchased services – 12789.00; Parent, mileage – 418.33; Marge Robertson, purchased services – 678.49; North Central Bus, repair parts – 127.44; PLEC, purchased services – 4744.18; Roemen’s Automotive, supplies – 641.98; SASD, dues – 370.00. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$30,737.74.

Bond Redemption Fund: First National Bank, interest – 5842.50. TOTAL BOND REDEMPTION FUND CLAIMS - \$5,842.50.

Food Service Fund: Hillyard, supplies – 427.10; Hobart, repairs – 610.49; Lunchtime Solutions, purchased services – 60817.45. TOTAL FOOD SERVICE FUND CLAIMS - \$61,855.04.

Enterprise Fund: Ace Hardware, Haven supplies – 12.99; Cheyenne Adams, Haven CPR fee – 15.00; Amazon.com, Haven supplies – 92.00; Crystal Baily, Haven CPR fee – 15.00; BMO MasterCard (Ramkota, Haven lodging – 213.98; Hobby Lobby, Haven supplies – 72.98; Sam’s Club, Haven supplies – 437.78; Walmart, Haven supplies – 162.29; Discount School Supply, Haven supplies – 107.96); Jaden Boyle, Haven CPR fee – 15.00; Joshua Chase, Haven CPR fee – 15.00; County Fair, Haven supplies – 92.67; Ashley Lorenzen, Haven CPR fee – 15.00; Adam Nagelhout, Haven CPR fee – 15.00; Jeseca Nelson, Haven meal reimbursement – 41.00; River Community Church, Haven rent – 1500.00; Makell Roth, Haven CPR fee – 15.00; SAEYC/SFWOW, Haven registration – 175.00; Jan Siemonsma, Haven CPR fee – 15.00; Isabella Tesnow, Haven CPR fee – 15.00; Shannon Tjaden, Haven dance DJ – 250.00; Amanda Tomes, Haven CPR fee – 15.00; Verizon Wireless, Haven phones – 77.90; Lisa Wilber, Haven travel reimbursement – 238.40. TOTAL ENTERPRISE FUND CLAIMS - \$3,624.95.

Payroll: Elementary – 110608.26; Middle School – 85656.43; High School – 87422.68; LEP – 2924.05; Title I – 4358.80; Guidance – 14694.69; Health – 4479.14; Library – 6146.27; Technology – 16921.97; General Administration – 14108.24; School Administration – 32180.99; Business Office – 9321.19; Maintenance – 21375.37; Transportation – 14185.66; Cocurricular Activities – 25839.34; Special Education – 90061.83; Before/After School Enterprise Fund – 12688.49. TOTAL PAYROLL EXPENSE– \$552,973.40.

B. October 2017 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 10/1/17	\$1,141,899.80	\$1,846,106.38	\$57.71	\$68,564.54	\$2,572,983.55	\$221,956.08	\$87,510.42	\$134,601.81
Receipts:								
Taxes	\$20,315.08	\$18,709.24	\$9,647.21	\$21.01	\$9,704.40			
Tuition & Fees	240.00							
Interest	33.38	245.77		5.76	207.24	\$21.32	\$8.86	\$12.26
Food Service Sales						41,945.55		
Pupil Activities	6,295.93							32,862.46
OST Programs							15,176.00	
Donations/Contributions	373.46	20,000.00					961.50	
Charges for Services			2,491.14					
Other Local Sources	1,550.64							
County Sources	3,980.67							
State Grants	255,889.00		17,764.00				747.66	
Federal Grants						20,745.18		
Total Receipts	\$288,678.16	\$38,955.01	\$29,902.35	\$26.77	\$9,911.64	\$61,712.05	\$16,894.02	\$32,874.72
Total Disbursements	-\$514,240.82	-\$198,995.23	-\$111,572.01	-\$0.00	-\$0.00	-\$83,548.70	-\$13,734.62	-\$21,857.37
Sub-Total, 10/31/17	\$916,337.14	\$1,686,066.16	-\$81,611.95	\$68,591.31	\$2,582,895.19	\$200,119.43	\$90,669.82	\$145,619.16
Interfund Loan Repayment	\$45,747.27		-\$45,747.27					
Interfund Loan	-\$127,416.93		\$127,416.93					
Cash Balance, 10/31/17	\$834,667.48	\$1,686,066.16	\$57.71	\$68,591.31	\$2,582,895.19	\$200,119.43	\$90,669.82	\$145,619.16

C. Surplus Property.

1. Sixteen 8' Wooden Tables – Declare as surplus with an appraised value of \$10.00 each, for sale.
2. One 6' Wooden Table – Declare as surplus with an appraised value of \$10.00, for sale.
3. Two Literature Racks – Declare as surplus, of no value, and authorize disposal.

18-045 Motion by Stofferahn, seconded by Traill, to go into **executive session** at 7:18 p.m. in accordance with SDCL 1-25-2(3) and SDCL 1-25-2(1). Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

President Weiland declared the board out of executive session at 7:45 p.m.

18-046 Motion by Stofferahn, seconded by Schumaker, to approve the **personnel report**. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

1. **Employment:**

LuAnn Heidebrink, temporary secretary/transition assistance - \$18.48 per hour.

LuAnn Heidebrink, substitute secretary/office help - \$15.00 per hour.

Marissa Swanz, paraprofessional - \$11.50 per hour.

2. **Resignation:** Carin Zellmer, paraprofessional.

3. **Termination:** John Potrament, grounds maintenance/event custodian.

18-047 Motion by Schumaker, seconded by Stofferahn, to approve **real-estate donation and South Dakota Community Foundation Fund agreements**. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

18-048 Motion by Weiland, seconded by Stofferahn, to approve the first reading of **policy JFG – Interrogations and Searches**. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

18-049 Motion by Schumaker, seconded by Randall, to approve the first reading of revisions to **policy IGDK – Participation of Alternative Instruction Students**. Voting aye: Randall, Schumaker, Stofferahn, Traill, and Weiland. Motion carried.

Superintendent Schultz reported on Large School Group legislative issues and facility improvements. District/superintendent goals were distributed.

18-050 Motion by Stofferahn, seconded by Traill, to adjourn the meeting at 8:07 p.m.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)